



Mission Statement: To empower all athletes to be successful in life by providing resources, equal opportunity, and organizational excellence.

***ST Board of Directors
Meeting Minutes***

***Tuesday May 14, 2024, 8:00 PM
Location: Zoom***

Call to order at 8:01 p.m.

Attendance:

Present: Mary Evelyn Bowling (MEB), Mike Worley (MW), Anne Bennett (AB), Brandon Allenstein (BA), Jenny Lou Leeder (JLL), Lorna Anaya (LA), Aaron Gordon (AG), Fynn Minus (FM), Libby Gunn (LG), Marc Digby (MD), Deanna Oliphant (DO)

Absent: Chase Thompson, John Dalton, Marcy Parshall

Guest: Trey Prinz (TP), Annette Duvall (AD), Jessica Evans, Monica Thomason

Quorum is verified.

Creating a Culture of Excellence: DO recognized Lorna for being Meet Ref at the 18 & under Cup in Ft. Lauderdale. Lorna had 6 days' notice to step into that position.

Additions to Agenda: JLL would like to add to agenda-Coaches Committee would like to add \$1000 to their budget.

Approval of Minutes:

- March 12, 2024-approved.
- April 9, 2024-approved.
- April 24, 2024-approved.

Financial Report: approved.

Board and Committee Chair Reports: all approved as submitted.

- General Chair
- Finance Vice Chair
- Coach Reps
- Governance
- Officials

- Safe Sport
- Treasurer
- Age Group Chair
- Senior Vice Chair
- STaR-pulled for discussion

DO asked to pull STaR report. Discussion is noted in 5.a of STaR report that USAS is not raising their portion of dues but that the LSC will need to determine if it will be doing any adjustments with its portion. Jessica will be communicating with AB regarding breakdown of USAS portion and LSC portion. Finance Committee will take this information and make a recommendation to the board.

Approval of Proposal for outside vendor to review Governing Document-Governance Committee: passed-proposal attached.

- TP-USAS recommended Mary Ellen Tynan. Will look at documents for consistency, items we may need to add, and a process for updating our policies.
 - MD-asked for clarification that this is a general review, forward-looking project, and a proposed time frame.
 - TP-this is a forward-looking project. Time frame is not defined. Project will be completed within time that if any proposals would need to be made at House of Delegates in October there would be sufficient lead time for items to be proposed and put on the agenda.
 - MEB-asked scope of policies reviewing.
 - TP-proposal is for 3 items: Bylaws, P & P, and any other policy documents as needed.
 - MD-need clarification on which line item this will be coming from.
 - MEB-will use General Chair line item. We don't have a Legal Expense or Professional Services line item.

Approval of Travel Policy reimbursement proposal: Adopted-amended.

- Motion AB-see attachments
- Second MW
 - AB moves to amend to "Members must make their own travel arrangements, except in cases where a BoD Member or designated staff member makes travel arrangements for the group for cost or logistical reasons."
 - Second LA
 - Amendment passed.

Personnel Committee Recommendations:

- Approval to replace current communications contractor with Adapting Online LLC-passed.
 - MW-Interim position. Monica has been working on issues that have arisen pro bono. She was asked to recuse herself from the Personnel Committee, which she did. Personnel Committee asked what her rate would be as a 1099 Contractor. Her rate is \$35 per hour. We were previously paying \$25 per hour. She has worked on updating

numerous issues. A monthly timecard would be submitted for payment. This would be until a permanent position is hired. Personnel Committee is working on a comprehensive job description for this position. They will then post to take applications and conduct interviews for the position.

- BJ-is there an hourly cap? Max number of hours per month
 - MW-not a cap. LSC has been billed for 310 hours since June of last year for previous service. Monica having the years of experience that she has doing this will be able to perform the tasks required in less time.
- BJ-wanted to verify if she goes more than 40 hours how does her rate change?
 - MW-Since she will be a 1099 Contract employee there is no rate change. It is a straight fee per hour.
- MD-Existing remaining budget supports 30 hours per month at new rate. Prior it supported 40 hours per month.
- JLL-clarification on duties
 - MW-website maintenance, social media posts, email correspondence such as Mail Chimp and other aspects of communication that the LSC requires.
- JLL-commented had issues trying to email Finance Committee earlier today due to broken links. Also, will there be a formal job description and duties written before someone is hired permanently.
 - MW-Jessica brought that to the attention earlier today. So that is something that will be fixed. Yes, part of Monica's job will be to help build out a final job description for this position.
- Approval to replace current interim administrative staff with fractional services from Reimagine Sports-passed-proposal attached.
 - MW-Temporary role to allow Reimagine Sports to come in and provide admin type function. This provides them the ability to understand the day-to-day operations of the LSC, to present at the October HoD what that role would look like and the needs of the LSC, and to how to best go about hiring someone to fulfill that role. Would report to the General Chair. This will be a broader capacity; job description is attached. This would be from May 15, 2024 through November 15, 2024.
 - MD-job description talks about registration items. She's just replacing the current admin duties?
 - MW-Yes, she will be doing admin duties. But also looking at workflows to see if we are doing things efficiently and making recommendations for improvement as needed.
 - MD-Clarification-she will be doing admin duties and review everything.

