

**South Texas Swimming, Inc. Annual Meeting
Hilton Gardens, South Padre, TX
Saturday, October 9, 2011**

Meeting called to order by Mark Parshall, General Chair, at 1:02 PM. Mark described the process to be used during the course of the meeting. Anyone wanting to speak should approach the microphone rather than just speaking from the audience.

Roll call was taken.

The following teams were NOT present at this Annual Meeting and therefore, under our current LSC Bylaws, may NOT host a Sanctioned or Approved competition anytime within the next 12 months.

BRNC, CCSS, CLAN, COTA, CTAC, DRD, HCAT, HOT, LCA, LSAC, MM, NAMS, SAS, SB, SWTJ,
TEAM, AND UT

SCHEDULING: Larry Hough

Larry presented the calendar of meets he received to date for the remainder of this year and 2012. The goal is to develop a calendar that runs through the end of 2012. The current calendar is tentative with the final calendar being based on proposals to be decided tomorrow. Teams were asked to provide him with any known additions so that he could update the calendar. The complete calendar will be posted on the STSI website. Teams adding meets to the presented calendar at later dates need to notify Larry. As a reminder, teams must be present at this annual meeting in order to host any sanctioned or approved meets in the upcoming year.

REPORTS OF COMMITTEES AND COORDINATORS:

Monica Rosales, Adaptive Swimming Chair, reported USA Swimming is encouraging Adaptive Swimming. She will send out an e-mail to coaches to determine the number of disability swimmers in the LSC. Monica would like to propose that the LSC host a meet for disability swimmers.

Board of Review Chair – No Report

BJ Allenstein filed a report for the **Camp/Clinic Coordinator**. Currently no LSC camps or clinics are on the calendar. Brownsville requested that a camp be offered in the valley. TSA is hosting a Texas Select Camp in conjunction with All Stars, being held at AAAA 1604 Natatorium in November 2011.

Club Development – No Report. A new Club Development Chair is needed. Mark Parshall requested that interested parties contact him.

BJ Allenstein filed a report for the **TAGS Committee**. The 2012 TAGS format has undergone some changes. B Finals heats will be added in for the 11-12 and 13-14 age groups. TAGS will be scored to 16 places. Some rearrangement on the order of events is in process. Short Course TAGS will be held at the Woodlands. Long Course TAGS will be held at UT.

Derrick Howorth filed a report on **All Stars**. This year's All Stars Meet will include a Select Camp. Two swimmers /age group in the 11-14 categories will be invited to attend the All Stars Meet from each LSC. The invitations will be based on IMX scores. The Select Camp is designed to be a leadership camp, giving our top athletes the tools to be leaders throughout the LSC. The estimated cost to each LSC is \$500.00 per swimmer. Eddie Reese and a representative from USA Swimming may be in attendance. All Stars will be held November 11-13, 2011 at Northside 1604.

Roger Graham, the **STSI Sanction Chair and Officials Chair** presented a report in each area. Copies of the reports are included at the end of the minutes.

Didi Byerly, NTV Chair, reported that meets can be considered for Observation by completing a Form A or a Form B, depending on the type of meet. Meet information and a paragraph of justification is required. The information should be submitted directly to Didi.

Last year, STSI had 29 meets approved for Observation. 22 for High School and 7 for NCAA. So far this year, 15 meets have been approved and paperwork for four additional meets are in process. A list of Observed meets is posted on the STSI website.

Coaches need to work with high school coaches to ensure that proper names and USA ID numbers are included in the high school databases. If this is done correctly at the start of the season it will make the remainder of the season much easier.

Once an Observed Meet is loaded into SWIMS, you have two weeks to contact Didi or Angella to have corrections made should you a missing time be noted. After the two-week period, there is a \$25.00/time fee imposed. This is a labor intensive process so please work with high school coaches up front.

Monica Rosales, Outreach Chair, turned the floor over to Annette Duvall. Annette reminded the body that in last year's budget, funds were appropriated for meet entry fees for outreach swimmers. An outreach swimmer is entitled to funding for up to three events per quarter. For teams failing to request reimbursement for outreach swimmers since January 2011, submit requests to both Annette and the STSI Office. Annette defined the guidelines used for Outreach Athletes by STSI. For additional information on outreach meet entry fee funding, Annette should be contacted.

Didi Byerly, Records Coordinator, stated the prior STSI Records had been maintained by Don Walker for a number of years. Last fall, Didi took over the record keeping responsibilities. All

records are now electronic and are kept on the STSI Portal on the USA Swimming website. Upon taking over the records, Didi manually created all records within the portal, first using the data that was in SWIMS and then comparing that data against Don's records. Many of the records were manually entered because they were set prior to the data in the USA Swimming SWIMS database. When initial records were posted on the STSI website, they were posted with a disclaimer stating if someone disagreed with the record, they should contact Didi providing proof to the contrary. Only one person has challenged the records in the past year.

STSI Records are updated once a month using the update feature in SWIMS. There is no need to contact Didi about records. If something is not properly loaded into SWIMS, then the improper time needs to be addressed with the STSI office.

In past years, the only South Texas Records maintained were for swims in SCY and LCM. SWIMS allows for SCM records as well. The STSI Board of Directors determined that we should also keep SCM records. The SCM records are based solely on the data in SWIMS.

Angella Woodard, Registration and Membership, reported 5992 Athletes, 253 Seasonal Athletes, 60 Non-Athletes, 254 Coaches, and 127 Officials were registered in 2011 for a grand total of 6509. Year to date for 2012, 2744 Athletes, 25 Non-Athletes, 49 Coaches, and 35 Officials registered for a grand total of 2850 registrations.

Contained in the HOD Meeting packets is a report of new information from the USA Swimming National Convention. All non-athlete members need to be aware of the necessity to complete the newly required Athlete Protection Training course prior to registering for 2012.

All clubs need to review the new Pre-Employment Screening requirements which took effect August 31, 2011. Questions on either area should be directed to the STSI Office.

Teams are reminded that the "try-out" period for new athletes is 30 days, and during that time no USA insurance is in place for the athlete. Everyone should take immediate steps to register any currently unregistered swimmer practicing at their venue. The entire report is attached to these minutes.

Larry Hough Senior Vice-Chair, presented a quick look at the updated meet calendar.

Meeting adjourned at 2:15 PM.

South Texas Swimming, Inc. Annual Meeting
Hilton Gardens, South Padre, TX
Sunday, October 10, 2011

The meeting was called to order by Mark Parshall, General Chair, at 9:10 AM.

Roll call was taken. The team attendance list remained unchanged from the previous session.

Teams not present included:

BRNC, CCSS, CLAN, COTA, CTAC, DRD, HCAT, HOT, LCA, LSAC, MM, NAMS, SAS, SB, SWTJ,
TEAM, AND UT

Minutes from the Annual Meeting, October 3, 2010 meeting have been posted on the STSI website since last November. A motion was made and seconded to approve the minutes as written. The motion was accepted by acclimation.

Roxanne Balducci, Audit Committee, reported that the Audit Committee met in February and in July. The audit committee followed the same protocol as in previous meetings reviewing checks written, bank statements, and other financial records. All financial items were found to be in order. A motion was made and seconded to accept the report. The motion passed.

Annette DuVall, Treasurer, presented the report of 2010 Budget over expenditures. Copies of the report were available for all in attendance.

Annette gave an explanation of the accounting for Zones demonstrating that while it appeared that Zones went over budget, Zones income offset the cost of Zones and it was actually under budget.

Championship Awards are showing as an over budget item; however, payment from championship meet host when the awards are actually used will negate the over budget expenditure.

There were a few other items that were slightly over the anticipated budget but all were justified.

Annette moved that the 2010 Over Expenditures be approved. The motion was seconded. Don Walker raised a question regarding the \$9026.00 miscellaneous expense associated with Zones. Annette's report was temporarily suspended so that she could research the composition of the miscellaneous expenses.

In the interest of time, Mark Parshall suggested that the body move forward to considering the legislative proposals dealing with Championship Meet Bidding and Scheduling. At such time that Annette was ready to continue, her report would be resumed. Being no opposition, Mark's

suggestion was implemented.

Championship Meet Bidding and Scheduling - Mark Parshall and Larry Hough

Legislative Proposal 1 – Bid Meets. Moved and seconded for adoption. Motion Failed.

**South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011**

Legislative proposal:

Part One, Section I., paragraph C. of the STSI Sanction / Approval Policies and Procedures be revised to read as follows (revisions are shaded in gray):

- C. **Bid Meet:** A culminating, season ending championship or designated qualifying meet in the same progression for which only certain swimmers may qualify as determined by imposed and enforced time standards.
1. Meets in this category (both long and short course) include, but are not necessarily limited, to the following:
 - a. STSI Junior Olympics
 - b. STSI STAGS
 - c. TSA TAGS
 - d. STSI, TAGS or Sectional Qualifying Meets when designated as such
 - e. STSI "B" Championships
 - f. STSI "BB" Championships
 - g. STSI "A" Championships
 2. Prospective Hosts must "bid" on these meets at the STSI Annual Meeting and the award is determined by a vote of the membership.
 3. Dates for Bid Meets, once determined and approved by the House of Delegates, are inviolate and no "conflicting" meets (please see paragraph F. below) may be Sanctioned or Approved during the seven (7) days prior to and the seven (7) days subsequent to a Bid Meet.

a) A graphic representation of this proposal is just below

FR	SA	SU	MO	TU	WE	TH	FR	SA	SU	MO	TU	WE	TH	FR	SA	SU
							Bid Meet Weekend									
No "CONFLICTING" Meets are Permitted																

b) A graphic representation of the existing restrictions is just below:

SU	MO	TU	WE	TH	FR	SA	SU	MO	TU	WE	TH
				Bid Meet Weekend							
No "CONFLICTING" Meets are Permitted											

4. The existing paragraph F. referred to in C. 3. above will be revised to read as follows:
 - F. **Conflicting Meet:**
 - 1) An unclassified competition with NO time standards
 - 2) A competition with UN-enforced time standards
 - 3) A competition with one or more time standards identical to those of an awarded and scheduled "Bid Meet."

Annette DuVall, Treasurer, continued with the Treasurers Report. She reported that miscellaneous expense item was for equipment and apparel for the Zones Team. With no more discussion pending on the over expenditure items, a vote was taken and the motion was approved.

STSI currently has \$737,375 in savings and investments which puts us over the three-year operating reserve that USA Swimming recommends. Annette distributed financial statements to the body. Explanation was given that from the income shown, USA Swimming would be receiving \$48.00 per athlete registered for 2012. The funds showing as due to teams is due to

teams pre-paying for registrations yet to be submitted and processed. The balance showing in payroll is the quarterly liabilities due to the government for employee withholding related items. National Reimbursements have yet to be made for 2011. Annette moved that the Treasurer's Report be filed for audit. The motion was seconded and approved.

Legislative Proposal 6 – Championship Meet Format Changes – Mark Parshall conducted four meetings with regard to championship meet structure. Two were held after Short Course and two were held after Long Course. This proposal is an accumulation of suggestions made at those meetings. This legislation has been posted on the STSI website since early September and is in each delegate convention packet.

Mark went through each item in the proposal and items to be discussed were pulled. Once the pulled item list was completed, Mark made a motion that all remaining items (non-pulled items) be accepted as written. Pulled items are noted in red and underlined in the document below. A second was made and the motion passed.

South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011
Submitted by Mark Parshall

Legislative Proposal: Championship Meet Format Changes

Based on the meetings, these are the recommended changes to the current meet format.

Short-Course –

- i. North/South format instead of North, South, Central, for B, BB, and A Champs
- ii. Consistent format between North/South. Time Trials up to host.

B Champs –

- i. Eliminate Friday events, and go to a Saturday/Sunday, timed-final, three session, two-day format. Saturday morning, Saturday afternoon, Sunday morning. Same event order
- ii. Seeded by age-group, i.e., 10 & unders swim against 10 & unders. 200's stroke, IM & up seeded by time, not age group.
- iii. 400 Medley Relay changed to 200 Medley Relay.
- iv. 400 IM – Eliminate 11-12 event, and create a 12-14 event. 12 yr olds must have the 13-14 BB time standard.

BB Champs –

- i. Friday events timed finals, distance events 11 -18 1650, Freestyle10 and U 500 Freestyle, 12 to 14 400 Individual Medley, 15 and 18 400 Individual Medley

- ii. Eliminate 800 Free Relay
- iii. 500 Free, 1650 Free, 400 IM, top eight seeded, who choose to, swim at night. Others timed finals in morning.
- iv. 400 IM – Eliminate 11-12 event, and create a 12-14 event. 12 yr olds must have the 13-14 A time standard.

A Champs –

- i. No ceiling for all age-groups
- ii. Eliminate 800 Free Relay
- iii. 500 Free, 1650 Free, 400 IM, top eight seeded, who choose to, swim at night. Others timed finals in morning.
- iv. 400 IM – Eliminate 11-12 event, and create a 12-14 event.
- v. The possibility of holding a single A Champs at one location, if meet host can run two 8-lane pools, with adequate warm-down facilities.

Long-Course –

- i. Eliminate B Champs
- ii. North/South format instead of North, South, Central, for BB

BB Champs –

- i. Friday events timed finals, distance events 11 -18 1500, Freestyle, 10 and U 400 Freestyle, 12 to 14 400 Individual Medley, 15 and 18 400 Individual Medley
- ii. Eliminate 800 Free Relay
- iii. 11-18 yr. 400 Free, 400 IM, top eight seeded, who choose to, swim at night. Others timed finals in morning.
- iv. Flip 100 Back/200 Back events on Sunday.
- v. 400 IM – Eliminate 11-12 event, and create a 12-14 event. 12 yr olds must have the 13-14 A time standard.

A Champs –

- i. No ceiling for all age-groups
- ii. Eliminate 800 Free Relay
- iii. 400 Free, 1650 Free, 400 IM, top eight seeded, who choose to, swim at night. Others timed finals in morning.
- iv. 400 IM – Eliminate 11-12 event, and create a 12-14 event.

