

SOUTH TEXAS SWIMMING, INC.
ANNUAL HOUSE OF DELEGATES MEETING

Meeting Minutes----Saturday, October 20, 2007-----Drury Inn and Suites, San Antonio, TX

MEETING CALLED TO ORDER by Frank Swigon, General Chairman at 8:32 AM

VOTING PROCEDURES: Voting will be per bylaws with each team having a pre-set number of votes based on the team's registered swimmers and each member of the board having one vote.

ANNUAL HIGHLIGHTS:

South Texas Swimming, Inc. has returned to financial stability with little impact on the swimmers.

The championship meet format was modified to include a Senior Championship Meet.

The STSI offices are now in San Antonio.

A new Executive Secretary was hired.

STSI was officially incorporated.

Implementation of Electronic Registration now allows an efficient and timely registration process.

SWIMS database is current.

Bylaws, Policy, and Procedures Manual have been updated and will be reviewed at this meeting.

An active and involved Officials Committee is in place.

ROLL CALL by Angella Woodard

Teams in attendance: AAAA, AG, BAS, BEAT CCAA, CISD, COTA, CPS, DRD, GOLD, HSC, LCA, LSAC, MSC, NTRO, PRST, SAC, SASA, SB, TASC, TCAC, TXLA, UT, WAVE and WFLY.

Teams absent: AMSC, ATP, BCAT, CLUB, HAT, HILL, HOT, KST, LAKE, MM, NBAC, RAC, SWTJ, WAWA, and WILD.

POLICY AND PROCEDURES MANUAL REVIEW: Didi Byerly

Didi compiled the previous Policy and Procedures Manual and all legislation from the minutes of multiple House of Delegates Meetings held into a draft document. The document was posted on the South Texas website in September and all teams were notified to review the manual and send comments to Didi. The specific items addressed in the meeting were selected for discussion based upon the feedback received prior to the meeting. Championship meet formats were discussed in detail and the approved format will be used for future championship meets. There were many items discussed in this section that are not spelled out in these minutes. Consult the Policy and Procedures Manual on line to view the updated manual.

Bill Thomas and Didi Byerly presented a recap of the methods used to establish South Texas Time Standards. Established goal is to set the standard such that there are three heats per event. A written procedure was approved and is now outlined in the Policy and Procedures Manual. Essentially, the average 24th place finish time over the previous 3 years will be used to establish a new standard. Since moving to single age groups, until such time that the average of the 24th time over the last three years can be established motivational times are used in some cases as a starting point for the 2006-2007 standards. For the single age groups, 11-14, the 2006-2007 standards were compared to the 24th place time for this past season. If the 24th place time was faster than the standard, the average of the 24th place time and standard were used to establish the new standard.

For 11 and 13 year olds, no time slower than a B time is used. For 10, 12 and 14 year olds, no time slower than a BB time is used. For the 11-14 year old standards, qualifying times will not be made slower until there is 3 years worth of data.

Significant changes passed included:

The order of rotation of the Annual House of Delegates Meeting will be suspended for 2008 so that the STSI Annual Meeting may be held in San Antonio in conjunction with the 2008 Annual TSA Meeting. Normal rotation will resume in 2008.

Meets with 12 and unders will be planned to be conducted within four hours. (Championship Meets are excluded from the 4-hour rule). No fine will be imposed unless the meet exceeds 5 hours, at which time the following fines will apply:

The fine is \$50.00 for each 15-minute period in excess of 5 hours for the first hour and \$100.00 for each 15 minutes thereafter.

STAGS Relays will allow relay only swimmers. Time standards will be developed for STAGS relays using the 12th place average if it is available and if not available then the sum of the four qualifying times from the youngest age in the age group.

George Block made a motion to approve the Policy and Procedures Manual. Betsy Ball seconded. The motion was passed by acclimation.

SCHEDULING MEETING: David Kalange

David Kalange presented the calendar of meets submitted prior to the meeting. Championship meet dates needed to be set before the presentation of the spring calendar.

George Block made a motion to hold short course STAGS February 15-17th. Motion was seconded by Aubrey Knapper. The motion passed.

George Block made a motion to hold short course Senior Champs February 29th – March 3rd. Annette DuVall seconded. A friendly amendment was made to move short course Senior Champs to the same weekend as STAGS. Bill Barton seconded. The amended motion was passed.

David Kalange presented calendar of spring meets.

George Block made a motion to hold short course Junior Olympics March 1st-2nd. David Kalange seconded. The motion passed.

George Block made a motion to hold long course STAGS July 11th-13th. Betsy Ball seconded. Motion passed.

George Block made a motion to hold long course Senior Champs July 18th – 20th. Betsy Ball seconded. Motion passed.

George Block made a motion to hold long course C Champs July 19th – 20th. Betsy Ball seconded. Motion passed.

George Block made a motion to hold long course Junior Olympics August 1st-3rd. Betsy Ball seconded. Motion passed.

David Kalange presented calendar of meets.