- MW-Correct.
- MD-Budget related. This will create an approximately \$8100 shortfall in this line item. So is the board going to move monies or just go over budget.
 - MEB-At October 2023 HoD it was decided at the recommendation of the former Finance Vice Chair to not move monies between budget line items. This was skewing what was needed in line items and not giving a true outlook for the budgetary needs. The board would just be voting on the overage or underage for the line item.
- MW-Yes by approving this contract we would also be approving the overage for the budget line item.
- JLL-In 2022 the House voted down hiring an Executive Director, how are we getting around this? Does it not need to go the House?
 - AD-This is a temporary position to fulfill the admin role. The House will have to approve in the budget for the hiring of an Executive Director. The board has the power to hire and fill the position. The board is not going out of the purview of what they're allowed to do if this is approved.
- BA-Point of clarification. Proposal has November 30 and November 15 listed.
 - MW-The end date is November 15
 - MEB-Reason for this date is to get us through HoD, new board member turn over, and onboarding of new board members.

Addition to Agenda: MEB advised JLL to work with MD and Finance Committee on Coaches Committee budget items.

Reminder of Special House of Delegates: Next 2 Tuesdays we have Special HoD meetings. First to address bylaw voting. Second to address teams wishing to move LSCs.

Adjourn: passed

- LA-Motion to Adjourn
- MW-Second

Meeting adjourned 9:04 PM

Next Board Meeting: June 11, 2024 8:00 PM

Treasurer's Monthly Report

South Texas Swimming, Inc.

For the period ended March 31, 2024



Prepared on

April 23, 2024

Table of Contents

Treasurer's Notes and Plans.....3

Profit and Loss4

Balance Sheet.....6

South Texas Swimming:Budget vs. Actuals - Budget Y2024 - FY24 P&L.....7

General Ledger11

Treasurer's Notes and Plans

Note: Mindy Donofrio (Treasurer) resigned on March 22, effective April 5. Her access to accounts and records was largely discontinued on or before March 25. Marc Digby was appointed Interim Treasurer on April 2, and has been granted access to accounts and records incrementally from 4/2 through ~4/23. This report is submitted by Marc Digby, but most of the activity in March 2024 was carried out by Mindy Donofrio.

Accomplishments & General Notes

- Submitted data to accountant for taxes
- Paid for OW Zones airline tickets
- Supported coaches' clinic
- Closed Short Course national meet reimbursement form to allow processing of reimbursements
- Made February Federal Tax pmt

Plans

- Transition Treasurer access and duties to Marc Digby
- Support Strategic Planning event
- Process Short Course national meet reimbursements
- Make March Federal tax pmt and file 2024Q1 941
- Follow up regarding 2023 tax preparation
- Engage with outside firm on external AUP review
- Establish payments for new staff members
- Process reimbursements for national evaluators (STAGS and TAGS)
- Support OW zones, both expenses and stipend payments
- Process Q1 outreach requests

Open Issues

- Digby not 100% up to speed on tracking team payments. Most are being paid promptly, but some teams may be getting away with late payments until Interim Treasurer is caught up.

