

STSI Board of Directors Zoom Meeting
Tuesday January 10, 2023
8:00 p.m.
Approved 2/15/23

Call to Order

The meeting was called to order 8:03 p.m.

Board Members Present:

Mary Evelyn Bowling, Deanna Oliphant, Steve Mandacina, John Dalton, Mindy Donofrio, Hector Becerra, Aaron Gordon, Dabeluchi Isiofia, Monica Thomason, Alek Orloff, Zach Pifer

Board Members Absent:

Jennie Lou Leeder

Others present

Trey Prinz, Parker Mandacina, Jason Schmeltzer, Lorna Anaya, Cody McKall, Amylou Ortiz

Verify Quorum

A quorum was verified.

Approval of Minutes

Mary Evelyn Bowling moved to pass the December 13, 2022 BOD meeting minutes as posted. Motion **PASSED**.

Board Member Reports Summary – approved by BOD

Admin Vice Chair – Deanna Oliphant

Deanna continues to work on Bylaw and Policy and Procedure review with the Governance Committee to make recommendations to the BOD. She is also looking at revamping the Board Orientation with the Governance Committee.

Senior Vice Chair – Steve Mandacina

Bag tags and awards for all Short Course Championship meets have been sent to the teams.

Treasurer – Mindy Donofrio

Mindy is working with the CPA to complete and file the 1099/1096 and W2/W3 forms. She processed outreach assistance for Q4 for 2022 and renewed the webmaster support. She has also started to send information to the accountant for filing South Texas taxes.

Safe Sport – Monica Thomason

The safe sport committee is drafting ideas for website content, social media and possibly email posts. They are discussing other methods to incentivize teams to get safe sport recognized. Monica is also waiting to hear back from USAS SSR about the new portal release and what that means to teams. She is updating the list of SSR teams.

Coaches Representative – Hector Becerra

The coach committee is working on replacing members that have stepped down from the committee. They are brainstorming ideas for upcoming coach development events.

Unfinished Business

Communication Progress

The shared google drive was set up. There is a private and public shared drive. The board should upload reports to the drive each month.

Committee Membership

Mary Evelyn Bowling moved to approve Annette DuVall to the Governance committee with a term ending in 2023. **Motion Passed**

Mary Evelyn Bowling moved to approve Natalie Merkin (AQTX) as an athlete member on the Championship Meet committee. **Motion Passed.**

DEI Committee/Chair

Information will be posted on social media and the website to look for committee members and a chair of the DEI committee.

New Business

Email Communication Policy

Mary Evelyn moved to approve the following communication policy: STSI maintains its own domain (stswim.org). STSI will establish and maintain email addresses for elected Board positions, elected Committee Chair positions, elected Coordinator positions and other positions as needed. The position holder will use these email addresses to conduct all email communications to and from Board members, Committee members, USA Swimming (and its affiliates), clubs, athletes, volunteers, and parents. In short, all STSI business is to be conducted using the assigned email address. STSI reserves the right to require additional positions to utilize use of a STSI email address. **Motion Passed**

Championship meets

About 700 athletes participated in South Texas B Championship meet. The Championship meet committee sent out a survey to all teams that participated for feedback.

Strategic Plan

Mary Evelyn asked all board members to look at the strategic plan and see what each committee can do to meet the goals of the plan. She asked everyone to bring ideas to the next meeting.

Adjournment

The meeting adjourned at 9:01 PM.

Next BOD Meeting

February 15, 2023, at 8:00 p.m. via Zoom.

Email vote: January 19, 2023

Don Walker has resigned from the governance Committee. Mary Evelyn moved to approve Mark Parshall, AQTX, for the governance committee to replace Don Walker, who resigned, for a term ending in 2023. **Motion Passed**