Pulled Item – Short Course I – Opened for discussion. It was pointed out that regional support had an impact in the number of participating swimmers during the 2011 Short Course and Long Course Championships. A different venue might dramatically impact the number of

participants. 2011 was a drastic change in championship format and a learning curve for parents and swimmers. Motion was made for adoption. Seconded and approved.

Pulled Item – Short Course B Champs I – Opened for discussion. A friendly amendment was made and accepted to change the wording to “Eliminate Friday Events” in favor of “Eliminate Friday Session”. An opinion was voiced that this is a championship meet and we need to make it special not water it down. It was pointed out that at this level, a full three-day, prelim-finals meet, might be too much for both parents and swimmers. A question was raised as to how many events swimmers would be allowed to participate in during the two-day format. According to USA Swimming policy, for a timed final meet, they would be allowed five events per day. Since Saturday and Sunday would be one session each, timed finals, the swimmers would be allowed five events for the each day for a total of 10 events. A motion was made for adoption, as amended. The motion was seconded and passed.

Pulled Item – Short Course B Champs IV – Opened for discussion. A friendly amendment was made to change the “13-14 BB time standard” to “13-14 B time standard”. 12 year olds must have the 13-14 B time standard. Motion was made for adoption. The motion was seconded and passed.

Pulled Item – Short Course BB Champs III – Opened for discussion. A friendly amendment was made to remove the 1650 and the 400 IM from the wording as those events, per Item I, are Friday timed finals events. Friendly amendment was accepted. A friendly amendment was made to change the proposal to read, The 500 Free, one heat of the top eight seeded in the 11-18 category, who so choose, will swim at night. Others will swim timed finals in the morning session+. A motion was made and seconded to approve as amended. The motion passed.

Pulled Item – Short Course A Champs I – Opened for discussion. Pros and cons presented. Motion made and seconded to accept the proposal. Motion passed.

Pulled Item – Short Course A Champs III – Opened for discussion. A motion to amend the proposal to read Have Prelims-Finals for the 11-12, 13-14, 15-18 400 IM and 500 Free. 1650, one heat of the top eight seeded in the 11-18 category, who so choose, will swim at night. Others in 1650 will swim timed finals in the morning. Motion made and seconded to accept the proposal as amended. Motion passed.

Pulled Item – Short Course A Champs IV – Opened for discussion. A friendly amendment was made to allow a 12 year old with the 11-12 A standard to swim the 12-14 400 IM. A 13-14 year old would need the 13-14 A standard. Friendly amendment was accepted. Motion made and seconded to accept the proposal. Motion passed.

Pulled Item – Short Course A Champs - Opened for discussion. A friendly amendment was made to change two 8 lane pools to two 6 lane pools. The friendly amendment was rejected. Discussion continued on the topic and a motion was made and seconded to amend the wording from two 8 lane pools to two 6 lane pools. The amendment passed. A motion was made and

seconded to accept the proposal as amended. The motion passed.

Pulled Item – Long Course B Champs I - Opened for discussion. Pros and cons were presented. A motion was made and seconded to accept the proposal. The motion passed.

Pulled Item – Long Course BB Champs V – Opened for discussion. A friendly amendment was made and accepted to change the time standard from 13-14 A to 13-14 BB. A motion was made and seconded to accept the proposal as amended. Motion passed.

Pulled Item – Long Course A Champs I – Opened for discussion. A motion was made and seconded to accept the proposal as written. Motion passed.

Pulled Item – Long Course A Champs III - Opened for discussion. A friendly amendment was made and accepted to change the 1650 to a 1500 Free. A friendly amendment to make the 400 Free and 400 IM prelim finals for the 11-12, 13-14 and 15-18 age groups was accepted. A motion was made and seconded to accept the proposal as amended. Motion passed.

Pulled Item – Long Course A Champs IV – Opened for discussion. A motion was made and seconded to accept the proposal as written. Motion passed.

Larry Hough, Championship Meet Bidding and Scheduling

Short Course TAGS is March 8-11 and Sectionals is March 1-4.

“A” Championships, if held two weeks prior to TAGS would fall on the same weekend as the High School State Championships. Larry proposed we place the “A” Champs three weeks out from TAGS. It was pointed out that a determination of North/South teams needs to be made prior to voting since only North teams may vote on North venues and South teams can vote on South Venues.

“A” Short Course Championships – February 17-19 – Bids were received for one single meet from AAAA Northside 1604 Natatorium and BEAT/CCAA at the Corpus Christi Natatorium.

Bid awarded to AAAA Northside 1604 Natatorium for February 17-19.

BJ Allenstein, Age Group Chair, requested that delegates look at the last page of the packet for the chart showing distances to pools. BJ said that he had not done a split but would work on it immediately. Chart attached to end of minutes.

Don Walker requested that as teams bid they speak to their particular venue.

Two weeks prior to the A Champs would be February 4-5.

“BB” Short Course Championships – Bid was received from AAAA NE Davis Natatorium for January 27-29. Bid received from SASA UIW Barshop Natatorium for January 27-29. As only two teams bid for the BB Champs, one pool will be designated for South Champs and one will

be designated for North Champs.

“B” Short Course Championships – January 14-15 – Bid received from AAAA the San Antonio Natatorium. Bid received from SASA UIW Barshop Natatorium. As only two teams bid for the B Champs, one pool will be designated for South Champs and one will be designated for North Champs.

Annette DuVall moved teams in New Braunfels and North are North zone. Teams south of New Braunfels are South zone. BJ Allenstein moved that the motion be tabled. The motion was seconded. As all teams are traveling to San Antonio does it really matter who is going to what meet. Can we assign teams randomly? Annette repeated her motion that teams New Braunfels and North be assigned to North and teams South of New Braunfels to be assigned to the South. A friendly amendment was made that the host team be in the same region as the teams that they are hosting. Friendly amendment was passed. The motion passed. BJ Allenstein objected to the motion appealing that we need to look at the distances to pools and the size of teams before we assign teams to specific regions.

“B” Short Course Championships – January 14-15 - South will be at AAAA San Antonio Natatorium. North will be at SASA UIW Barshop Natatorium.

“BB” Short Course Championships – January 27-29 – South will be at AAAA Davis Natatorium. North will be at SASA UIW Barshop Natatorium.

Mark pointed out that BJ will still need to determine the western teams in the LSC to even out the numbers between the two meets. Mark requested that BJ follow through with the determination of the placement of the western teams in the LSC and post it on the STSI website.

“A” Long Course Championships – Bid received for a single meet from SASA for the Palo Alto Natatorium. Bid received from MSC/BAS for a single meet at the Brownsville Natatorium. Bid received for a single meet from BEAT/CCAA for the Corpus Christi Natatorium. Larry Hough made a motion that we have a single A Championships for the LSC. Motion seconded and approved. Two weekends have been proposed. It was determined that the meet would be held July 13-15.

Bid was awarded to BEAT/CCAA for the Corpus Christi Natatorium - July 13-15.

“BB” Long Course Championships – June 29 - July 1 – AAAA bid for a single meet at Palo Alto College. Bid was withdrawn due to a Summer League Championship Meet. Bid received for a single BB Champs from MSC/BAS at the Brownsville Natatorium. A request was made to consider moving the meet one week earlier, June 22-24. The body decided that June 29 – July 1 was the more appropriate date.

BB Long Course Championships will be a single LSC Championship hosted by MSC/BAS at the Brownsville Natatorium – June 29 – July 1

BJ Allenstein presented a listing of team split out by regions. Host teams will be a part of the region they are hosting. The body was in agreement with the proposed splits. The list will be posted on the STSI website.

Mark Parshall encouraged all teams to support all of the championship meets.

Reports of Officers:

General Chair, Mark Parshall, reported it has been a good year in South Texas.

Frank Swigon, Co-Administrative Vice-Chair, reported the LSC achieved LEAP Level 1. LEAP levels are mandated by USA Swimming.

Ron Zolno, Co-Administrative Vice-Chair, reported on LEAP Level 2. Improving each LSC's effectiveness is one of five major priorities of USA Swimming's 2009-2012 Business Plan. The goal is to have LSCs become more effective and efficient in providing programs and services to the athletes, coaches, officials, and clubs in their area.

The LEAP assessment tool provides a roadmap to LSC effectiveness and success in four key areas:

1. Business and Organizational Success
2. Volunteer Development
3. Club and Coach Development
4. Athlete Development

LEAP Levels 2 and 3 are voluntary and intended to recognize achievement in various programming and service efforts, and encourage all LSCs to take on programming and services that would provide enhanced services to athletes, members, and volunteers.

USA Swimming is offering a financial award associated to achieving Level 2 and Level 3 status. In particular, the financial incentive associated with achieving Level 2 status is \$0.50 per athlete, with a minimum award of \$1,000 and a maximum of \$2,500. LEAP Level 2 and 3 awards are given once per quadrennium, in the year in which the LSC first qualifies. Obviously, the quadrennium ends in December 2012. Therefore, STSI could qualify in 2012 and then again early in the 2016 quad.

Looking through the LEAP 2 requirements, we already meet a number of them. STSI's plan is to pursue Level 2 status in 2012.

Larry Hough, Senior Vice Chair – Calendar will be posted on the STSI website

BJ Allenstein, Age Group Chair, reported the STSI Zones Team was 8th overall. Coaches were BJ Allenstein (Head Coach), Rachel Woodard, Robert Coleman, Kristyn Evans, Travis Nolder, Mark Parshall, and Florian Rudolph. Chaperone was Judy Allenstein. The three STSI Officials in

attendance were Rick Allenstein, Lorna Anaya, and Bill Carroll. Team Captains were Cori Gary and Tanner Winget. The STSI Zones team was composed of 48 Swimmers from 10 STSI teams – TXLA, AAAA, BEAT, NTRO, CPS, HEAT, SASA, LSAC, MSC, and HAYS.

STSI Medalist included Grace Ferry – 800 Free – 6th; Cameron Young – 200 Free – 2nd, 100 Free – 3rd; Kyle Owens – 200 Brst – 3rd, 100 Brst – 3rd; Victoria Edwards – 100 Fly – 2nd, 400 Free – 5th, 100 Back – 1st, 50 Fly 4th; Megan Strickland – 100 Free – 6th, 100 Back 7th, 50 Free 1st; Riley Marks – 100 Back – 6th; Ilse Adame – 200 IM – 5th; Cori Gary – 50 Free – 6th; 11-12 Girls 400 Medley – Victoria Edwards, Jade Walz, Ilse Adame, Hayley Kresbsbach – 7th; 11-12 Girls 200 Medley - Victoria Edwards, Jade Walz, Ilse Adame, Hayley Kresbsbach – 4th; 11-12 Boys 400 Medley – Isaac Gwin, Robert Anaya, Seth Ryherd, Cameron Young – 6th; 11-12 Boys 400 Free – Cameron Young, William Borst, Josh Artmann, Robert Anaya– 7th; 11-12 Boys 200 Medley – Josh Artmann, Seth Ryherd, Cameron Young, Robert Anaya – 6th; 11-12 Boys 200 Free – Cameron Young, William Borst, Josh Artmann, Robert Anaya – 6th; 13-14 Girls 400 Medley – Kristina Domaschofsky, Emma Gogulski, Haley Herzberg, Grace Ferry – 8th; 13-14 Girls 400 Free – Anelise Diener, Amanda Cofield, Haley Herzberg, Grace Ferry – 8th; 13-14 Boys 400 Medley – Jack Cornish, Jared Chulavatr, Blayne Jackson, Jack McLaughlin – 8th; 15-18 Girls 200 Free – Cori Gary, Megan Strickland, Lauren Cuda, Riley Marks – 2nd; 15-18 Boys 400 Free – David Santos, Tanner Winget, Patrick Grant, Kyle Owens – 8th; 15-18 Boys 200 Medley – Tanner Winget, Kyle Owens, Bryce Kramer, David Santos – 8th

Best Times:

119 / 288 = 41% – Team

5 / 48 = 10% – 11/12 Girls

14 / 48 = 29% – 11/12 Boys

17 / 48 = 35% – 13/14 Girls

26 / 48 = 54% – 13/14 Boys

25 / 48 = 52% – 15/18 Girls

32 / 48 = 66% – 15/18 Boys

Sponsors included: David Barney - \$1000; Billy Jackson - \$450; Kevin Thompson - \$3000; Sue Borst - \$250; SwimFreak - \$500; Willie's - \$450; Alamo Tees – Discount on Shirts; SwimFreak – Discount on Apparel

Goal for next year is to double the amount of sponsorship. Would like to go to an online application next year for the Zones team. Zones came in under budget this year.

All Stars – Texas Select Camp will be a weekend camp held in San Antonio November 11-13. Selection will be based upon the top 2 IMX LC Scores for 11, 12, 13, 14 both Girls and Boys. Final details are still in process. The list of invited swimmers should be completed by Tuesday, October 11th. BJ Allenstein, Head Coach, will be contacting the coach for each swimmer for first right of refusal, then contacting the swimmer (unless otherwise told).

TAGS Committee - SC TAGS will now be at the Woodlands – March 8-11; LC TAGS will be at UT –

July 25-29. Order of events has been slightly changed to eliminate unneeded breaks. There will be 1 heat of finals for 10 & Under; 2 heats of finals for 11-12 and 13-14. Scoring will be the top 16 in all age groups. There will not be parading of athletes to the blocks, but will still announce the swimmer's name when they are behind the block for A finals.

Texas Club Championship will be held at UT, July 12-15. This is a new meet design by Clayton Cagle. Teams finishing in the Top Ten Places at either TAGS or Sectionals will be invited to meet; the athletes attending from these teams have TAGS / Sectional Times. All others teams' athletes must have a Time Standard based on the 4th place finish average over quad. (very fast)

IMX Games will be held in San Antonio on November 12-13. The required IMX New Score is 1500. 15-16 year olds will be allowed to participate in the meet.

John Baltzell, Technical Chair. No Report

Phil Davis and Tim O'Brien, Coaches Reps. No Report.

