

## SOUTH TEXAS SWIMMING

### **Meeting Minutes----Friday, July 6, 2007-----Corpus Christi Natatorium**

**MEETING CALLED TO ORDER** by Frank Swigon, General Chairman at 2:22 PM

**APPROVAL OF MINUTES:** Frank reported that the minutes of the February 10, 2007 Meeting are posted on the South Texas Website. He requested any correction to those minutes be sent to Mark Mueller or Angella Woodard.

**ANNOUNCEMENTS:** Annual House of Delegates will be held in San Antonio October 19<sup>th</sup> and 20<sup>th</sup> at the Drury Inn & Suites San Antonio North. The Board Meeting will be held on the 19<sup>th</sup> and the House of Delegates Meeting will begin at 8:00 AM on the 20<sup>th</sup>. A tentative agenda will be posted in August. Additional agenda items must be submitted 30 days in advance of the meeting. A block of rooms has been reserved at the Drury Inn North. Reservations must be made by Monday, September 17<sup>th</sup>.

### **OFFICER AND COMMITTEE REPORTS:**

**General Chair:** Frank Swigon

**Incorporation:** Frank reported he had discovered that South Texas Swimming was not incorporated. He prepared the necessary paper work and submitted it to the Secretary of State of Texas. As of April 13, 2007, we are officially South Texas Swimming Incorporated. Delegates were given a copy of the incorporation letter. Since South Texas Swimming is a sub group of USA Swimming, we are a 501(c)3 and do not have to pay sales tax on items purchased when conducting South Texas business.

**Statement of Ongoing Financial Investigation Status:** Frank read a prepared statement detailing the actions taken to date in determining potential financial irregularities within the LSC. On advice of counsel, only clarifying questions were answered.

**Liability Insurance:** STSI has liability insurance through USA Swimming E&O policy which will reimburse the LSC up to 100K. In order to collect it must be a criminal issue.

**Treasurer:** Annette Duvall

**Financial Status:** The LSC is moving towards a solvent status. We still owe April and May Membership Dues. USA Swimming is working with us to become current. June and July registration expenses will be paid after Zones. We should be solvent by the end of the year.

**USA Annual Convention:** The board decided to send voting members and national committee members to the annual convention. Reimbursements will be made in accordance with the LSC Travel Policy passed in February. Linda Ballo, Dave Johnson, Denny Ryther, George Block, Mark Parshall, Lee Willing, Trey Kohlhausen, David Kalange, and Ryan Kafer. Either Annette Duvall or Angella Woodard will attend in place of Frank Swigon.

**Senior Vice Chair:** David Kalange

Teams are requested to send as much information as possible on the meets they plan to host during the upcoming short course and long course seasons. David will prepare a calendar of meets for presentation at the Annual House of Delegates Meeting. He requested that John

Walsh send him the proposed C Champs, Junior Olympics, STAGS, and Senior Champs information to him. Dave Johnson encouraged John to look at templates and use them. David Kalange reported that he would like to put up a proposed calendar thirty days prior to the Annual House of Delegates Meeting.

**Age Group Chairman:** Trey Kohlhausen

Zones: Trey reported that Zones plans are in place and are currently under budget. He thanked the Zones Sponsors for helping the LSC offset the cost of Zones and reported that the entire uniform is being paid for by sponsors. Swimmers will be charged for backpacks. Athletes will be housed three to a room and he is looking for additional blowup mattresses. Coaches were encouraged to have athletes with AAA times to apply for Zones.

All Stars: Mark Parshall is the All Stars Chair. South Texas is scheduled to host the All Stars Meet this year and is looking for a venue.

**Audit Committee Chair:** Miguel Gonzales

The audit committee is required to meet two times per year and had the first meeting today to set up a process to insure financial accuracy and accountability of practices. A report will be issued in a week. Audit Committee Members are Miguel Gonzales, Monica Rosales, Rhonda Dirvin, Frank Swigon, Mark Jedow and Angella Woodard. The LSC will also have an external audit once a year.

**Registrations Chair:** Angella Woodard

Registration Report: South Texas Swimming currently has 4,888 registered athletes. All teams within the LSC are being given training in Electronic Registration. Once teams have completed training, all future registrations will only be accepted electronically. All payments must come in the form of a check from the team. Individual checks will only be accepted from unattached athletes.

**Meet Sanction and Officials Chair:** Frank Swigon

Frank Swigon reported that Roger Graham requested that he review the differences between Sanctioned, Approved, and Observed Meets. Sanctioned meets are restricted to USA registered swimmers. Approved meets are open to both USA members and non-members. Observed meets are high school and college meets.

**Handbook and Bylaws:** Frank Swigon and Didi Byerly

Didi Byerly and Dave Johnson are updating the Handbook policy and procedures. They have taken all of the past minutes since 1999 and are updating everything. Once the revision is complete, a draft will be posted on the website. If corrections need to be made, they may be e-mailed to Didi Byerly or Dave Johnson. The bylaws can only be amended in odd number years. If you have proposed legislation changes in our policies and procedures, please submit those items to Angella for placement on the Annual House of Delegates Agenda.

There are provisions in the STSI Handbook for fines. Some have and others have not been enforced. Frank announced that notice is being given that effective September 1, 2007, all fines outlined in the STSI Handbook will be imposed. If you have changes, you feel need to be made, then submit proposed legislation for the Annual House of Delegates Meeting.

**NEW BUSINESS:**

**Senior Championship Meet:** Monica Rosales

Only 13 teams are supporting Senior Championships. Since the meet is small, they are changing preliminary warm-ups to 8:00 AM with a meet start of 9:00 AM and finals warm-ups to 3:30 PM with a meet start of 4:30 PM. This change is being made after a discussion with the teams entered in the meet. Entries will still be accepted.

**Junior Olympics:** George Block

At the December Meeting, AAAA agreed to draft a two-day order of events of Junior Olympics. That draft will be given to the Technical Chair, John Walsh.

**Officials:** David Kalange

South Texas needs more officials for age group meets. The Texas Open had 750 swimmers and only four officials. STSI needs to come up with a way to get more officials to meets. A policy needs to be developed. If you have suggestions, e-mail them to Roger Graham.

Meeting adjourned at 3:49 PM