Profit and Loss

January - March, 2024

	Total
INCOME	
47000 Program Income	
47100 Membership Dues	69,081.00
47200 Splash Fees	41,721.23
47300 Sanction Fees	800.00
47400 Fines	50.00
Total 47000 Program Income	111,652.23
Total Income	111,652.23
GROSS PROFIT	
EXPENSES	
60000 Program Expenses	
60400 Open Water Zones	
60430 Transportation	14,613.33
60440 Unifroms	966.00
Total 60400 Open Water Zones	15,579.33
61100 Officials	
61110 Official's Dues Reimbursements	1,613.00
61120 BGC Reimbursement	80.12
61130 Evaluator Travel	831.60
61150 Official's Account Expenses	348.25
Total 61100 Officials	2,872.97
61250 LSC Development	3,760.82
61700 Outreach Athlete Assistance	163.00
61900 Coaches Committee Fund	3,041.79
Total 60000 Program Expenses	25,417.91
70000 Operations	
70100 Contract Services	
70110 Accounting Fees	247.50
70130 Website Maintenance	1,962.50
Total 70100 Contract Services	2,210.00
70200 Facilities	
70210 Office/Storage Rent	240.00
Total 70200 Facilities	240.00
70300 Bank Charges	2,925.84
70400 Investment Expense	3,994.00
70500 Memberships, Dues and Subscriptions	855.90
70600 Postage and Shipping	148.04
70800 Telecommunications	299.91
72000 Employee Expenses	

	Total
72100 Wages	
72110 Wages - Base	13,992.00
72120 Wages - Bonus	5,000.00
Total 72100 Wages	18,992.00
72200 Payroll Taxes	1,096.08
72500 Employee Bond	260.00
Total 72000 Employee Expenses	20,348.08
Total 70000 Operations	31,021.77
Total Expenses	56,439.68
NET OPERATING INCOME	55,212.55
OTHER INCOME	
80100 Interest Earned	10.58
81000 Investments	
81090 Other Investment Gain/Loss	100,411.67
Total 81000 Investments	100,411.67
Total Other Income	100,422.25
NET OTHER INCOME	100,422.25
NET INCOME	\$155,634.80

Balance Sheet

As of March 31, 2024

		Total
ASSETS		
Current Assets		
Bank Accounts		
10701 PNC Checking		248,424.23
10706 PNC Business Money Market		141,867.81
11002 Morgan Stanley - Invest		1,790,712.49
Total Bank Accounts		2,181,004.53
Accounts Receivable		
11001 Accounts Receivable		-221.50
Total Accounts Receivable		-221.50
Total Current Assets		2,180,783.03
TOTAL ASSETS		\$2,180,783.03
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
24000 Payroll Tax Liabilities		1,188.00
Total Other Current Liabilities		1,188.00
Total Current Liabilities		1,188.00
Total Liabilities		1,188.00
Equity		
30000 Opening Balance Equity		471,756.53
32000 Unrestricted Net Assets		1,552,203.70
Net Income		155,634.80
Total Equity		2,179,595.03
TOTAL LIABILITIES AND EQUITY		\$2,180,783.03

South Texas Swimming: Budget vs. Actuals - Budget Y2024 - FY24 P&L

January - December 2024

				Total
	Actual	Budget	over Budget	% of Budget
INCOME				
47000 Program Income				
47100 Membership Dues	73,162.00	172,700.00	-99,538.00	42.36 %
47200 Splash Fees	47,208.73	160,000.00	-112,791.27	29.51 %
47300 Sanction Fees	1,050.00	3,000.00	-1,950.00	35.00 %
47400 Fines	350.00	3,000.00	-2,650.00	11.67 %
47900 Other				
47990 Endowment Income Draw		48,000.00	-48,000.00	
Total 47900 Other		48,000.00	-48,000.00	
Total 47000 Program Income	121,770.73	386,700.00	-264,929.27	31.49 %
Total Income	121,770.73	386,700.00	-264,929.27	31.49 %
GROSS PROFIT	121,770.73	386,700.00	-264,929.27	31.49 %
EXPENSES				
60000 Program Expenses				
60100 National Reimbursements				
60110 Athletes		95,000.00	-95,000.00	
60120 Coaches		18,000.00	-18,000.00	
60130 Officials		10,000.00	-10,000.00	
Total 60100 National Reimbursements		123,000.00	-123,000.00	
60200 Championship Meets				
60220 Bag Tags		3,500.00	-3,500.00	
60221 Bag Tags LC		2,700.00	-2,700.00	
60230 Awards		8,900.00	-8,900.00	
Total 60200 Championship Meets		15,100.00	-15,100.00	
60300 Age Group Zones		89,200.00	-89,200.00	