Jessica Hasson, Athletes Rep attended the meeting via teleconference. Jessica reported that attending the USA Convention was amazing and she learned much about the way USA Swimming operates.

Trey Kohlhausen, Safety Chair, distributed reports detailing STSI's latest quarterly Reports of Occurrence as well as national statistics. He encouraged teams to continue sending in reports in a timely manner.

Resolutions and Orders Part 2:

Legislative Proposal 2 – Passed as written

South Texas Swimming, Inc.

2011 House of Delegates Annual Meeting

08 October 2011

Legislative proposal:

Effective 11 October 2011: Within the current STSI Official's Policies and Procedures, Paragraph F. of Section XIII. be revised to read as follows:

F. Meet Referees are specified by name in Meet Informations as are their addresses, telephone numbers and e-mail addresses.

1. The currency of their USA-S Registration and LSC Certification are part and parcel of the Sanctioning / Approval process.
2. Should a specified Meet Referee fail to appear at a meet without ensuring the presence of a properly certified replacement in a timely manner, and advising the Meet Host of same, will result in the immediate revocation of the Referee's credentials. Acute illness and / or injury may be excepted, dependent on the circumstances as determined by the Official's Committee.
 - a. The offending individual will also immediately be reclassified as a Starter and no longer allowed to function as a Meet Referee for a minimum of 365 days, dated from the day of Referee de-certification.
 - b. Re-instatement as a Referee will require petitioning the Official's Committee in writing and providing written assurances there will be no repeats of the violation.
 - 1) Re-instatement will not then be automatic but rather at the discretion of the Official's Committee, requiring a majority vote.
 - c. A second violation will result in permanent de-certification as an official in STSI with no possibility of reinstatement.
3. Please also see Section XIV.

Background and Rationale:

While there have been no incidents of the type described in this LSC for more than 10 years, the possibility always exists. This revision makes the penalty for violating the policy more stringent and clarifies subsequent activities.

Respectfully submitted 25 August 2011
Colonel R. B. Graham, USAF, Retired
Chair, Official's Committee
South Texas Swimming, Inc.

Action at Meeting:

A motion was made and seconded to adopt as amended. Motion passed.

Legislative Proposal 3 – Passed as amended

South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011
Legislative proposal:

Effective 11 October 2011: Under Part Two, Section I. of the current South Texas Swimming Sanction*

Policies and Procedures, add a paragraph C. to read:

C. As a condition for issue of a Sanction, the application must list by name:

- The Meet Director
- The Meet Referee
- The Administrative Referee
- Two additional properly registered and certified officials
- The Host Team's Head Coach.

1. Preparation and submission of Sanction Applications is the responsibility of the Meet Director. Applications must be complete in all respects.
2. Each of those listed must be currently and properly registered with USA Swimming and Certified as a Stroke and Turn Judge or higher by STSI.
3. No single individual may be named to fill more than one position.
4. The four currently certified / registered officials named as a condition of a Sanction are then committed by Rule to be on deck for this competition.
 - a. If any one of them is unable, for whatever reason, to fulfill that commitment; they are required by Rule to ensure the presence of an acceptable and equally qualified substitute / replacement.
 - b. A Sanction (or Approval*) is subject to withdrawal if the minimum number of officials, as specified by the Rules, is not present for the competition.
5. The Meet Director is responsible for ensuring proper and timely notification of the officials named on an Application regarding their commitment.

**Under current USA Swimming Rules and Regulations, Meet “Approvals,” as opposed to Sanctions; are managed under specialized procedures, which involve pre-approval by USA Swimming Program Operations. Please contact the Sanctions Chair should the need arise.*

Background and Rationale:

Beginning in the fall of 2010, USA Swimming Rules require an Administrative Referee for all Sanctioned or Approved competition.

While it is recognized this requirement puts additional manpower burdens on Meet Hosts, it is nevertheless required by the USA Swimming Rules and Meet Hosts must conform to these Rules if they wish their competition to be Sanctioned or Approved.

As a practical matter it is functionally impossible for the same individual to be in two places at the same time and / or accomplish two officiating tasks simultaneously. In addition, the duties and responsibilities of Administrative Referees are significant in both scope and detail.

At the present time there are only a few Administrative Referees currently certified as such in South Texas, but as a practical matter any fully certified official may act in that capacity at the discretion of the Meet Referee.

The duties and responsibilities of Administrative Referees are outlined in considerable detail in Section XIV. of the STSI Policies and Procedures Manual and individuals who contemplate or anticipate they may be called upon to serve in this capacity should familiarize themselves with these duties and responsibilities.

Respectfully submitted 25 August 2011
Colonel R. B. Graham, USAF, Retired
Sanctions Chair
South Texas Swimming, Inc.

Actions at Meeting:

The author of the legislation requested that item C.4 be removed, as other legislation is dealing with this issue. Section C3 was clarified as to intent and will not read: No single individual may be named to fill more than one of the Certified positions. a. Specifically: The Meet Referee, the Administrative Referee, and the two Deck Officials

A motion was made and seconded to adopt as amended. Motion passed.

Legislative Proposal 4 – Passed as written.

**South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011
Legislative proposal:**

Effective 11 October 2011: Section I, Paragraph D. on page 3 of the current South Texas Policies and Procedures Manual be revised to read:

D. For matters which DO NOT involve revisions to the USA Swimming, Rules and Regulations, this document may be revised by a simple majority vote at the Annual Meeting of the STSI House of Delegates (HOD).

1. Revisions which may become necessary due to changes to the USA Swimming Rules and Regulations may be made at the concurrent request and / or direction of the General Chair and the Executive Secretary with the advice and consent of the Executive Board.
2. At such times as it may become necessary to make revisions of this sort to the Manual, the Executive Secretary will advise the membership via email.

The existing Section I.D. reads as follows:

D. This document may be revised by a simple majority vote at any regularly scheduled meeting of the STSI House of Delegates (HOD) meeting.

Background and Rationale:

The USA Swimming Rules and Regulations are a dynamic force, which sometimes changes in a fairly radical manner over relatively short periods of time. From time-to-time the membership of the LSC has made it clear the Policies and Procedures need to be current and relevant to the greatest extent possible.

Many, if not most, of those changes tend to have an immediate impact on certain operations of the LSC and since the HoD meets but once a year, it inappropriate to postpone some revisions to the Manual until the annual meeting, which in some cases could be more than 11 months.

Changes to the Rules are mandatory and there appears to be no good reason to postpone documenting them in the Manual as and when needed.

The undersigned is currently the “keeper” of the master copy of The Manual, thus making updates in near real time both possible and practical.

Respectfully submitted 25 August 2011
Colonel R. B. Graham, USAF, Retired

Actions at Meeting:

No discussion on the proposal. Moved and seconded for adoption.

Legislative Proposal 5 – Removed from consideration**South Texas Swimming, Inc.****2011 House of Delegates Annual Meeting****08 October 2011****Legislative proposal:**

Effective 11 October 2011: Add a new Section XIV. (the succeeding Sections will be re-numbered as necessary) to the current STSI Official's Policies and Procedures **and** a new Section VII. in Part Two of the current STSI Sanction and Approval Policies and Procedures to read as follows:

XIV / VII: Repercussions for Violations of Rules and / or Policy**A. Meet Referees**

1. Meet Referees who permit a competition to take place or to continue without the requisite number of properly registered and certified officials on deck as specified by the USA Swimming Rules, are subject to de-certification as a Referee for one year, dated from the last day of the competition in question.
 - a. The offending individual will also be immediately reclassified as a Stroke and Turn Judge and will no longer be certified as a Starter or Meet Referee for a minimum of 365 days, dated from the last day of the competition in question.
 - b. Re-instatement as a Starter / Referee will require petitioning the Official's Committee in writing and providing written assurances there will be no repeats of the violation.
 - 1) Re-instatement will not then be automatic, but rather at the discretion of the Official's Committee and require a majority vote.
 - c. A second violation will result in permanent de-certification as an official in STSI with no possibility of reinstatement.

B. Meet Hosts

1. Meet Hosts who fail to properly and / or completely discharge their responsibilities as specified by USA Swimming Rules regarding ensuring adequate officiating at Sanctioned or Approved competition, will be fined \$500.00 payable to the STSI Executive Secretary within 15 days, dated from the last day of the competition in question.
 - a. The amount of the fine will increase by \$100.00 for each day payment is late. There is no maximum fine.
 - b. In addition, the offending Meet Host will be denied Sanctions and Approvals, effective the day after the conclusion of the competition in

question, and extending for a period of 180 days, beginning the day the fine is paid.

c. A second violation will result in a fine of \$1,000.00 payable to the STSI Executive Secretary within 15 days, dated from the last day of the competition in question.

d. The amount of the fine will increase by \$100.00 for each day payment is late. There is no maximum fine.

e. In addition, the offending Meet Host will be denied Sanctions and Approvals, effective the day after the conclusion of the competition in question, and extending for a period of 365 days, beginning the day the fine is paid.

f. Should there be a third violation, there will be no further fine, but the Host will be permanently denied Sanctions and / or Approvals.

Background and Rationale:

The current USA Swimming Rules require the presence, on deck, of a minimum of three (3) properly qualified, registered and certified officials at all Sanctioned or Approved competitions. A failure to meet that requirement renders the Sanction or Approval invalid and any times achieved become ineligible for uploading into the SWIMS National Database.

Under current USA Swimming Rules, It is the responsibility of the Meet Director to ensure the proper designations, number and qualifications of officials are entered into the Application for Sanction (Approvals require special procedures) and are made aware of their obligation.

Under current USA Swimming Rules it is the responsibility of the Meet Referee to ensure the minimum number of properly certified and registered officials, required by Rule, are present on deck prior to the start of competition. Should that not be the case, the Meet Referee must not allow the competition to begin or to continue, as the case may be as the Sanction or Approval would be invalidated.

In recent times, there have been occasions when these policies, required by Rule, have been ignored to one degree or another and competitions have been either canceled at the last moment or allowed to continue in violation of USA Swimming Rules. It is not in the best interests of this LSC or its athletes to allow such violations to be repeated.

This proposal imposes very significant penalties on Meet Referees and Meet Hosts who violate the relevant Rules in the hope this sort of violation can be avoided in the future.

Respectfully submitted 25 August 2011
Colonel R. B. Graham, USAF, Retired
Chair, Official's Committee
South Texas Swimming, Inc.

Action at Meeting:

Roger Graham spoke on the proposal. As USA Swimming has issued a policy statement dealing with this topic, this legislation is no longer needed. Roger Graham moved that the proposal be removed from consideration. Motion seconded and passed.

Legislative Proposal 7 – Passed as amended.**South Texas Swimming, Inc.****2011 House of Delegates Annual Meeting****08 October 2011****Submitted by BJ Allenstein****Legislative Proposal:** Proposal of South Texas Sponsored Dual Meet

South Texas will host an annual Dual Meet for the LSC. This meet is intended to give the BB and above swimmers a chance to compete as an LSC and against the LSC. The meet information is provided for more detail on the meet. This meet is designed to help the Texas Select Camp replace the All Star Meet.

- This will be a bid meet with dates to be decided by the House of Delegates.
- This meet is for 11-14 year old swimmers that belong to a South Texas Team.
- This meet is for swimmers that have 3 “BB” times (Traditional National Motivational Times).
- The selection of the swimmers is defined in the meet information. All swimmers that want to participate in the meet must apply online (according to the meet information).
- The swimmers will be swimming as South Texas Red Team and South Texas White Team not as individual club teams.
- The 8 coaching positions will be selected by the Age Group Chair from those who have applied prior to the deadline (to be decided based on the meet date).
- The format of the meet is a 2-session time final meet with a break for lunch and talks.
- The cost to the swimmers is \$10. This will cover meet entries, a t-shirt, a cap, and lunch.
- The coaching staff will be paid \$100 for their time. The Age Group Chair will be paid \$250 for their time. The LSC will cover all other costs that will accrue during the meet to include but not limited to pool rental, officials, equipment rental, timers, hospitality, shirts, caps, lunch, coaches pay, snacks and drinks.
- Estimated cost to the LSC: \$10,000 for 250 to 300 swimmers.

PROPOSED MEET TEMPLATE

South Texas Swimming Meet Information

<i>Meet Name:</i>	<i>2011 South Texas Red vs. White Dual Meet</i>
<i>Sanction Number:</i>	<i>ST-</i>
<i>Meet Dates:</i>	
<i>Venue:</i>	
<i>Facility:</i>	
Entry Restrictions	Entering swimmers must be 11 to 14 years of age as of Meet start date
Qualifying Times:	Entering swimmers must have at least three (3) National Motivational “BB” times, using the traditional motivational time standards. (Times must be provable via SWIMS)
Meet Format:	The meet will be conducted as a dual meet with 2 teams (Red and White). The Red team will be swim in lanes 1,3,5,7 and the White team will swim in lanes 2,4,6,8. The meet administration has the right to combine heats and reassign lanes to eliminate heats. All events will be swum fastest to slowest. All events will be swum in age groups and scored and awarded by single year age groups. All events will be Timed Finals. Time trials will not be offered.
Entry Procedures:	Swimmers must apply to be part of the team on the South Texas Website or by following the link https://docs.google.com/spreadsheet/viewform?formkey=dEQzZlRidnJJVjlsNWNrYkJ3R2xiLUE6M Only swimmers that have applied using the online registration form will be accepted. The registration form is available on the South Texas Website or link listed previously. All information must be completed and submitted electronically. A confirmation email will be sent on XX Date. The teams will be divided by using HyTek Power Points to rank the swimmers by age group. All swimmers will be ranked using all of the events swum in this meet for their age group. The odd ranking swimmers will be on the Red Team and the even ranking swimmers will be on the White Team. Once the team has been selected the South Texas Coaching Staff for each team will then select the events for the swimmers. Each swimmer can swim a maximum of five (5) events and 2 relays. After the events have been selected by the staff the Entries Chair will then email all athletes the events they will be swimming.
USA Swimming Registration:	All swimmers, coaches, and officials participating in this competition must be currently (2011) registered with USA Swimming and should be prepared to present their USA Swimming ID Card as proof of their Registration to the Meet Director or designee at any time. Swimmers who need to be entered because of clerical errors by the meet host will be required to present their USA Swimming ID Card.
Start Certification:	National and LSC Regulations do not allow for any exceptions to the policies listed above. Any swimmer entered in this meet must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member coach, it is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.

