

**STSI Board of Directors Zoom Meeting**  
**Tuesday April 13, 2021**  
**9:00 p.m.**  
**Approved 5/11/21**

**Call to Order**

The meeting was called to order 9:05 p.m.

**Board Members Present:**

Chris Kjeldsen, Jessica Evans, Randy Teeters, Mindy Donofrio, Mike Witt, Mary Evelyn Bowling, Bill Spurgeon, Kylie Valdez, Marc Digby, Thomas Wu, Mark Parshall, Harold Christiansen

**Board Members Absent:**

none

**Others present**

Jason Schmeltzer, Tim Byerly, Deana Oliphant, Jen Smetana

**Verify Quorum**

A quorum was verified.

**Approval of Minutes**

Chris Kjeldsen moved to pass the March 2021 BOD meeting minutes as posted. Motion **PASSED**.

**Report of BOD Officers**

**General Chair – Chris Kjeldsen**

***GC (notes from LSC leadership meeting March 11)***

**Joel Shinofield –**

18&Under Spring Cup: <https://www.usaswimming.org/event/2021/04/29/default-calendar/tyr-18-under-spring-cup> Speedo Summer invite- Increase capacity, reduce travel.

**Bill Schalz, USA-S BOD, Ted Stevens Sports Act-** BOD HOD and National Committees 33 1/3 athletes- May or may not apply to LSCs – Filter down after USAS HOD meeting.

**MJ Truex-& Maggie Vail- (New Launch) Coach Certification Program**

Sept. 2021 and June 2022. Canvas Platform- Keeping athletes first initiative,

- small bites, choice, reflection, connecting with others, continual learning, mobile friendly.

Curriculum- USOPC Quality coaching framework link: <https://www.teamusa.org/About-the-USOPC/Coaching-Education/Quality-Coaching-Framework>

[www.usaswimming.org/adm](http://www.usaswimming.org/adm)

**Elizabeth Hahn- New Safe Sport Logo-**

Safe Sport Leadership Conference- Virtual – April 20 , Tuesday all day.

<https://www.usaswimming.org/safe-sport/safe-sport-leadership-conference-2021>

<https://www.usaswimming.org/coaches/clinics-workshops#virtual-zone-workshop>

**Jane Grosser-**

USAS HOD special meeting in June. [compliance@usaswimming.org](mailto:compliance@usaswimming.org)

**Upcoming DEI legislation** overview link:

<https://drive.google.com/drive/folders/1eh0WugGdopgAovEi8x9UhL1AcTrXTDjj?usp=sharing>

Kaitlin Pawlowicz- OW - [kpawlowicz@usaswimming.org](mailto:kpawlowicz@usaswimming.org)

### **GC (Poolside Chat Notes: (March 18<sup>th</sup>)**

[https://docs.google.com/spreadsheets/d/1PgT66vWyFqa\\_twD16mPZ8V1alua4reV3j0E7I06wKQ8/edit#gid=0](https://docs.google.com/spreadsheets/d/1PgT66vWyFqa_twD16mPZ8V1alua4reV3j0E7I06wKQ8/edit#gid=0)

DEI breakout, Julie B Gulf, Anna Summerfield- Maryland **Michael Switalski. 716-359-4729-**

Should be elected position, voting on board. How to reach out to families that do not have financial ability without aid. Catch-a-fire- suggest Mapping available on USA website. Suggest- Matching foundation grants. Cityswimproject.org DEI works across all committees. In governance/nominating committee- all committees. Culture splash at first of each meeting.

LSC Operational Strategies- How to get equal access for everyone. School districts, work with facilities for liability.

Championship Competitive Strategies- Survey all clubs , establish task force to find clubs that can host meet for dual meet. Meets need to be smaller-multiple sights, multiple site prelims with finals together, push back dates for better access, funding- help host clubs run meets- grant or cover some of costs.

Local Advocacy- Big disparity of clubs that own pool and rent. Is environment at pool safe?

Membership Drive- Social media marketing campaign, local, tap into summer-league. USAS down 100,000 from around the country. How do we rebuild?

### **Open Water Zones and Age Group Zones – Bill Spurgeon**

The Open water Zones team has been selected.

Bill is still looking for Age Group Zones coaches. There is a link on the South Texas website to apply.

### **Governance Committee – Tim Byerly**

LEAP renewal is due by the end of September. Tim Byerly and Jessica Evans have started working on LEAP process.

### **Audit – Marc Digby**

The audit is under way and is expected to be completed by 5/31/21

### **Old Business**

#### **Board/Governance Training Seminar**

Jess Cooper Consulting, non-profit leadership/strategic planning is scheduled for April 18<sup>th</sup>.

### **New Business**

#### **National Meet Financial Assistance**

Jessica Evans moved to follow the policy and procedures for national Meet Financial Assistance except the LSC will support up to two additional days of attendance if the meet host requires additional quarantine days due to Covid. This exception will end August 31, 2021. **Motion Passed**

#### **LC Championship Meets**

Mark Parshall moved to allow the meet host to change Long Course STX Champs to timed final for 2021.

**Motion Passed**

#### **LC Meets for National Meet Assistance**

Mark Parshall moved to approve TYR 18 and Under Spring Cup and Speedo Summer Invitational to the list of approved 2021 LC meets for National Meet Assistance. **Motion Passed**

### **Governance – Tim Byerly**

A motion was made to recommend a leadership course to all nominees to the Board of Directors, and to make it a requirement for members elected to the Board of Directors. For board members, failure to complete the leadership course may result in being removed from the board. The leadership course will be required for board members elected at and serving on the board after the 2021 HOD meeting. **Motion Passed.**

A motion was made to require BOD and committee members to attend 50% of the meetings based on 6 month rolling average. Failure to make the 50% average may result in removal from position. **Motion Passed**

A motion was made to approve the conflict-of-interest form. **Motion Passed**

A motion was made to develop an area of responsibility for all board positions. **Motion Passed**

A motion was made to accept the email account policy. **Motion Tabled**

A board orientation presentation will be provided to all new board members after the HOD.

### **Adjournment**

The meeting adjourned at 11:10 PM.

### **Next BOD Meeting**

May 11, 2021 at 9:00 p.m. via Zoom.

### **Email vote 4/21/21**

Mindy Donofrio moved, with the approval of the officials committee, to waive the date requirement for reimbursement of STSI Certified officials annual USAS Registration for the 2021 swim season. **Motion Passed**