				Total
	Actual	Budget	over Budget	% of Budget
60380 Income		-24,000.00	24,000.00	
Total 60300 Age Group Zones		65,200.00	-65,200.00	
60400 Open Water Zones		48,690.00	-48,690.00	
60430 Transportation	14,613.33		14,613.33	
60440 Unifroms	966.00		966.00	
60480 Income		-16,000.00	16,000.00	
Total 60400 Open Water Zones	15,579.33	32,690.00	-17,110.67	47.66 %
60700 LSC Clinic/camps/swimposiums	516.60	12,000.00	-11,483.40	4.31 %
60780 Income		-2,000.00	2,000.00	
Total 60700 LSC Clinic/camps/swimposiums	516.60	10,000.00	-9,483.40	5.17 %
61000 USAS Workshops and Business Mtg				
61010 Registration		0.00	0.00	
61020 Transportation		5,170.00	-5,170.00	
61030 Lodging		5,170.00	-5,170.00	
61040 Meals		1,600.00	-1,600.00	
Total 61000 USAS Workshops and Business Mtg		11,940.00	-11,940.00	
61100 Officials				
61110 Official's Dues Reimbursements	1,613.00	20,825.00	-19,212.00	7.75 %
61120 BGC Reimbursement	140.75	1,000.00	-859.25	14.08 %
61130 Evaluator Travel	2,361.73	4,000.00	-1,638.27	59.04 %
61140 Officials' Travel and Training		1,000.00	-1,000.00	
61150 Official's Account Expenses	348.25	1,733.00	-1,384.75	20.10 %
Total 61100 Officials	4,463.73	28,558.00	-24,094.27	15.63 %
61200 Member Awards		1,200.00	-1,200.00	
61250 LSC Development	7,100.97	10,000.00	-2,899.03	71.01 %
61300 Safe Sport		500.00	-500.00	
61400 Zone Select Camp		2,100.00	-2,100.00	

				Total
	Actual	Budget	over Budget	% of Budget
61600 DEI and Adaptive		4,500.00	-4,500.00	
61700 Outreach Athlete Assistance	163.00	3,700.00	-3,537.00	4.41 %
61900 Coaches Committee Fund	3,041.79	4,200.00	-1,158.21	72.42 %
Total 60000 Program Expenses	30,865.42	312,688.00	-281,822.58	9.87 %
70000 Operations				
70100 Contract Services				
70110 Accounting Fees	247.50	3,500.00	-3,252.50	7.07 %
70130 Website Maintenance	2,425.00	10,000.00	-7,575.00	24.25 %
Total 70100 Contract Services	2,672.50	13,500.00	-10,827.50	19.80 %
70200 Facilities				
70210 Office/Storage Rent	320.00	1,000.00	-680.00	32.00 %
Total 70200 Facilities	320.00	1,000.00	-680.00	32.00 %
70300 Bank Charges	3,153.63	8,200.00	-5,046.37	38.46 %
70400 Investment Expense	3,994.00	14,500.00	-10,506.00	27.54 %
70500 Memberships, Dues and Subscriptions	855.90	850.00	5.90	100.69 %
70600 Postage and Shipping	148.04	400.00	-251.96	37.01 %
70700 Office Equipment and Supplies		800.00	-800.00	
70800 Telecommunications	399.45	2,024.00	-1,624.55	19.74 %
70900 HOD Meeting Expenses		2,000.00	-2,000.00	
71000 Chairperson's Expenses		1,500.00	-1,500.00	
71300 Travel		2,800.00	-2,800.00	
72000 Employee Expenses				
72100 Wages				
72110 Wages - Base	23,990.45	60,632.00	-36,641.55	39.57 %
72120 Wages - Bonus	5,000.00	0.00	5,000.00	
Total 72100 Wages	28,990.45	60,632.00	-31,641.55	47.81 %
72200 Payroll Taxes	1,452.90	4,638.00	-3,185.10	31.33 %
72400 Workers Comp	370.00	350.00	20.00	105.71 %
72500 Employee Bond	260.00	300.00	-40.00	86.67 %

				Total
	Actual	Budget	over Budget	% of Budget
Total 72000 Employee Expenses	31,073.35	65,920.00	-34,846.65	47.14 %
Total 70000 Operations	42,616.87	113,494.00	-70,877.13	37.55 %
Total Expenses	73,482.29	426,182.00	-352,699.71	17.24 %
NET OPERATING INCOME	48,288.44	-39,482.00	87,770.44	-122.30 %
OTHER INCOME				
80100 Interest Earned	10.58		10.58	
81000 Investments				
81090 Other Investment Gain/Loss	100,411.67		100,411.67	
Total 81000 Investments	100,411.67		100,411.67	
Total Other Income	100,422.25	0.00	100,422.25	0.00%
NET OTHER INCOME	100,422.25	0.00	100,422.25	0.00%
NET INCOME	\$148,710.69	\$ -39,482.00	\$188,192.69	-376.65 %