Liability: In granting a sanction for this meet, it is understood and agreed that USA Swimming Inc., South Texas Swimming Inc., (STSI), and all meet officials shall be free from any liabilities or claims for damage arising by reason(s) of injuries to anyone during the conduct of this meet.

Cell Phone Restriction: The presence and/or use of cell phones, or any other equipment capable of producing photographic and/or video images, in locker rooms is strictly and specifically prohibited at all times.
There are no exceptions to this prohibition.
Violators are subject to arrest, disqualification from the meet and/or disbarment from the facility.

Rules:
Scratch Rule: 2011 USA Swimming Rules and any relevant sections of the STSI Policies and Procedures will apply. There will be no penalty for a No Show or missed event.

Entry Deadline:

Entry Fees: \$10.00 per person
Checks payable to: SOUTH TEXAS SWIMMING
Entry fees cover: All Entry Fees, LSC Splash Fees, a Swim Cap, a T-shirt, and Lunch

Late Entries: Late entries will not be accepted.

Meet

Administration:	Meet Director BJ Allenstein 13335 Partridge Hill San Antonio, TX 78247 (210)269-5160 bjbigsplash@hotmail.com	Meet Referee	Entries Chair BJ Allenstein 13335 Partridge Hill San Antonio, TX 78247 (210) 269-5160 bjbigsplash@hotmail.com
------------------------	---	---------------------	---

Warm-ups: Warm-ups will be conducted in accordance with the current STSI Policies and Procedures on Page 5. Please also review the daily schedule below.

Awards: South Texas Medals will be given for the top 3 in each individual event. All individual events will be swum together and then scored and awarded based on single year age groups. Relay ribbons will be awarded for the top 3 relays in each event.
Scoring will be based on single year age groups to 16th place.

Scoring:

Place	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Individual	20	17	16	15	14	13	12	11	9	7	6	5	4	3	2	1
Relay	40	34	32	30	28	26	24	22	18	14	12	10	8	6	4	2

Special Needs: A disability is defined as a PERMANENT physical or mental impairment that substantially limits one or more major life activities. Please notify the (ADD FACILITY @ NUMBER) in advance of this event with the name and age of any member on your team who needs assistance to enter the building. The (ADD FACILITY) Staff will make reasonable accommodations for swimmers, coaches, or spectators who wish to enter and use our facility. In any meet sanctioned or approved by South Texas Swimming, Inc., which may include one or more swimmers with visual, hearing, mental, or physical disabilities; the judging of such competitors shall be in strict accordance with the current USA Swimming Rules and Regulations, i. e., Article 105. Coaches and / or athletes must notify the Meet Referee before the event begins if they are to be considered to be judged under Article 105.

Timers: The meet administration will attempt to provide backup timers for this meet. Volunteers will be needed and appreciated. Timers will receive a free t-shirt for timing.

Officials: All currently certified and in training USA Swimming officials are cordially invited to participate. All deck officials must be registered with USA Swimming and STSI Swimming for 2011 and have a current Background Check acknowledged by USA Swimming. Please report to the Meet Referee at least 30 minutes prior to the scheduled start time of the session to receive your assignments.

Daily Schedule:	Session I (AM)	Session II (PM)
Check in	7:30 AM	none
Warm-ups	8:30 AM	3:30 PM
Clear Competition Pool	9:30 AM	4:30 PM
Coaches' Meeting	9:35 AM	none
Meet begins	9:45 AM	4:45 PM

Order of Events – Distances are in Yards

Session I - 9:45 AM				
Women	Age Group	Distance	Stroke	Men
1	11-12	200	IM	2
3	13-14	200	IM	4
5	11-12	50	Fly	6
7	13-14	200	Fly	8
9	11-12	100	Back	10
11	13-14	100	Back	12
13	11-12	50	Breast	14
15	13-14	200	Breast	16
17	11-12	100	Free	18
19	13-14	100	Free	20
21	11-12	200	Medley Relay	22
23	13-14	200	Medley Relay	24
Session II - 4:45 PM				
25	11-12	200	Free	26
27	13-14	200	Free	28
29	11-12	100	Fly	30
31	13-14	100	Fly	32
33	11-12	50	Back	34
35	13-14	200	Back	36
37	11-12	100	Breast	38
39	13-14	100	Breast	40
41	11-12	50	Free	42
43	13-14	50	Free	44
45	11-12	200	Free Relay	46
47	13-14	200	Free Relay	48

South Texas Swimming Inc.
Safety Guidelines and Warm-up Procedures

A. WARM-UP PROCEDURES

- I. Assigned warm-up Procedures.
 - a. Warm-up lanes and times will be assigned to competing teams based on number of entrants.
 - b. All warm-up activities will be coordinated by the coach(es) supervising that lane
 - c. Dive sprints may be done only under the direct supervision of the coach
- II. Open warm-up procedures.

LANE USE

POOL	PUSH/PACE	DIVES/SPRINTS	GENERAL WARMUP
8 Lanes	1 and 8	2 and 7	3 through 6
6 Lanes	1 and 6	2 and 5	3 and 4

- a. The first ½ of the assigned warm-up time shall be general warm-up for all lanes.
- b. Push/Pace Lanes will push off one or two lengths from starting end.
- c. Sprint lanes are for diving from blocks or for backstroke starts in specified lanes at designated times - one way only!
- d. Dive sprints may only be done under the direct supervision of the coach.
- e. There will be no diving in the general warm-up lanes - circle swimming only.
- f. No kick boards, pull buoys, or hand paddles may be used.

III. Safety Guidelines

- a. Coaches are responsible for the following:
 - 1. Instructing swimmers regarding safety guidelines and warm-up procedures as they apply to conduct at meets and practices
 - 2. Actively supervising their swimmers throughout the warm-up sessions, at meets, and all practices.
 - 3. Maintaining as much contact with their swimmers AS POSSIBLE, both verbal and visual, throughout the warm-up period.
- b. The host team will be responsible for the following.
 - 1. A minimum of four (4) marshals who report to and receive instructions from the Meet Referee and/or Director shall be on deck during the entire warm-up session(s).
 - 2. Marshals must be members of United States Swimming.
 - 3. Marshals will have authority to remove from the deck for the remainder of a warm-up session, any swimmer or coach found to be in violation of these Procedures.
 - 4. The host team shall provide signs for each lane at both ends of the pool, indicating their designated use during warm-ups.
 - 5. Warm-up times and lane assignments will be published in the meet information and posted at several locations around the pool area and the following statement will appear in the meet information: "South Texas Swimming Safety Guidelines and Warm-up Procedures will be in effect at this meet."
 - 6. An announcer will be on duty for the entire warm-up session to announce lane and/or time changes and to assist with the conduct of the warm-up.
 - 7. Hazards in locker rooms, on deck, or areas used by coaches, swimmers, or officials will be either removed or clearly marked.

B. MISCELLANEOUS NOTES

- I. Backstrokers will ensure that they are not starting at the same time as a swimmer on the blocks. Swimmers shall not step up on the blocks if there is a backstroker waiting to start.
- II. Swimmers shall not jump or dive into the pool to stop another swimmer on a recalled start.
- III. Swimmers are required to exit the pool on completion of their warm-up to allow other swimmers adequate warm-up time. The pool is not for visiting or playing during the warm-up session.
- IV. Warm-up procedures will be enforced for any breaks scheduled during the competition.
- VI. No hand paddles, fins, or kickboards may be used at any time during general, specific, or between warmups unless approved by the Referee.

NOTE: Host Clubs, with the consent of the Meet Referee, may modify the time schedule or recommended lane assignments depending on pool configuration, number of swimmers, or other considerations; so long as safety considerations are not compromised. Any such changes will be announced and/or prominently posted in the pool area.

STSI Safety Guidelines and Warm-up Procedures last Revised 29-SEP-03

BJ Allenstein is proposing this meet as an LSC addition to replace the old All Stars Format. He would like for this meet to be held in April either short course or long course. His original thought was a November date, however the time line is too tight for this November. The meet would be a one day, timed final format with a break for lunch and educational topics.

Mark Parshall spoke for passage of adding this new meet for the LSC. Recent changes in the All Stars format have taken away the opportunity for all but a highly selective group of swimmers. The new All Star format provides a substantial savings in our budget and those funds could be used for this meet. This meet will allow those kids, who we are missing out on the new All Stars Format, an LSC meet where they can all come together.

BJ says the intent is the meet will be hosted by the LSC, with the LSC providing funding and renting a host facility. BJ said the coaching staff would be the selected such that it was the same staff as would be attending Zones, thus giving some initial interaction for the coaches and swimmers attending Zones.

Action at Meeting:

A friendly amendment was made and accepted to extend the age groups to include 15-18. The new ages in attendance at the meet would be 11-18, which is the same population that attends Zones.

BJ amended his proposal to include that coaches would be paid a stipend for the meet.

A motion was made and seconded to adopt this proposal. The motion passed.

Rather than bidding the meet this year, Mark Parshall stated an e-mail request could be put out to all of the teams referencing hosting this meet. If a team is interested in hosting the meet they could respond. The ultimate decision would be left with BJ.

Legislative Proposal 8 – Approved as written.

**South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011**

Legislative Proposal: BOD Voting Allocation

Voting by the Board of Directors for South Texas Swimming will be based on one vote per person. If a position is split (e.g. vice chair) then each individual would have only ½ vote. Submitted by Don Walker.

We need to make sure there are equal votes based on elected positions. Having multiple votes for one position may alter the voting process.

Action at Meeting:

No discussion on the topic. A motion was made and seconded for approval. Motion passed.

Legislative Proposal 9 - Failed

South Texas Swimming, Inc.

2011 House of Delegates Annual Meeting

08 October 2011

Legislative Proposal: Coaches Reimbursement- National Meets- submitted by Don Walker

South Texas Swimming will reimburse South Texas Coaches 100 percent for National travel to a maximum expenditure of \$30,000 for coaches expenses (increased from current amount of \$16,000). These meets will include; Nationals, US Open, Junior Nationals and Olympic Trial Meets. Each club will receive reimbursement based on valid deck credentials for coaching staff. (e.g., Nitro 4 deck passes based on qualified athletes...4 full reimbursements). The amount provided by STS will be split evenly, \$15,000 for short course and \$15,000 for long course. If the amount for short course is not fully used, it will carry over to long course.

- Coaches will be allocated airfare (if applicable) at the airline rate 21 days prior to start of meet.
- Coaches will be allocated room reimbursement at a 50% rate (room shared) and food reimbursement at the rate of \$40.00 per day. One day prior to their swimmer's first event and one day after their swimmer's last event will be covered.

Background information- Increased funding for Coaches who have swimmers competing at the highest levels. This would reduce financial hardship for clubs and allow coaches to attend the various national level meets at minimal costs.

Action at Meeting:

The proposal was opened for discussion. Mark Parshall made a friendly amendment to follow our federal guidelines on food reimbursement. The friendly amendment was accepted.

Annette DuVall spoke against this proposal. Annette stated that last year was the first year, in the recent past, that we reimbursed coaches attending national meets. We currently have budgeted \$20,000. In our current coaches travel policy we have a restriction that no coach may receive more than a swimmer receives for the same meet. Also, we have in our current travel policy that we will fund one coach per team. We are here as a swimming organization to promote swimming. Annette has a difficult time with recommending that we spend 44 percent of our budget, should we pass all travel reimbursement proposals being presented at this meeting, for such a small percentage of our swimmers. We based our one coach per team policy on the Gulfs policy. They have one coach per team and do not have a problem. Annette expressed further concern that the body is voting to reimburse itself. We are a non-profit, 501(c)3. The majority of the individuals voting on this legislation are coaches getting direct funding from the LSC. There are two large teams, NTRO and AAAA, and they have the majority of our votes and they would be getting the majority of our funding. I see a major

problem saying that we are going to increase the funding to an amount that would be 11 percent of our current total budget, with that amount going mainly to those two specific teams who control the majority of our votes.

Bill Barton said that he felt we should support the bill.

Frank Swigon cautioned the body that if we look at the budget for the upcoming year, and include all of these proposed legislations, we will have a short fall of \$80,000 which will need to be taken from somewhere else in the budget in order to balance the budget. He does not think we can afford to do that.

Don Walker felt that we do have money for this expenditure. According to Annette's report

Larry Hough made a friendly amendment to include mileage when the national level meets are within driving range.

Brian Vestal stated that he feels like this legislation takes money from all the teams and forces them to supplement other swimmers and teams. These expenses should be paid by the team, not the LSC.

Aubrey Knapper stated he is neutral as the coaches are going to go regardless. He did feel like folks were acting like the big teams are taking money from you but if they are the big teams I'm assuming they are contributing more money. If the argument is that you think the coaches should pay this expense themselves, that's fine to.

Chris Kjeldsen pointed out that a budget is still a budget and the money must come from somewhere.

Roger Graham commented that for almost thirty years or so we have been saying that we need to get some money in reserves and drawing interest so we can have an endowment account to do the things that we would like to do. Most of those things are undefined at the moment, but we don't have that much reserve money to talk about yet. Current interest rates, being what they are, \$700,000 is peanuts. When you get \$1.5 Million, even at today's interest rates, you're still not going to be doing very much good but the time will come when you do. The mere fact, that we have a lot of money, is irrelevant. Just because we have it does not mean we have to spend it. So think twice about what you do. I support what Frank said.

Mark Parshall said that he would love to subsidize more athletes more but he doesn't want to run a negative budget. If we are going to approve this, we need to cut from somewhere else. He does not want to be the General Chair of and LSC that is approving a negative budget.

The question was called. A motion was made and seconded to adopt the proposal as amended. The motion failed.