Championship Meets venues were bid. The 2008 meets were awarded to:

Short Course STAGS – AAAA 1604

Short Course Senior Champs – AAAA Josh Davis

South Short Course Junior Olympics – CCAA

North Short Course Junior Olympics – Swim Belton

Long Course STAGS – AAAA Palo Alto

Long Course Senior Champs – AAAA 410

North Long Course C Champs – Swim Belton to be held in SCY Pool
South Long Course C Champs – BEAT to be held in SCM Pool
Long Course Junior Olympics – BEAT

BYLAWS REVIEW: Frank Swigon and Didi Byerly

Didi cleaned up the Bylaws by incorporating any bylaw changes from the past. The Bylaws were posted on the internet in September for review and comment, and discussions took place based on the comments received.

Blake McKay requested that South Texas Swimming follow the policy established by USA Swimming giving 20% athlete representation on all committees and on the STSI Board. Discussion was held. Blake McKay made a motion to establish 20% athlete representation as standard for all STSI Committees. Multiple friendly amendments and motions were made encompassing the question of 20% athlete representation and the minimum age for athletes to serve on committees. A motion was made that athlete representation, with a minimum age of 18 to serve on the Board of Directors, Board of Review, and the Finance Committee, be appointed by the Board of Directors to South Texas Committees to a level of at least 20%. The motion passed.

Pros and cons of an internal vs. external audits were discussed. The Internal Audit Committee will continue to meet every six months.

George Block made a motion that any team not having at least one representative at the STSI Annual House of Delegates Meeting will not be allowed to receive a sanction for any meet beginning with the 2009 short course season. John Baltzel seconded. Discussion was held. Motion passed. . This will be added to the Bylaws.

Roger Graham moved to approve and adopt the bylaws as amended. Betsy Ball seconded. Motion Passed.

ALL STARS / ZONES: Trey Kohlhausen

Trey Kohlhausen presented an update on Zones and All Stars. The Zones team finished seventh. All items for the Zones uniforms were donated. Trey thanked the zones sponsors. Plan to hold Zones expenses as much as possible for next summer's Atlanta Zones meet. Need everyone's help in getting sponsors for next year. South Texas Swimming is hosting this fall's All Star Meet. The meet is being held in Corpus Christi. Trey shared the plans for All Stars. The team will be announced in the coming week.

A committee is looking at establishing time standards necessary for a swimmer to attend Zones.

FINANCIAL REPORT: Frank Swigon and Annette DuVall

Frank reported that at the time of the House of Delegates Meeting in Corpus Christi, Annette had reviewed the financial records back through 2003. She has now reviewed records back through 2002. STSI is working with two attorneys and continuing with civil procedures. A sampling of supporting documentation has been sent to the insurance company for their review.

Annette presented the proposed budget for 2008. The budget was approved by acclamation.

Annette explained how the details of how travel policy works. Reimbursements have yet to be made for Nationals. Annette proposed that USA Officials reimbursement for one national championship level meet be approved retroactive to 2007. This proposal was approved. Annette presented revisions to reimbursement policy for official South Texas, non-meet related, business. The revisions

were approved. Aubrey Knapper made a motion to remove coaches' travel reimbursement from the policy. George Block seconded. Motion passed.

AUDIT COMMITTEE REPORT: Frank Swigon

Frank read the Audit Committee Report prepared by Miguel Gonzalez. The report recapped the results of the Audit Committee meeting held on July 7, 2007 which found no irregularities. Mark Parshall made a motion to accept the report. Bill Barton seconded. The motion passed.

APPROVAL OF MINUTES: Frank reported that the minutes of the July 6, 2007 meeting were posted on the South Texas Website. Mark Parshall made a motion to accept the minutes. David Kalange seconded. The motion passed.

ELECTIONS:

Didi Byerly was elected Technical Planning Chair to fill position vacated by John Walsh.

BJ Allenstein was elected Coaches Representative

OFFICIALS REPORT: Roger Graham

Roger reported that STSI currently has 101 certified officials and six officials in training. An Officials Roster is posted by city. 62 meets have been sanctioned or approved since Rog took over. Rog reviewed the new Sanction Procedure, which is in place and has been approved by the STSI Board of Directors. In the future, Rog would prefer to see all meet formats standardized. A motion to accept the new sanction procedures was made, seconded and approved.

NEW BUSINESS:

Several different proposals for Qualifying Standards for the Zones team were discussed and multiple motions were made. All were defeated. It was decided that the Zones selection process and any potential required standards would be left to the discretion of the Zones coaches/committee.

Denny Ryther questioned the problems that teams associated with government entities face in paying Splash Fees within seven days of the conclusion of a hosted meet. The policies and procedures will be changed to say that a special exception will be made for teams, whose checks are cut by school districts, universities, or city municipalities, requiring a copy of the purchase order requesting the splash fee funds from the government entity in lieu of a check must be submitted to the South Texas Swimming office within seven days of the conclusion of the hosted meet. If a copy of the purchase order is submitted, no fines will be imposed.

Angella Woodard requested that registrations for all returning athletes be submitted no later than the first of December.

COACHES OF THE YEAR:

BJ Allenstein was elected Age Group Coach of the Year

Randy Reese was elected Senior Coach of the year.

George Block suggested that the Coaches Reps develop a code of standards for these awards. In addition, he suggested the Coaches Reps bring a slate of nominees for Age Group Coach of the Year and Senior Coach of the Year, who have met the standards and had an actual impact on age group and senior swimming, to next year's Annual House of Delegates Meeting.

Meeting adjourned at 3:35 PM