

STSI Board of Directors Zoom Meeting
Tuesday March 8, 2022
8:00 p.m.
Approved 4/12/22

Call to Order

The meeting was called to order 8:01 p.m.

Board Members Present:

Chris Kjeldsen, Deanna Oliphant, Mary Evelyn Bowling, Alek Orloff, Hector Becerra, Monica Thomason, Kevin Cai, Mike Witt, Jen Smetana, Mindy Donofrio

Board Members Absent:

Bill Spurgeon, Landon Alarcon, Harold Christiansen

Others present

Tim Byerly, Terry Jones, Dana Skelton, Jason Schmeltzer

Verify Quorum

A quorum was verified.

Approval of Minutes

Chris Kjeldsen moved to pass the February 2022 BOD meeting minutes as posted. Motion **PASSED**.

Board Member Summary

Admin Vice chair – Deanna Oliphant

The ad hoc strategic planning committee has wrapped up and the plan was submitted to the board for review.

Senior Vice Chair – Monica Thomason

Monica created a survey to get participant feedback on championship meets. The committee will meet after spring break to work on Long Course meet information and discuss feedback from Short Course meets. The communications committee met to review the social media policies and proposed RFP for website design. The current webmaster will submit her bid in March. The initial setup of Mailchimp is complete and we are working on access.

Safe Sport – Mary Evelyn Bowling

South Texas has 25 clubs that are safe sport recognized. The committee met and will prioritize educating athletes and creating a Safe Sport culture. Each member of the committee will work with clubs directly to encourage Safe Sport Recognition.

Governance – Tim Byerly

The draft of the personnel policy handbook has been completed and submitted to the board for review and approval. A position description for General Chair is complete and ready for General chair nominee recruitment. A draft position description for Age Group Chair has been started.

Jr Coach Rep – Hector Becerra

Hector is working on creating a new logo for South Texas and submitted two drafts for review.

Old Business

Coach of the Year Award

Mike Witt is still working on the coach of the year award. Additional funds will be needed to cover awards for both the 2021 and 2022 recipients, Mike moved to approved to go over budget by \$3000 to cover the 2021 and 2022 coaches of the year. Motion **PASSED**

Swimposium

Hector is still working on details for a Swimposium in the valley. The first venue has fallen through and he is working on another venue in the area. He recommended rescheduling the clinic until August to secure the location and have ample time to plan the event.

Approval of Personnel Handbook

Chris Kjeldsen moved to approve the personnel handbook. Motion **PASSED**

Strategic Plan

The proposed strategic plan was sent to the board for review. Deanna moved to amend the Policy and Procedures to have an annual strategic planning meeting held by the Board of Directors with invited guests prior to September 1st. The date of the meeting should be set no later than February 15th. Motion **PASSED** This will allow time for the budget committee to meet to finalize budget after deciding on a plan for the upcoming year. The budget and strategic plan will be presented to the board. The 2022 Strategic planning meeting is set for August 27, 2022.

New Business

Southern Zone Advisor

Dana Skelton and Terry Jones were introduced to the board. They are the Southern Zone advisors.

Outstanding Service Award Nominations

Chris would like recommendations for the outstanding service award recipient for 2022.

Open Water Zones

Chris Kjeldsen moved to approve taking 36 athletes to Open Water Zones. The overage in the budget will be covered by the Open Water Festival budget since that event is not happening this year. Motion **PASSED**

Adjournment

The meeting adjourned at 9:00 PM.

Next BOD Meeting

April 12, 2022, at 8:00 p.m. via Zoom.

Email vote 3/2/22

Chris Kjeldsen moved to approve an Operations Risk committee and nominated Adam Depmore as Chair. Motion **PASSED**

Email vote 3/24/22 – Monica Thomason - PASSED

Proposed Motion to update the P&P.

When time trials are offered, *it is the decision of the host team whether athletes must* be entered in the STSI Championship Meet. They must present their USA Swimming ID card or proof of membership using the USA Swimming Deck Pass app (or a coach may present the club's official, watermarked roster from the USA Swimming club portal) to enter time trials. Qualifying times earned during time trials may not be used for entry into the current STSI Championship Meet.

Current P&P

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When time trials are offered, athletes need not be entered in the STSI Championship Meet. They must present their USA Swimming ID card or proof of membership using the USA Swimming Deck Pass app (or a coach may present the club's official, watermarked roster from the USA Swimming club portal) to enter time trials. Qualifying times earned during time trials may not be used for entry into the current STSI Championship Meet.

Reasoning for the motion.

It essentially removes the requirement that Time Trials be open to anyone and leaves that decision up to the host. That way they can be offered more without overwhelming the host team.