Legislative Proposal 10 – Approved as written.

**South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011**

Legislative Proposal: Reimbursement policy for swimmers leaving the STS LSC and returning for national meets- Submitted by Don Walker

Swimmers leaving the South Texas LSC to attend college in another LSC will be fully reimbursed upon returning under the following guidelines:

- Swimmers must have previously represented our LSC for a minimum of four years prior to leaving for college in another LSC to be fully funded by STS and, represent a STS team. Swimmers who were attached three years prior to leaving the LSC will be funded at 75%, two years, 50% and, and one year at 25%.
- New athletes to our LSC will be reimbursed at the rate of 25% the first year, 50% the second year, 75% the third year, and 100% their senior year.

Background Information - Covering National expenses of swimmers who leave our LSC for College Swimming and return to represent our LSC at the highest levels. These swimmers have been dedicated members of our LSC in their formative age-group years. Many have left the LSC to compete at the collegiate level and have represented different LSCs as per their collegiate coach. We need to fund these swimmers who have been loyal to our LSC and have return during or after their collegiate careers to represent a team in our LSC.

Actions at Meeting:

Opened for discussion. It was pointed out that it is really the collegiate coaches that are registering the swimmers. Scott Brown stated that he had a swimmer attend a national level meet this year. He is a really good swimmer, but he has only been swimming USA swimming for two years. Under this guideline, once he goes to college, it sounds like he would not be considered for full reimbursement, but only 50 percent. It is effectively penalizing someone who has been registered in South Texas his entire USA swimming career. Scott expressed his concern about the wording of the proposal. Mark Parshall agreed that this proposal does not address new to USA Swimming swimmers. A friendly amendment was made to add wording that says “swimmers must have represented STSI for a minimum of four years or their initial LSC is South Texas (new to USA Swimming - the first time ever registered with USA Swimming).” Friendly amendment was accepted.

Ron Zolno disagreed with the friendly amendment because it is written such that an experienced foreign swimmer, never previously registered with STSI, could register with STSI and then claim entitlement to LSC funding. What we are trying to do is fund swimmers who were long term, home grown in South Texas, and have served a role models for our other swimmers. If you have a swimmer, who has only been in the LSC for one or two years, they have not been a role model and they have not spent that much time in our system. They should not be funded. On the other hand, we should not

penalize someone, who has been a long term STSI swimmer, just because they select a university that is outside of our LSC. With this friendly amendment, we are moving away from that and would then be funding swimmers, who have not been long term STSI swimmers.

Don Walker, withdrew his acceptance of the friendly amendment.

Annette read from the proposal that new athletes to our LSC will be reimbursed at the rate of 25 percent the first year, 50 percent the second year, 75 percent the third year and 100 percent their senior year. She questioned that athletes, who come only in the summer to swim in STSI, are we going to fund them? The question went unanswered.

Being no additional discussion, a motion was made and seconded to adopt the proposal as written. The proposal passed.

Legislative Proposal 11 - Failed

**South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011**

Legislative Proposal: Athlete Reimbursement- National Meets- submitted by Don Walker

South Texas Swimming will reimburse South Texas Swimmers 100 percent for National travel to a maximum expenditure of \$85,000 (increased from current amount of \$50,000). National travel will include; Nationals, US Open, Junior Nationals, and Olympic Trials meets. The amount will be split evenly at \$42,500 for short course and \$42,500 for long course. If the amount for short course is not fully used, it will carry over to long course.

- Relay only swimmers will be reimbursed at the rate of 25 percent for total authorized expenses.
- Athletes will be allocated airfare (if applicable) at the airline rate 21 days prior to start of meet.
- Athletes will be allocated room reimbursement at a 50 percent rate (room shared) and food reimbursement at the rate of \$40.00 per day. One day prior to first event and one day after last event will be covered by STS.

Background Information- Increased funding for swimmers at the highest levels in our LSC. These swimmers are our best swimmers and are excellent role models for our younger swimmers. These swimmers give our younger swimmers a level to aspire to after the Zone level. It is vital to fund them accordingly.

Action at Meeting:

Opened for discussion. Brian Vestal voiced that one thing he is hearing is that some think we owe kids something for swimming. This is a non-profit organization. The more money we have to collect the more kids we keep out. He would like to recommend that we keep the organizations spending in check so that we have the funds to offer more kids the opportunity to swim. Otherwise, the cost will

continue to escalate and fewer kids, especially in this economy, will have the opportunity to do so.

Annette DuVall spoke against this proposal. We currently fund Nationals, US Open, Junior Nationals and Olympic Trial Meets. Right now we have a proposed budget of \$50,000. We have not spent the maximum amount of our National Reimbursement budget. Even when we had Olympic Trials four years ago we did not spend the budgeted amount, which at that time was \$30,000 for National Reimbursements. Moving it upward from \$50,000 to \$85,000 when last year we only spend \$37,000 does not make sense even if 2012 is an Olympic Trials year. We do not need to budget \$85,000 for expenses we are not going to incur. Our current policy allows for airfare booked 21 days in advance, half the hotel room up to the government per diem rate, baggage fees, and meals at the daily government per diem rate, and the meet entry fees.

BJ Allenstein made a friendly amendment to reduce the proposal budget amount from \$85,000 to \$75,000, with a maximum of \$37,500 during short course, with any excess carrying over to long course. The friendly amendment was accepted. BJ Allenstein made a second friendly amendment to have two reimbursement dates, one for short course and one for long course. The friendly amendment was accepted.

A motion was made and seconded to accept the proposal as amended. The motion failed.

Legislative Proposal 12 – Tabled. Filed for future study.

Legislation was presented as amended by the author. Amendments are shown in red and underlined.

**South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011
Submitted by Ron Zolno**

Legislative Proposal: Minimum Level of Officials

Location:	To be placed in STSI Policies and Procedures after Section XII C 1 a
Proposed by:	Ron Zolno (Supported by Mark Parshall and Frank Swigon)
Effective date:	October 11, 2011
Background and Purpose:	To help insure that meets are officiated in an efficient and effective manner, the rules currently state that a meet must have a minimum of <u>4</u> properly registered and certified officials (2 for dual meets) during all sessions of the meet – <u>a Deck Referee, an Admin Referee, and two other officials</u> (STSI Policies and Procedures Manual, July 2011, Section XII C 1 a, and USA Swimming – 2011 Rulebook, Section 102.10.3) If the appropriate number of officials are not available, the meet sanction or approval is invalid, and results are ineligible for uploading into the National SWIMS database <u>and, in practice, cannot be used for proof of time</u> . This

obviously is of great detriment to the athletes involved. Therefore, all possible steps should be taken to assure that the appropriate number of officials are available at all meet sessions.

Multiple parties associated with this potential issue need to be considered:

Host team – Responsible for the meet in its entirety.

Meet Director – According to the 2011 USA Swimming Rulebook, part of the Meet Director’s responsibility is to arrange for meet personnel (102.9), and according to the USA Swimming Meet Director’s Handbook, the Meet Director is responsible for selecting the Meet Referee and for attaining the appropriate number of officials so that *“certain positions are filled at all times during the meet.”* (Page 11)

Meet Referee – While not responsible for attaining the necessary officials, the Meet Referee *“shall have full authority over all officials and shall assign and instruct them; shall enforce all applicable rules and shall decide all questions relating to the actual conduct of the meet.”* (2011 USA Swimming Rulebook 102.11.1)

The swimmers and teams attending the meet – These are the injured parties, and the new rule must provide them with an appropriate remedy.

The purpose of the proposed rules is to clearly state the steps to be taken if the requisite number of officials are unavailable, and the penalties associated with not providing the minimum number of officials. However, there needs to be some flexibility within this to account for natural disasters, etc.

XII C 1 b (new) If a meet session, including time trials, does not have the minimum necessary number of officials, the Meet Referee, with the approval of the Meet Director, shall have the option to swim the sessions. However, if the session is swum with fewer than the minimum necessary number of officials, the results will NOT be uploaded into the National SWIMS database and cannot be used for proof of times at future meets. Further:

- 1) Swimmers will have the option to not swim in a session for which results will not be uploaded into the National SWIMS database. If swimmers do not compete in this session, they will be refunded their associated entry fees for this session. In addition, at their discretion, swimmers can then withdraw from the remainder of the meet, and their associated entry fees will be refunded.
- 2) Meet Referees who permit a competition to take place, or to continue, without the requisite number of properly registered and certified officials on deck as specified by the USA Swimming Rules, and do not inform all involved team coaches that the results of the meet will NOT be uploaded into the National SWIMS database, and/or attempts to have the meet results uploaded into the National SWIMS database, are subject to de-certification as a Referee for one year, dated from the last day of the competition in question.
 - a. The offending individual will be immediately reclassified as a Starter (or Stroke and Turn Judge, as appropriate).
 - b. Re-instatement as a Referee will require petitioning the Official’s Committee in writing and providing written assurances there will be no repeats of the violation.

- c. Re-instatement will not then be automatic, but rather at the discretion of the Official's Committee and require a majority vote.
- d. A second violation will result in immediate de-certification as an official in STSI.

XII C 1 c (new) For a first offense, if a meet session, including time trials, does not have the minimum necessary number of officials:

- 1) The host team will not be issued any meet sanctions for six months, dated from the last day of the competition in question, and any existing sanctions this host team has will be cancelled.
- 2) Further, the Meet Director cannot serve as a Meet Director for any sanctioned meet for a minimum of six months, dated from the last day of the competition in question.
- 3) In addition, if a meet session, including time trials, does not have the minimum necessary number of officials, the host team can be fined up to \$500 per session, for a maximum of up to \$1,000 for the meet. (Exact fine to be determined by the BOD.)

XII C 1 d (new) For further offenses, if a meet session, including time trials, does not have the minimum necessary number of officials:

- 1) The host team will not be issued any meet sanctions for twelve months, dated from the last day of the competition in question, and any existing sanctions this host team has will be cancelled.
- 2) Further, the Meet Director cannot serve as a Meet Director for any sanctioned meet for a minimum of twelve months, dated from the last day of the competition in question.
- 3) In addition, if a meet session, including time trials, does not have the minimum necessary number of officials, the host team can be fined up to \$1,000 per session, for a maximum of up to \$2,000 for the meet. (Exact fine to be determined by the BOD.)

Action at Meeting:

Ron Zolno handed out amended copies of his proposal. Changes shown above in red. Annette DuVall made a friendly amendment to XII C, 1b. Just because you have one offense, it is too harsh to say you cannot host any more meets if you have followed the procedure by informing everyone. Ron Zolno refused the friendly amendment.

Roger Graham stated that this proposal needs to be withdrawn in light of recent promulgations by USA Swimming or it needs to be tabled for further study.

It was pointed out that we are working with volunteers. Earlier it was reported that we have a shortage of officials. When you are working with volunteers and volunteer populations and you already have a shortage, it does not seem like a very good idea to pass this. Portions of this are not bothersome but the whole is too big for consideration.

Annette DuVall moved to table the proposal until after discussion of Proposal 13. The motion was seconded and passed.

Legislative Proposal 13 – Passed as amended.

**South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011
Submitted by Mark Parshall**

Legislative Proposal: South Texas Swimming to use a CPA firm for:

1. Bi weekly payroll, quarterly reporting and end of year W-2's and 1099's.
2. All check writing, including reimbursements and research within.
3. Delivery to current Treasurer for check payment, including postage paid envelopes.
4. Recording of deposits that are broken out by your executive director.
5. Necessary reports for monthly board meetings.
6. Tax return at year end - 990.
7. Preparation of 3 month audit material - which would include copying all books and records every three months.
8. Budget \$500/mth for services.

Action at Meeting:

Opened for discussion. Mark praised all of the work that Annette DuVall has done for STSI over the last five years. Mark voiced concern that the LSC has grown to such a size that we should have a firm handling our accounting as opposed to a single individual.

Annette DuVall spoke against the proposal. We do not do biweekly payroll. We do monthly payroll. Currently our part-time employee has bookkeeping experience. She is very familiar with Quick Books which is what we use. She already knows our STSI procedures and would be ahead of the game. She is willing to do the bookkeeping and forward the spread sheets to the Treasurer. Another concern is the logistics. Potentially, our new Treasurer will be in Corpus Christi, the Executive Office is in San Antonio and an accounting firm might be in Austin. The quarterly reporting and year end 1099's and W2's are not that difficult. We currently have a CPA who does our 990 for us. This is something that can all be done in house. There is no reason to send it out.

Don Walker and Carol Rettele spoke in favor of hiring a professional firm.

Frank Swigon pointed out that at the end of this meeting we will have an election and a new treasurer and it would be appropriate for us to either table this or have the HOD vote to give the BOD the authority to make this move later after the new treasurer is in place and if deemed appropriate. Additionally, it would certainly be appropriate to get more than one bid on the services, should they be needed.

Mark Parshall agreed that more than one bid is appropriate. He would like the HOD to go ahead and approve the budgeted amount. The proposal would be amended that the BOD could, if necessary upon recommendation by the new treasurer, look into hiring a CPA firm, with a total cost being limited

to a maximum of \$6,000.

A motion was made and seconded to accept the proposal as amended. Motion passed.

Legislative Proposal 14 – Passed as amended.

**South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011
Submitted by Frank Swigon**

Legislative Proposal: Investment Committee

Rational: The financial situation of South Texas Swimming, Inc. has improved dramatically over the last few years and the organization now has adequate resources for funding current expenses as well as investing for future needs and requirements. A documented and well managed investment and financial strategy are important to the LSC.

Proposal: A three-person investment committee should be established as follows:

- The three members of the committee will be:
 - The General Chair or their designee
 - The Treasurer of STSI
 - A third member appointed by the General Chair and approved by the Board of Directors and House of Delegates as appropriate.
- The committee shall perform the following tasks:
 - Develop and document an investment strategy to be approved by the Board of Directors.
 - Review the current asset allocation of the finances of the LSC and work with the financial advisor to allocate the resources as appropriate to meet the strategy.
 - Monitor the investments in the future and rebalance as necessary to meet the strategy.