General Ledger

March 2024

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
10701 PNC Checking							
	Beginning Balance						261,053.90
03/04/2024	Check	6118	Mindy Donofrio	Payroll 2/18/24-3/3/24	-Split-	-1,738.00	259,315.90
03/04/2024	Expense		Vonage	phone 02/29/2024 - 03/30/2024	70800 Operations:Telecommunications	-80.04	259,235.86
03/04/2024	Expense		TeamUnify	ACH fee	70300 Operations:Bank Charges	-44.95	259,190.91
03/04/2024	Check	6120	Beth Susen	2024 USAS membership	61110 Program Expenses:Officials:Official's Dues Reimbursements	-85.00	259,105.91
03/04/2024	Check	6119	Cody MacKall	27 hours 2/1/24 - 2/29/24	70130 Operations:Contract Services:Website Maintenance	-675.00	258,430.91
03/04/2024	Expense		Swim Like A Fish	final payment coaches clinic	61900 Program Expenses:Coaches Committee Fund	-1,000.00	257,430.91
03/04/2024	Expense		StickerYou	stickers for coach clinic	61900 Program Expenses:Coaches Committee Fund	-184.99	257,245.92
03/04/2024	Expense		Self-Storage	storage shed	70210 Operations:Facilities:Office/Storage Rent	-80.00	257,165.92
03/06/2024	Expense		Southwest Airlines	OW zones airline deposit	60430 Program Expenses:Open Water Zones:Transportation	-2,300.00	254,865.92
03/08/2024	Check	6121	Reimagine Sports	Invoice #0124	61250 Program Expenses:LSC Development	-2,500.00	252,365.92

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/08/2024	Check	6122	Mary Evelyn Bowling	Strategic planning lunch	61250 Program Expenses:LSC Development	-82.07	252,283.85
03/08/2024	Expense		Monarch Trophies	official name badges	61150 Program Expenses:Officials:Official's Account Expenses	-16.00	252,267.85
03/08/2024	Expense		USPS	postage for name badges	70600 Operations:Postage and Shipping	-18.80	252,249.05
03/08/2024	Payment		Tigershark Swim Team, TST		11001 Accounts Receivable	2,332.50	254,581.55
03/08/2024	Deposit			GoMotion team payments	-Split-	7,696.23	262,277.78
03/12/2024	Deposit		USA Swimming	USA Swimming payout	-Split-	5,180.16	267,457.94
03/12/2024	Expense		Courtyard	Hotel for SC TAGS evaluator	61130 Program Expenses:Officials:Evaluator Travel	-831.60	266,626.34
03/15/2024	Payment		Longhorn Aquatics, TXLA		11001 Accounts Receivable	175.00	266,801.34
03/18/2024	Expense		Mailchimp	Mailchimp March	70800 Operations:Telecommunications	-19.50	266,781.84
03/19/2024	Expense		IRS	Federal Tax Pmt 2024Q1.2	-Split-	-3,340.28	263,441.56
03/19/2024	Check	6123	Mindy Donofrio	Payroll 3/3/24-3/16/24	-Split-	-1,738.00	261,703.56
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	261,347.63
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	260,991.70

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	260,635.77
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	260,279.84
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	259,923.91
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	259,567.98
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	259,212.05
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	258,856.12
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	258,500.19
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	258,144.26
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	257,788.33
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	257,432.40
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	257,076.47
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	256,720.54
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	256,364.61

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	256,008.68
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-20.20	255,988.48
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	255,632.55
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	255,276.62
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	254,920.69
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	254,564.76
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	254,208.83
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	253,852.90
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	253,496.97
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	253,141.04
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	252,785.11
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	252,429.18
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	252,073.25

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	251,717.32
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	251,361.39
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	251,005.46
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	250,649.53
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	250,293.60
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	249,937.67
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	249,581.74
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	249,225.81
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	248,869.88
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	248,513.95
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	248,158.02
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	247,802.09
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	247,446.16

