

**STSI Board of Directors Zoom Meeting**  
**Tuesday June 13, 2023**  
**8:00 p.m.**  
**Approved 7/11/23**

**Call to Order**

The meeting was called to order 8:01 p.m.

**Board Members Present:**

Mary Evelyn Bowling, Deanna Oliphant, Marcy Parshall, Steve Mandacina, Mindy Donofrio, Aaron Gordon, John Dalton, Lorna Anaya, Jennie Lou Leeder, Alek Orloff, Chase Thompson

**Board Members Absent:**

Zach Pifer, Dabeluchi Isiofia

**Others Present**

Cody McKall, Annette Duvall, Trey Prinz

**Verify Quorum**

A quorum was verified.

**South Texas Swimming Mission:**

Is to empower all athletes to be successful in life by providing resources, equal opportunity, and organizational excellence.

**Approval of Minutes**

Steve Mandacina moved to pass the May 9, 2023 BOD meeting minutes with the link to the workshop reports fixed. Motion **Passed**.

**Board Chair Reports**

Jennie Lou Leeder moved to approve the following board reports submitted, admin vice chair, age group chair, general chair, safe sport chair, STAR committee, and treasurer. Motion **Passed**. **See attached reports**.

**Digital Communication Update**

Cody MacKall has accepted the position for digital communication. He has started updating the website.

**Age Group Zones Proposed Policy update**

The Age Group Committee recommended an update to section XIII.2.a of the policy and procedure. Motion **PASSED**

*The selected team will number no more than 54 athletes: Twelve each 11-12 and 13-14 men and women ~~54 athletes: Eight each 11-12, 13-14, and 15-18 men and women and six disability athletes (three men and three women).~~*

The Age Group Committee recommended an update to section XIII.A.d.2 of the policy and procedure. Motion **PASSED**

*Each assistant will be assigned responsibility for an age group, 11-12, 13-14, ~~15-18~~, women and men. The assistant coaches are responsible for assisting in the selection of swimmers for their particular age group, internal communication, and selection of events.*

**South Texas Board Retreat/Planning: approval to hold after 9/1/23**

Marcy Parshall moved to hold the strategic planning meeting after Sept 1, 2023 for this year only.

Marcy amended her motion to change the policy and procedures to hold the strategic planning meeting no later than 4 weeks prior to the HOD meeting. Amendment **PASSED**, Motion **PASSED**

**USAS Annual Business Meeting Member Selection:**

Mary Evelyn moved to approve Mary Evelyn Bowling, John Dalton, Annette DuVall and Cody MacKall as the South Texas voting members to the USAS Annual business meeting.

**Discussion: LSC Support of Championship Meets**

The discussion to give financial support for LC STX meet has been moved to a working group. Mary Evelyn asked that Deanna Oliphant be on the working group. Steve Mandacina will get a working group together to discuss request.

**July Agenda Items**

Championship meets financial assistance

**Adjournment**

Deanna Oliphant moved to adjourn. Motion **Passed**.

The meeting adjourned at 9:06 PM.

**Next BOD Meeting**

July 11, 2023, at 8:00 p.m. via Zoom.



**General Chair Report  
Submitted by Mary Evelyn Bowling, General Chair**

**Meeting Date: June 13, 2023**

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**A. Meetings or Events Attended**

- a. USA Leaders Call: May 11
- b. USA Leaders Call: June 8

**B. Meetings or Events Presented**

- a. Weekly meeting with Exec. Secretary
- b. Weekly meeting with Admin Vice Chair

**C. Previous Month's Accomplishments**

- a. DEI Chair in place: Connected with Southern Zone Chair & USA staff.
- b. Digital Communications position in place and beginning work.

**D. Current Month's Action Plan**

- a. Digital Communications connect with Webmaster, Communications Chair & Board Members, Athlete Reps
- b. Board Retreat: Select location, secure speaker, develop agenda
- c. Review/Develop Position Descriptions

**E. Other/Discussion Items**

- a. Board Meeting effectiveness - need to review



**Admin Vice Chair Report**  
**Submitted by Deanna Oliphant, Admin Vice Chair**

**Meeting Date:** Jun 13, 2023

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**A. Meetings or Events Attended**

- a. Onboarding with DEI Chair
- b. General Chair phone updates
- c. USAS Leaders Call

**B. Meetings or Events Presented**

- a.

**C. Previous Month's Accomplishments**

- a. Helped onboard DEI

**D. Current Month's Action Plan**

- a.

**E. Other/Discussion Items**

- a.



**Age Group Chair Report  
Submitted by John Dalton, Age Group Chair**

**Meeting Date:** Jun 8, 2023

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**A. Meetings or Events Attended**

- a. OW Water Zones

**B. Meetings or Events Presented**

- a. AG Zones planning with Head Coach Jennie Lou
- b. Discuss with Tracy at OW Zones, potential bid for 2025 OW Zones

**C. Previous Month's Accomplishments**

- a. AG Zone team selected
- b. Confirmed hotel, charter bus, rental car for Zones

**D. Current Month's Action Plan**

- a. Send coaches, chaperone and athletes information to Southwest
- b. Order team bags and suits
- c. send t-shirt sizes to contact for ordering & printing

**E. Other/Discussion Items**

- a. Update Policies and Procedures regarding Zones
- b. Possible host of SZAG meet at UT in 2025 - need to do some research and will talk with BJ to see what were the expenses they had when they hosted



**Safe Sport Chair Report**  
**Submitted by Lorna Anaya, Safe Sport Chair**

**Meeting Date:** Jun 13, 2023

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**A. Meetings or Events Attended**

- a. None

**B. Meetings or Events Presented**

- a. Safe sport is talked about at every swim meet I attend. I talk in the meetings and remind everyone about Safe Sport and what to watch for.
- b. Included are officials, coaches, timers, meet directors, admin, BOD members if present etc.
- c. I bring with me and ensure that all facilities have the correct signage and information posted in the correct places from the meet 360 guide.
- d. There was no May Meeting.

**C. Previous Month's Accomplishments**

- a. We were two teams reported from USA Safe Sport that became safe sport recognized.
  - i. Texas Gold
  - ii. Tiger Sharks of Texas
- b. I have shared this with Cody to put on our website.

#### **D. Current Month's Action Plan**

- a. The current month's action plan is to target those teams that are coming due for their two year renewal and to get them on track and to educate those teams that will follow.
- b. The Safe Sport committee will be tasked with following up on their assigned teams.

#### **E. Other/Discussion Items**

- a. The Safe Sport committee will continue to assist teams in becoming and renewing their Safe Sport.



## Sanctions, Times & Records Committee Report Submitted by Mindy Donofrio, STaR Chair

Meeting Date: Jun 13, 2023

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### **A. Meetings or Events Attended**

- a. Attended USAS times update meeting

### **B. Meetings or Events Presented**

- a. none

### **C. Previous Month's Accomplishments**

- a. Sanctioned 14 meets and added meets into SWIMS
- b. loaded 16,672 splashes into SWIMS
- c. Ran recons for all meets held within South Texas and distributed to teams
- d. Updated member records
- e. Merged duplicate member records
- f. Ordered medals/ribbons for LC championship meets

### **D. Current Month's Action Plan**

- a. Waiting for Records report before updating South Texas records.

### **E. Other/Discussion Items**

- a. None



# Treasurer's Notes and Plans

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## Accomplishments & General Notes

- Tax returns completed and submitted to Finance Vice Chair
- Renewed PO Box
- Processed payments for Open Water Zones

## Plans

- Process assistance for Zone select camp and Zone Diversity select camp

## Open Issues

- None