Action at Meeting:

A friendly amendment stating a three to five person investment committee should be established was accepted. Motion to accept as amended was made and seconded. Motion passed.

Legislative Proposal 15 – Passed as written.

**South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011**

Legislative Proposals to a coincident Section of the same document:

1. Effective 11 October 2011: Within the current STSI Official's Policies and Procedures, Paragraph D. sub-Paragraph 2. of Section V. be revised to read as follows:
 2. As soon as the data have been verified, applicants will be provided with a mini-Rule Book, a Deck Log, a printed copy of this document and TRAINEE Credentials with an expiration date of approximately five months (150 days) in the future.
2. Effective 11 October 2011: Within the Current STSI Official's Policies and Procedures, a sub-Paragraph 3. be added to Paragraph E. of Section V. to read as follows:
 3. TRAINEES may not be listed on Sanction / Approval Applications as certified officials required as a condition of either a Sanction or Approval.

Background and Rationale:

1. This is merely a housekeeping matter to reflect what current policies are in force. USA swimming provides a Rule Book to all newly registered officials within six weeks of their successful registration. The Policies and Procedures are readily available for review and / or download from the Official's Home Page on the STSI Web Site.
2. This proposal simply codifies what is already the standard practice in the LSC, but at the moment carries no legislative weight. TRAINEES are not considered to be FULLY certified, i.e., the subject Policies and Procedures specifically state Stroke and Turn Judge is the first "Fully Certified" officiating position in STSI. TRAINEE certifications are finite in length (150 days maximum) and TRAINEES are not normally allowed to make disqualifications. It is therefore inappropriate for TRAINEES to be listed as certified officials on Sanction / Approval Applications.

Respectfully submitted 31 August 2011
Colonel R. B. Graham, USAF, Retired
Chair, Official's Committee and Sanction's Chair
South Texas Swimming, Inc.

Action at Meeting:

No discussion. Motion made and seconded to accept as written.

Raychel Laya made a motion to reconsider Proposal #3, the portion dealing with as a condition for issue of a Sanction of meets. She is seeking clarification with the addition of the Administrative Referee as it relates to item 3. She would like to revisit that area. No second was made.

Legislative Proposal 16 – Passed as written.

South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011
Submitted by Mark Parshall

Legislative Proposal: South Texas Swimming will employ a professional stenographer to record the minutes of the Annual South Texas Swimming Meetings. This cost would become a line item on the Annual South Texas Swimming Budget.

Rationale: A great deal of information exchange occurs during the Annual South Texas Swimming Meeting, much of which needs to be recorded. Having a professional stenographer in attendance would provide a more complete transcript of the proceedings than can be produced by the STSI Executive Secretary. Additionally, the presence of a professional stenographer at the meeting would allow the STSI Executive Secretary's attention to be directed towards the multiple other responsibilities she assumes during the annual meeting.

Action at Meeting:

Motion made and seconded to accept as written. Motion passed.

Legislative Proposal 17 – Passed as written.

South Texas Swimming, Inc.
2011 House of Delegates Annual Meeting
08 October 2011

Legislative proposal:

Effective 11 October 2011:

Within the current STSI Official's Policies and Procedures, add a new Section XIV (succeeding Sections to be re-numbered as necessary) to read as follows:

A. In Sanctioned or Approved USA Swimming Competition when there is an inadequate number of officials present for the start of either an entire meet (normally a single day) or one or more sessions of a multi-session meet (normally over two or more days), as specified by Rule, the Meet Referee may elect to either conduct or cancel the meet or session.

B. Partial meets or sessions may not be considered, i. e., if an inadequate number of officials, by Rule, is available for the start of a single-day meet or a session within a multisession meet, that is the circumstance considered to exist for the entire meet or session regardless of how many officials may eventually become available at a later time during the meet or session.

1. Should the Meet Referee elect to conduct the meet or session with an inadequate number of officials available as specified by Rule at the start of either, the following will apply:

a. Insurance coverage remains in force

- b. The meet / session can be scored.
- c. Awards can be made.
- d. Times achieved when there is an inadequate number of officials as specified by Rule CANNOT be entered into the SWIMS National Database. Times achieved when there is an inadequate number of officials as specified by Rule CANNOT therefore be utilized for qualifying entry into other STSI or TSA (TAGS) competition.
- e. When a meet is divided into sessions, only times from sessions where the requisite number of officials is present can be entered into SWIMS.
- f. It is the responsibility of the Administrative Referee to ensure only eligible times from meets or sessions as described above are forwarded to the appropriate SWIMS User for uploading to SWIMS.

Background and Rationale:

On 22 September 2011, USA Swimming Program Operations promulgated the following Policy Directive over Suzanne Heath's signature:

“The question has arisen regarding a meet where the expected officials do not show up and not enough officials are present by rule (Article 102) to run the meet. The insurance is still valid for the meet; the referee can decide to hold the meet if he / she deems it feasible. The meet can be scored and awards given but the times are not official and cannot be entered into the SWIMS database. The LSC can choose whether or not to allow the use of any times swum as entry times into LSC competition.”

This legislative proposal expands on, clarifies and implements the provisions of the Policy Directive into STSI Operations.

Approval and adoption of this proposal will necessitate a revision to STSI Meet Referee's Report Form whenever an inadequate number of officials, as specified by Rule, is present for a meet or a session within a multi-session competition.

In the case of a multi-session meet, the additional reporting will, of necessity; require a specification as to which session(s) had an adequate number of officials present on deck as specified by Rule and which did not. This specification will be included in a revision of the on-line Referee's Report Form if necessitated by the approval and adoption of this proposal.

Respectfully submitted 24 September 2011
Colonel R. B. Graham, USAF, Retired
Chair, Official's Committee
South Texas Swimming, Inc.

Action at Meeting:

Motion was made and seconded to accept the proposal. Motion approved.

Revisit of Legislative Proposal 12 - Submitted by Ron Zolno - Legislative Proposal: Minimum Level of Officials

Ron Zolno, speaking for Proposal 12, indicated there were three major issues needing to be addressed by this legislation. One is, we have no provisions stating that the coaches need to be informed of the lack of officials and the times will not count. Secondly, there is currently no penalty for not telling and then trying to have the times entered into SWIMS even though the requisite number of officials were not present. Third, there is no penalty for holding a meet without the required number of officials. Ron strongly recommended that this proposal be adopted.

Under Section VII, C1, 3 for the first offense, Raychel Laya, offered a friendly amendment to say - For the first offense for permitting a meet to take place or to continue without the required number of officials and without notification. . . The friendly amendment was rejected.

Roger Graham stated that he believes this proposal needs to be tabled. This proposal needs to be staffed properly by the officials committee.

Ron would accept a friendly amendment to remove the penalties and in its place say that penalties will be determined by the BOD or the Officials Committee. Mark Parshall stated that he does not think that the BOD should be making decisions such as this. Decisions need to be made by the HOD so we are clear about them up front.

Action at Meeting:

A motion was made and seconded that the proposal be tabled for further study. The motion passed.

Report of Nominating Committee – Frank Swigon

South Texas Swimming, Inc. Report of Nominating Committee August 31, 2011

Committee Members:

Frank Swigon, Chair and Immediate past General Chair, STSI
Annette DuVall
Miguel Gonzalez
Mike Koleber
Don Walker

Pursuant to Article 604.8 of the South Texas Swimming, Inc Bylaws, the nominating committee presents the following slate of candidates for consideration by the House of Delegates at the forthcoming annual meeting:

Board of Directors:

Age Group Chair:	B.J. Allenstein
Technical Planning Chair:	Annette DuVall
Treasurer:	Didi Byerly
Safety Coordinator:	Trey Kohlhausen
Coaches Representative:	Phillip Davis (vote by coaches only)
Athletes Representative:	Dylan Blackwell (vote by athletes only)

Board of Review:

Alternate Members:	Rachel Laya Jeff Frey
--------------------	--------------------------

Nominating Committee:

Chair:	Frank Swigon, (per article 604.8.2 of the bylaws)
Member:	Annette DuVall
Member:	Miguel Gonzalez
Member:	Mike Koleber
Member:	Don Walker

Roxanne Balducci opened nominations from the floor for all positions. Travis Nolder was nominated for the position of Technical Planning Chair. Robert Anaya was nominated for the position of the third Athlete Representative. No additional nominations were made from the floor and nominations were closed.

Results of the elections were as follows:

Board of Directors: (Two Year Term)

Age Group Chair: B.J. Allenstein
Technical Planning Chair: Travis Nolder
Treasurer: Didi Byerly
Safety Coordinator: Trey Kohlhausen
Coaches Representative: Phillip Davis
Athletes Representatives: Dylan Blackwell and Robert Anaya

Board of Review: (Two Year Term)

Alternate Members: Rachel Laya
Jeff Frey

Nominating Committee: (One Year Term)

Chair: Frank Swigon, (per article 604.8.2 of the bylaws)
Member: Annette DuVall
Member: Miguel Gonzalez
Member: Mike Koleber
Member: Don Walker

Annual Budget Report: Annette Duvall

Annette provided handouts of the Annual Budget report to the body. Copies of the handouts are included on the next four pages. She reviewed various aspects of the budget. Annette made a motion and it was seconded to approve the budget as presented. The motion passed.

South Texas Swimming, Inc.
Budget vs Actual and Approved 2012 Budget

<u>Revenues</u>	As of 09/30/11	2012					% of Total Revenues
		Annualized to 12/31/11	Budget 2011	Over(Under) Budget	with all approved legislation	Approved Budget	
Income – Dues	\$57,690.00	\$118,185.00	120,000.00	-1,815.00	118,000.00	0.44	
Income – Other	1,251.00	1,668.00	2,000.00	-332.00	1,700.00	0.01	
Income - Sanction Fees	1,500.00	2,000.00	1,600.00	400.00	2,000.00	0.01	
Income - Splash Fees	88,521.25	118,028.33	105,000.00	13,028.33	120,000.00	0.45	
All Star Income	0.00	5,100.00	5,100.00	0.00	5,100.00	0.02	
LSC Camp Income	0.00	0.00	2,300.00	-2,300.00	2,300.00	0.01	
Zone Meet Income	18,295.00	18,295.00	11,000.00	7,295.00	15,000.00	0.06	
Income – Officials	0.00	0.00	0.00	0.00	1,200.00	0.00	
Income – Fines	1,650.00	2,200.00	500.00	1,700.00	500.00	0.00	
Total Revenues	168,907.25	265,476.33	247,500.00	17,976.33	265,800.00	1.00	
Operating Expenses							
Championship Awards	11,339.35	11,339.35	3,800.00	7,539.35	10,000.00	0.04	
National Reimb.	0.00	50,000.00	50,000.00	0.00	50,000.00	0.19	
National Reimb-Coach's	0.00	16,000.00	16,000.00	0.00	16,000.00	0.06	
Board of Review Travel	0.00	0.00	1,200.00	-1,200.00	1,200.00	0.00	
Audit Committee Travel	0.00	0.00	1,500.00	-1,500.00	1,500.00	0.01	
Officials Acct Ex	0.00	0.00	1,200.00	-1,200.00	1,200.00	0.00	
Official Evaluator Travel	372.50	372.50	1,500.00	-1,127.50	1,500.00	0.01	
Officials Dues Reimb	1,984.00	2,645.33	1,100.00	1,545.33	3,000.00	0.01	
Officials Bkgd Ck Reimb.	1,638.00	2,184.00	0.00	2,184.00	2,200.00	0.01	
Officials Training	322.80	322.80	500.00	-177.20	500.00	0.00	
Officials Travel	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	
TSA Expenses	0.00	0.00	1,000.00	-1,000.00	1,000.00	0.00	
Website Expenses	1,160.00	1,160.00	1,500.00	-340.00	1,500.00	0.01	
Outreach Meet Entries	0.00	10,000.00	10,000.00	0.00	10,000.00	0.04	
LSC Camps	0.00	0.00	10,000.00	-10,000.00	20,000.00	0.08	
Subtotal	16,816.65	95,023.98	100,300.00	(5,276.02)	120,600.00	0.45	
All Star Meet							
All Star Meet Hotel		0.00	5,500.00	-5,500.00	0.00	0.00	

All Star Meet Food	0.00	3,850.00	-3,850.00	0.00	0.00	
All Star Meet Trans	8,000.00	5,100.00	2,900.00	10,000.00	0.04	
All Star – Miscellaneous		500.00	-500.00	0.00	0.00	
All Star Meet Uni/Entries	0.00	3,300.00	-3,300.00	0.00	0.00	
All Star Coaches Stipend	0.00	2,640.00	-2,640.00	0.00	0.00	
Subtotal - All Stars	0.00	8,000.00	20,890.00	(12,890.00)	10,000.00	0.04

As of 09/30/11	Annualized to 12/31/11	Budget 2011	Over(Under) Budget	2012 Prop Budget		
				with all proposed legislation	% of Total Revenues	
<u>Zones Meet</u>						
Zone Meet Expenses	3,973.57	3,973.57	2,100.00	1,873.57	4,000.00	0.02
Zone Meet Coaches Stipend	6,000.00	6,000.00	6,000.00	0.00	6,000.00	0.02
Zone Meet Hotel	8,292.08	8,292.08	14,000.00	-5,707.92	10,000.00	0.04
Zone Meet Meals	5,621.70	5,621.70	4,500.00	1,121.70	7,000.00	0.03
Zone Meet Uni/Entries	4,511.92	4,511.92	0.00	4,511.92	5,000.00	0.02
Zones Meet Miscellaneous	71.99	71.99	10,000.00	-9,928.01	500.00	0.00
Zones Meet Transportation	28,997.39	28,997.39	25,000.00	3,997.39	30,000.00	0.11
Zones - Officials	1,359.57	1,359.57	3,000.00	-1,640.43	2,000.00	0.01
Total Zones	58,828.22	58,828.22	61,600.00	(4,131.35)	62,500.00	0.24

Dual						
Dual Meet - STS	0.00	0.00	0.00	0.00	10,000.00	0.04

<u>USA Convention/Workshops</u>						
USAS Convention-Reg	1,600.00	1,600.00	1,500.00	100.00	1,800.00	0.01
USAS Conventions Meals	0.00	0.00	0.00	0.00	0.00	0.00
USAS Convention Travel	0.00	5,000.00	5,000.00	0.00	5,000.00	0.02
USAS Convention - Hotel	4,340.05	4,340.05	4,000.00	340.05	5,000.00	0.02
USAS Convention - Meals	0.00	2,500.00	2,500.00	0.00	3,000.00	0.01

USAS Workshop Reimb's	0.00	0.00	1,200.00	-1,200.00	1,200.00	0.00
Subtotal - USAS Convention	5,940.05	13,440.05	14,200.00	-759.95	16,000.00	0.06

General & Administrative Expenses

Bank Charges	7.00	9.33	50.00	-40.67	50.00	0.00
Car Mileage Reimbursements	1,556.07	2,074.76	1,500.00	574.76	2,500.00	0.01
Dues & Subscriptions	550.00	733.33	1,600.00	-866.67	1,500.00	0.01
Legal & Professional	565.00	753.33	1,100.00	-346.67	6,000.00	0.02
Postage	416.01	554.68	770.00	-215.32	770.00	0.00
Office Supplies	1,766.45	2,355.27	1,700.00	655.27	2,500.00	0.01
Rent - Post Office Box	56.00	56.00	56.00	0.00	56.00	0.00
Rent - Meeting Room	60.00	60.00		60.00	100.00	0.00
Employee Bond	0.00	0.00	1,200.00	-1,200.00	1,200.00	0.00
Chairman's Expenses	427.29	2,000.00	2,000.00	0.00	2,000.00	0.01
HOD Meeting Expenses	0.00	0.00	1,200.00	-1,200.00	3,000.00	0.01
HOD Stenographer					1,500.00	0.01
BOD Travel	289.94	386.59	1,500.00	-1,113.41	1,500.00	0.05
Executive Board Travel	0.00	0.00	5,000.00	-5,000.00	5,000.00	0.02
Staff Travel (LSC Meetings)	0.00	0.00	1,000.00	-1,000.00	1,000.00	0.00

					2012 Prop Budget with all proposed legislation	% of Total Revenues
As of 09/30/11	Annualized to 12/31/11	Budget 2011	Over(Under) Budget			
Registration Chair Travel	1,567.96	2,090.61	3,800.00	-1,709.39	2,500.00	0.04
Registration Chair Meals	696.42	928.56	300.00	628.56	1,000.00	0.00
Registration Chair	19,125.00	25,500.00	25,500.00	0.00	25,500.00	0.10
Payroll Tax Expense	1,668.85	2,225.13	1,951.00	274.13	3,000.00	0.01
Rent - Office Space	4,500.00	6,000.00	6,000.00	0.00	6,000.00	0.02
HSA Reimbursement	5,247.00	6,996.00	6,900.00	96.00	7,000.00	0.03
HSA Expenses	108.00	144.00	0.00	144.00	200.00	0.00
Telephone	2,781.73	3,708.97	3,500.00	208.97	3,500.00	0.01
Part-time Office Assistance	2,690.00	3,586.67	5,000.00		7,500.00	0.03
Miscellaneous	707.95	943.93	500.00	443.93	500.00	0.00

Total General & Administrative Expense	44,786.67	61,107.17	72,127.00	-9,606.49	87,388.00	0.40
Total Expenses	126,371.59	236,399.43	269,117.00	-32,663.81	296,488.00	1.12
Income (Loss) from Operations	42,535.66	29,076.91	-21,617.00	50,640.14	-30,688.00	-0.12
<u>Other Income (Expense)</u>						
Interest Income	231.49	308.65	2,000.00	-1,691.35	2,000.00	0.01
Dividend Income	9,440.59	12,587.45	250.00	12,337.45	250.00	0.00
Total Other Income (Expense)	9,672.08	12,896.11	2,250.00	10,646.11	2,250.00	0.01
Net Income (Loss)	52,207.74	41,973.01	-19,367.00	61,340.01	-28,438.00	-0.11
Transfer to Investment Account		25,000.00	0.00	25,000.00	0.00	0.00
Equipment Purchase			0.00		0.00	0.00
Net Increase (Decr) Cash Acct	52,207.74	16,973.01	-19,367.00	36,340.01	-28,438.00	-0.11

Old Business:

None.

New Business:

1. Don Walker made a motion to reimburse former AAAA swimmer, Casey Hurrell-Zitelman, for Nationals. Casey should be fully reimbursed as per her previously submitted reimbursement request to South Texas Swimming. Casey attended Texas A&M University and represented Aggie Swim Club (Gulf LSC). She returned to represent AAAA and STSI in a National meet and was denied reimbursement based on her departure from the STS LSC and affiliation with the GULF LSC. Casey logged in 100s of swims during her age-group years as a swimmer for AAAA. She should be fully funded based on her years of swimming for AAAA in the South Texas LSC.

Result:

Motion was seconded and approved.

2. Annette DuVall is seeking clarification of the National Reimbursement policy. She explained that swimmers seeking National Reimbursement are required by STSI Policies and Procedures to participate in a South Texas Sanctioned Meet during the season of requested reimbursement. It has been questioned if Senior Circuit Meets, which are sanctioned in South Texas, but do not pay any South Texas Swimming splash fees should be considered as a meet which meets the requirement. Also needing consideration are Time Trials and Closed Meets. Do they meet our requirement? When we developed our policy we stated that for swimmers to be reimbursed for National level meets, they must swim a meet in South Texas so that the other swimmers can see them and become inspired by them. There has also been a question raised as to if a single event, at a single meet, fulfills the requirement. Do any of the aforementioned satisfy the intent of the requirement? Annette sought guidance from the body.

Result:

Annette made a motion that for the purposes of the National Reimbursements, South Texas Time Trials or South Texas Closed Meets will not be considered sufficient in meeting the requirement. These meets do not allow swimmers from throughout the LSC the opportunity to observe our elite swimmers. The meet must be a regular, South Texas Sanctioned Meet. The motion was seconded and approved.

3. Annette DuVall made a motion to split the Reimbursements for National Meets with the deadline for Request for National Reimbursements be changed to the following – Short Course deadline of May 30th ; Long Course Deadline of September 30th.

Result:

A friendly amendment was made to change the short course deadline March 31st. The friendly

amendment was accepted. The motion was seconded and approved. Short Course deadline of March 31st ; Long Course Deadline of September 30th

4. Annette DuVall made a motion to allow officials to submit their registration forms to Roger Graham without funding as we currently reimburse the cost. If they are approved by Roger, then he can send them forward to Angella Woodard for registration. The motion was seconded and approved.

5. Annette DuVall made a motion that the STSI website hosting be moved from Segler to Team Unify. Team Unify is free to LSC's and offers benefits that have not been made available through our current provider. Mindy Lewis would remain the STSI webmaster. The move would allow Angella Woodard to be assigned as a super user and she would be able to efficiently send group e-mails. Additionally, anytime information is posted on the website, an e-mail automatically would be sent to every coach with notification of the addition.

Roger Graham asked what happens to those pages that do not reside on the South Texas website. Who is going to set that link? Roger expressed a belief that this is one of those things that he would like to know a whole lot more about and he does not have a vote.

Roger Graham, Officials Chair, informed the body that a real time roster of Officials is maintained. It can be linked from the STSI website and resides on the AAAA website. It carries all of the information you might want to know regarding names, positions, contacts, BGS and ATP status. Under the new proposal to use Team Unify, this will no longer be available.

Result:

Annette's motion to switch our website was seconded and approved.

6. Scott Zolenski made a motion that next year's 2012 House of Delegates Meeting be held as a single-day, Saturday meeting. The motion was seconded and approved. The 2012 House of Delegates Meeting will be held in San Antonio. Exact date to be determined.

7. BJ Allenstein commented that perhaps the LSC should consider adding a site in one of the far northern cities to the current rotation of the Annual House of Delegates Meetings. Concern was raised about availability of facilities to host the meetings, at a reasonable cost, in Waco or Temple.

8. Aubrey Knapper spoke on National Reimbursement. He wonders why our entire budget is not being spent considering the number of swimmers we are sending to nationals. He would like for someone to investigate this. Do we need to change the way we allocate the funds.

9. A motion was made to destroy the ballots for all votes. The motion was seconded and approved by acclimation.

10. A motion to adjourn was made and seconded. Meeting adjourned at 2:17 PM



2030 Oak Mist
San Antonio, TX 78232-5473
sisiofficials@satx.rr.com
08 October 2011



FROM: Official's Chair, South Texas Swimming, Inc. (STSI)
TO: House of Delegates (HoD)
South Texas Swimming, Inc.
Annual Meeting in South Padre Island, Texas

SUBJECT: 2011 Report of the Official's Committee Chair

- I. As of this date there are 114 properly registered and certified officials in STSI and all LSC Registrations and certifications expire on 12/31/12.
 - A. Of that number about 76% may be considered to be "active," based on submitted Referee's Reports received this calendar year (2011).
 - B. Approximately 11% are in TRAINEE status, half of which will expire within the next 45 days.
 - C. Even though a push was initiated by the LSC Hierarchy in June 2011 to recruit two (2) officials from each team in the LSC, in general recruitment efforts have not gone at all well during the last several years. Including the TRAINEES, there are seven fewer officials now than one year ago. Several clinics are being and have recently been held throughout the LSC this fall and perhaps several new individuals can be persuaded to get involved. History, however, trends toward pessimism in that regard.
 - D. There are 11 Life Member officials in STSI, three of which are either retired or inactive.
 - E. As the LSC continues to grow there are, of course, more competitions requiring more officials.
 1. STSI does not have a sufficient number of currently certified officials to properly manage an increase in the number of meets, particularly in some areas.
 2. Here in the fall of 2011 there appears to be no expedient and obvious solution to this problem and recent requirements levied by USA Swimming exacerbate the problem still further.
 3. While it is of no particular consolation, this is a nationwide problem and not confined just to STSI.
 - F. Within the last 30 days, a single team in the LSC initiated a unilateral effort to recruit officials specifically for meets conducted or sponsored by that club.
 1. This initiative is based on the notion that paying officials to be on deck will attract at least the number needed and perhaps even more.
 2. Previous attempts of this sort by a collaboration of STSI teams three years ago failed for at least three reasons:
 - i. Most of the smaller teams may / do not have the resources required
 - ii. Teams affiliated with School Districts have no mechanism to manage payments and administrators are reluctant to begin paying swimming officials since it has never been done before in any organized or standardized manner.
 - iii. Team coaches and administrators deemed it too expensive
 3. It is the general feeling of the official's Committee that the environment has not appreciably changed in the ensuing years.



2030 Oak Mist
San Antonio, TX 78232-5473
stsisanctions@satx.rr.com
08 October 2011



FROM: Sanction Chair, South Texas Swimming, Inc. (STSI)

TO: House of Delegates
South Texas Swimming, Inc.
Annual Meeting in South Padre Island, Texas

SUBJECT: 2011 Report of the Sanctions Chair

- I. So far in 2011, 81 Sanctions have been issued or are imminently pending.
 - A. Of those, three were canceled or other wise voided because the meet was not held for some reason.
 - B. 92% have so far been applied for 35 or more days in advance of the meet start date.
 - C. Seven percent have so far been applied for inside the 35 day window, incurring a \$50 fee.
 - D. Only one has so far been applied for inside the ten day window, which incurred a \$100 fee.
 - E. Eight percent of the Sanctions issued so far in 2011 have been for CLOSED competition, which is about one-third of the number in 2010.
 - F. There have been no Applications for Approvals this calendar year
- II. The Sanction and Approval Policies, approved by the Executive Board on August 10, 2009, remain posted on the STSI Web Site on.
 - A. The only modifications made in the past year are of a routine housekeeping nature.
- III. Sanctions or Approvals for Open Water competition, in addition to LSC approval, must now also receive approval by USA Swimming before an actual Sanction or Approval can be issued.
- IV. There is continuing evidence to suggest meet hosts are not terribly conversant with the Sanction and Approval Policies and Procedures and the STSI Sanctions Web Site Page is somewhat underutilized.
 - A. It is important that Meet Hosts visit the Page on a regular basis as some of the information posted is subject to unannounced revision.
- V. In general, Sanctions or Approvals are issued within 24 hours of Application receipt. However, if there are problems with the meet information, which may require revision and / or correction by the meet host; delays will occur but their extent is entirely determined by the meet host.

Respectfully submitted: 08 October 2011.

Colonel R. B. Graham, USAF, Retired
Sanction Chair
South Texas Swimming, Inc.

ZONE WORKSHOPS

ZONE WORKSHOPS will be held in each of the four zones during the spring of 2012. The Zones workshop for the Southern Zone will be held May 4-6, 2012. Each LSC is encouraged to send the following representatives – the registration/membership coordinator, permanent office staff, Officials' Chair, Times Representative, and someone who works in OME. USA Swimming will provide housing for four individuals from each LSC.

Zones workshops will cover training in the following areas:

Registration/Membership

Times

Officials/OTS

OME

Athlete Protection

Clubs will be invited and encouraged to attend at their own expense. Learn and explore what is available online for clubs – club portals, reports, IMX certificates, special club membership statistics, Find A Club Features and marketing potential. Webinars will be available covering topics ranging from administering times, membership to coaching tips.

DECK PASS

DECK PASS is a new online USA Swimming program which has replaced the My USA Swimming account on the USA Swimming website. Deck Pass was conceived by a number of the younger USA Swimming staff members last spring as a way to motivate athletes. It is being billed as a cutting edge, social networking activity in which athletes can earn patches for a wide range of accomplishments. USA Swimming has created hundreds of different opportunities for athletes to automatically be awarded patches. Coaches also will be able to create and award their own custom patches to the athletes on their team. Swimmers can track their times and goals and exchange information and share their achievements with family and friends via Facebook. In addition, coaches will have the ability to track their certifications in their own Deck Pass account.

USA Swimming members will *create an account* on usaswimming.org. They then will link their USA Swimming membership to their Deck Pass account. Once the USA Swimming membership is linked to the Deck Pass account, all the linked times from USA Swimming-sanctioned meets will automatically be updated on Deck Pass, so that swimmers can begin earning patches as soon as they compete in their first meet of the season. Additionally, the coach can award special patches for all the hard work swimmers do in practice and at meets.

Non-members of USA Swimming can also use Deck Pass. Times will not be updated automatically, but there is an on-line storage of times capability in the Log Book and the capability to set goals with the on-line Goal Setter.

IHIGH.COM

IHIGH.COM is a new online program USA Swimming will be offering to clubs in the coming year. Through this partnership, every Zone, LSC and member club will have the ability to share local swim

meets online, via webcast. It will be as simple as having a parent with a video camera filming the meet and then uploading the video to the IHIGH.COM site, where it can be accessed by families, friends and fans. LSC's and clubs also will be able to sell their own advertising on their customized site and retain 100% of these revenues. iHigh will be creating the USA Swimming Channel on its network to specifically host swimming videos. Additionally, USA Swimming is working in collaboration with Swimming World Magazine to provide production and promotion services for some of the major events. Detailed information will be distributed by USA Swimming as it becomes available.

NON-ATHLETE REGISTRATION

Pre-Employment Screen is a New Requirement which became effective on August 31, 2011. *****

502.6.8 All clubs are required to comply with USA Swimming Pre-Employment Screening Procedures for New Employees for all new employees who are required to be members under 502.4 or 502.6.3. (effective August 31, 2011)

As of August 31, 2011, clubs are required to complete a pre-employment screening for all new employees, who are required to be members. Existing USA Swimming coaches are subject to the pre-employment screening program when they seek employment at a different club. Additionally, all club non-coach employees, who are required to be non-athlete members of USA Swimming, are subject to this screening requirement.

In order to ensure compliance with the pre-employment screening program, a club representative must certify on the annual club membership application that the club is conducting pre-employment screening as required by Article 502.6.8 in the USA Swimming rulebook. Failure to certify and sign this section of the club application form will result in the club application being rejected.

The pre-employment screening program requires clubs to certify to USA Swimming that they have conducted certain pre-employment checks for covered individuals. Note that USA Swimming's Background Check Program is a criminal record search and is not a substitute for a club conducting appropriate pre-employment inquiries. Pre-employment screening should be conducted PRIOR TO having someone take the USA Swimming's Background Check.

Clubs are responsible for complying with applicable federal and state regulations governing the protection and maintenance of employee records and federal and state laws regarding obtaining an applicant's authorization to request information from various sources to evaluate their suitability for employment at the club.

The screen has three mandatory components: (1) references from three, most recent employers; (2) education verification; (3) motor vehicle report. USA Swimming **recommends** that local member clubs conduct the following internal research into new employees who are required to be members by USA Swimming rules: 4. Social Network Search; 5. Google Media Search. USA Swimming also **recommends** that local member clubs conduct the following additional screening on new employees who are required to be members by USA Swimming rules: 6. Fingerprinting in any state which allows fingerprinting of individuals who will have oversight of children; USA Swimming further **recommends** that local member clubs perform the pre-employment screens, 1 through 6 above, on all new volunteers who are asked to perform services for the clubs that require them to become members under USA Swimming Rules.

Depending on the specific job to be performed by the employee or volunteer and the screening services that have already been completed, additional background screening may be appropriate in some situations (i.e. a credit report for a bookkeeper or a motor vehicle report for a volunteer who will be transporting athletes).

USA Swimming has identified three vendors, who can complete the prescribed screening. Clubs are not required to use one of the recommended service providers. Clubs are also not required to contract for services that they would rather perform themselves. However, please note that federal regulations require employers to use a consumer reporting agency to acquire the state motor vehicle reports.

It is strongly recommended, but not required, that clubs use the vendor to complete the screen. Services are offered 'a la carte;' clubs can order one, two, or all three services from their preferred vendor. Provider cost varies by geographic location. The estimated cost is \$30-\$50 per screen. Clubs are responsible for maintain all of the required background screen results in the club's employment files.

USA Swimming assumes no responsibility for a club's compliance with this rule or any applicable state, local, or federal duties relating to a club's status as an employer or supervisor of staff, coaches, or volunteers. Compliance with USA Swimming's Program is not a guaranty that a club's pre-employment screening is adequate or complete, and the obligation remains solely on clubs to screen, hire, supervise and manage its employees and volunteers, and maintain complete employee records, regardless of their additional status as USA Swimming members.

Pre-employment screens can be initiated and additional program information available at www.usaswimming.org/protect

New Non-Athlete Membership Requirements - Background Checks - *For Your Review*

305.4 *Employees and volunteers of USA Swimming, LSCs and member clubs who interact directly and frequently with athletes as a regular part of their duties and individuals with any ownership interest in a member club must be non-athlete members of USA Swimming and satisfactorily complete criminal background checks as required by USA Swimming. This does not apply to volunteers such as timers, marshals, computer operators, etc. who only have limited contact with athletes during a meet.*

502.6.1 *All non-athlete members of USA Swimming must have satisfactorily completed criminal background checks and athlete protection education as required by USA Swimming.*

As of January 1, 2011, a background check through Acxiom Info Security Services is required to join and maintain membership with USA Swimming. Those joining as coaches or officials will need to complete at Level II (\$39) background check. Those joining in the 'other' category of non-athlete membership will need to complete a Level I (\$19) background check.

Background checks can be initiated and additional program information is available at: www.usaswimming.org/backgroundcheck

Athlete Protection Training – New Requirement which became effective September 1, 2011 *****

502.6.1 All non-athlete members of USA Swimming must have satisfactorily completed criminal background checks and athlete protection education as required by USA Swimming.

In order to register or renew for 2012, all non-athlete members will be required to complete an online athlete protection training course through Praesidium, Inc. The course will take about an hour to complete and is free of charge. You must be (or have been in the past) a member of USA Swimming and entered in the SWIMS database **before** you can take the online course. (Register first.)

Non-athlete members are required to complete this course every two years. Athlete Protection Training may be accessed and additional program information is available at www.usaswimming.org/protect. Once the test is completed, SWIMS will automatically update your record. You **do not need** to send the course certificate into the STSI Office.

Praesidium **will not allow** non-members to log in to take the online athlete protection training course. ANYONE TAKING THE ONLINE APT COURSE **MUST HAVE AN EXISTING RECORD IN SWIMS**, BEFORE THEY CAN LOG IN. Therefore, any perspective non-athlete member will have to join USA Swimming first and have an existing SWIMS record before they can initiate the course. Detailed instructions are available on the STSI website.

MEMBERSHIP REQUIREMENT CHECKLIST FOR NON-ATHLETE MEMBERS

Non-athletes should complete and mail a non-athlete membership application to the address printed on the application form. Memberships are processed by South Texas Swimming, Inc. Checks should be made payable to South Texas Swimming. Application forms can be found under the General Forms Link at stswim.org

COACHES

- USA Swimming approved CPR certification (must maintain a current certification at all times – see list of approved courses)
- USA Swimming approved first aid certification (must maintain a current certification at all times – see list of approved courses)
- Safety Training for Swim Coaches (must maintain a current certification at all times – available through the American Red Cross only – can substitute USA Swimming approved lifeguard certification plus STSC online written test – see list for approved lifeguard certifications)
- Axiom Level 2 Criminal Background Check (www.usaswimming.org/backgroundcheck)
- Athlete Protection Training course (www.usaswimming.org/protect)
Current and previous members can access the course at any time. New non-athlete members must register through South Texas Swimming before getting access to this online course, which takes approximately 60 minutes to complete and is offered at no charge. New members cannot initiate the course until their membership application has been processed by South Texas Swimming, so it is recommended that new

members wait ten days after mailing their application before attempting to log in to take the course. Once their membership application has been processed, the log in procedure can be completed. (An error message will appear during the log in if the new member's application hasn't been processed yet.)

- Foundations of Coaching exam (this requirement must be met prior to second year of coach membership – www.usaswimming.org – Becoming a Coach)

Coaches should enclose a copy of the CPR, first aid, and Safety Training for Swim Coaches certifications with their application and payment. South Texas Swimming will be notified automatically when you have passed the background check, online athlete protection training, and the Foundations of Coaching exam. Once all membership requirements have been met, South Texas Swimming will mail a coach membership card to your team or if unattached, directly to you.

MEMBERSHIP REQUIREMENT CHECKLIST FOR NON-ATHLETE MEMBERS

Non-athletes should complete and mail a non-athlete membership application to the address printed on the application form. Memberships are processed by South Texas Swimming, Inc. Checks should be made payable to South Texas Swimming. Application forms can be found under the General Forms Link at stswim.org

OFFICIALS

- Axiom Level 2 Criminal Background Check (www.usaswimming.org/backgroundcheck)
- Athlete Protection Training course (www.usaswimming.org/protect)
Current and previous members can access the course at any time. New non-athlete members must register through their South Texas Swimming before getting access to this online course, which takes approximately 60 minutes to complete and is offered at no charge. New members cannot initiate the course until their membership application has been processed by South Texas Swimming LSC, so it is recommended that new members wait ten days after mailing their application before attempting to log in to take the course. Once their membership application has been processed, the log in procedure can be completed. (An error message will appear during the log in if the new member's application hasn't been processed yet.)
- South Texas Officials' Registration –
http://www.aaaa-sa.org/STSIOffPDF/STSI_Officials_Registration_1yr_2012.pdf

Form must be completed and mailed with payment (made payable to South Texas Officials) to South Texas Swimming Officials, 2030 Oak Mist, San Antonio, TX 78232-5473

South Texas Swimming will be notified automatically when you have passed the background check and online athlete protection training. Once all membership requirements have been met, South Texas Swimming will mail a membership card to South Texas Swimming Officials to complete the officials' registration process. Once completed, South Texas Officials will mail both your USA Membership card and your South Texas Officials Card to you.

VOLUNTEERS/TEAM OWNERS/COMMITTEE & BOARD MEMBERS/OTHERS

- ❑ Axiom Level 1 Criminal Background Check (www.usaswimming.org/backgroundcheck)
- ❑ Athlete Protection Training course (www.usaswimming.org/protect)
Current and previous members can access the course at any time. New non-athlete members must register through South Texas Swimming before getting access to this online course, which takes approximately 60 minutes to complete and is offered at no charge. New members cannot initiate the course until their membership application has been processed by South Texas Swimming, so it is recommended that new members wait ten days after mailing their application before attempting to log in to take the course. Once their membership application has been processed, the log in procedure can be completed. (An error message will appear during the log in if the new member's application hasn't been processed yet.)

South Texas Swimming will be notified automatically when you have passed the background check and online athlete protection training. Once all membership requirements have been met, South Texas Swimming will mail a membership card to you.

SWIMS TIMES MODULE

Since September 15, 2011:

81 New NAGS Records have been set

Short Course – 9 female and 15 male individual records and 12 short course relay records were broken

Long Course – 20 female and 12 male individual records and 13 long course relay records were broken.

The USA led the way in medals earned at the World Championships in Shanghai, China, the World University Games in Shenzhen, China, and the World Junior Championships in Lima, Peru.

Nationwide, September 15, 2011 through August 25, 2011, 52,021,199 times were loaded into the SWIMS database swum by 706,128 distinct individuals in 57,667 meets. SWIMS were observed at 192 NCAA Meets and 469 high school meets during in 2010-2011.

The final National Top Ten Times List will be published on October 15th.

Scholastic All American applications increased this year. The program tested an on-line application form this year in anticipation of full automation for the 2011-12 year. There is an ongoing project at nationals that has the potential to streamline the process further.

Times recons are being studied to potentially enhance them with the addition of SCM, altitude adjustment validation, and times faster than/slower than. This is a functionality that is needed and will be a work in progress. Various other suggestions to increase functionality in other areas were presented for future enhancement consideration.

Distances to Pools in South Texas

Team	# Swimmers	Austin	SA	Corpus	Brownsville	Waco	Belton
AAAA	1115	80	0	143	277	180	139
AES	11	13	88	225	359	103	59
AMSC	39	20	99	237	371	98	55
AQTX	89	20	98	236	370	86	42
BAS	194	349	275	162	5	451	408
BEAT	80	223	149	10	163	325	281
BRNC	92	302	228	147	63	406	361
CBA	85	223	149	10	163	325	281
CCAA	95	224	150	11	164	326	283
CCSS	177	12	78	216	350	113	69
CLAN	23	234	156	141	204	336	293
CLUB	104	231	153	144	210	333	290
COTA	101	8	88	225	359	99	55
CPS	171	21	100	237	371	98	54
CTAC	52	30	50	188	322	133	89
DRD	51	228	153	272	377	331	287
FHD	79	69	148	285	419	65	22
FISH	45	21	99	237	371	85	42
GOLD	186	16	93	230	364	90	47
HAT	14	326	252	139	26	428	385
HCAT	19	60	98	239	374	112	68
HEAT	80	101	180	317	451	4	42
HOT	48	79	70	213	347	178	134
HSC	93	17	66	204	338	120	76
KST	18	104	67	211	345	203	159
LCA	106	9	85	222	356	108	64
LSAC	168	20	98	236	370	83	40
MM	81	50	31	169	303	152	109
MSC	129	312	238	157	62	414	371
NAMS	47	17	96	234	368	96	52
NTRO	1108	24	103	240	375	86	43
PFST	90	17	95	233	367	91	48
SAS	49	76	19	163	297	179	136
SASA	91	74	5	147	281	177	133
SB	155	62	141	278	412	46	2
SWTJ	0	160	83	203	338	262	218
TASC	58	67	146	283	417	37	8
TEAM	69	84	19	162	297	187	143
TXLA	169	1	80	218	352	102	58
WAVE	224	82	17	160	294	185	141
WFLY	195	25	100	237	371	112	68
WWW	63	6	84	222	356	102	58