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/26/2024	Expense		Southwest Airlines	OW zones airline ticket	60430 Program Expenses:Open Water Zones:Transportation	-355.93	247,090.23
03/28/2024	Deposit		Southwest Airlines	Airline ticket deposit refund	60430 Program Expenses:Open Water Zones:Transportation	2,300.00	249,390.23
03/29/2024	Expense		Alamo Tees	OW zones hats	60440 Program Expenses:Open Water Zones:Unifroms	-966.00	248,424.23
Total for 10701 PNC Checking						\$ -12,629.67	
10706 PNC Business Money Market							
	Beginning Balance						141,864.20
03/30/2024	Deposit		PNC		80100 Interest Earned	3.61	141,867.81
Total for 10706 PNC Business Money Market						\$3.61	
11002 Morgan Stanley - Invest							
	Beginning Balance						1,736,016.09
03/07/2024	Expense		Morgan Stanley	March advisory fee	70400 Operations:Investment Expense	-1,378.17	1,734,637.92
03/31/2024	Journal Entry	299		March change in value	-Split-	56,074.57	1,790,712.49
Total for 11002 Morgan Stanley - Invest						\$54,696.40	
11001 Accounts Receivable							
	Beginning Balance						-1,649.00

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/01/2024	Invoice	3837	Surge Aquatics, SRG		47300 Program Income:Sanction Fees	75.00	-1,574.00
03/01/2024	Invoice	3831	High Performance Aquatic Club, HPAC		47200 Program Income:Splash Fees	727.50	-846.50
03/01/2024	Payment		Surge Aquatics, SRG		12001 Undeposited Funds	-75.00	-921.50
03/01/2024	Invoice	3832	Longhorn Aquatics, TXLA		47300 Program Income:Sanction Fees	175.00	-746.50
03/01/2024	Invoice	3827	AAAA, Northside Independent School District		-Split-	1,427.50	681.00
03/01/2024	Invoice	3833	Nitro Swimming-Cedar Park, NTRO-CP		47200 Program Income:Splash Fees	1,131.25	1,812.25
03/01/2024	Invoice	3834	Streamline Aquatics, SASA		-Split-	888.75	2,701.00
03/01/2024	Invoice	3835	Tigershark Swim Team, TST		47200 Program Income:Splash Fees	2,332.50	5,033.50
03/01/2024	Payment		Alamo Area Aquatic Assn-Nadadores, AAAA-Nadadores		12001 Undeposited Funds	-25.00	5,008.50
03/01/2024	Payment		Corpus Christi Aquatic Alliance-DuVall, CCLR-CEM		12001 Undeposited Funds	-3,236.23	1,772.27

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/01/2024	Invoice	3836	YMCA Of Austin, YMCA		-Split-	391.25	2,163.52
03/01/2024	Invoice	3828	Alamo Area Aquatic Assn- Nadadores, AAAA- Nadadores		47300 Program Income:Sanction Fees	25.00	2,188.52
03/01/2024	Payment		YMCA Of Austin, YMCA		12001 Undeposited Funds	-391.25	1,797.27
03/01/2024	Payment		Streamline Aquatics, SASA		12001 Undeposited Funds	-888.75	908.52
03/01/2024	Payment		Nitro Swimming- Cedar Park, NTRO-CP		12001 Undeposited Funds	-1,131.25	-222.73
03/01/2024	Payment		High Performance Aquatic Club, HPAC		12001 Undeposited Funds	-727.50	-950.23
03/01/2024	Invoice	3829	Aqua Swift Aquatics, AQSA		47200 Program Income:Splash Fees	1,231.25	281.02
03/01/2024	Invoice	3830	Corpus Christi Aquatic Alliance- DuVall, CCLR- CEM		47200 Program Income:Splash Fees	3,236.23	3,517.25
03/01/2024	Payment		Aqua Swift Aquatics, AQSA		12001 Undeposited Funds	-1,231.25	2,286.00
03/08/2024	Payment		Tigershark Swim Team, TST		10701 PNC Checking	-2,332.50	-46.50
03/15/2024	Payment		Longhorn Aquatics, TXLA		10701 PNC Checking	-175.00	-221.50

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Total for 11001 Accounts Receivable						\$1,427.50	
12001 Undeposited Funds							
03/01/2024	Payment		Alamo Area Aquatic Assn- Nadadores, AAAA- Nadadores		11001 Accounts Receivable	25.00	25.00
03/01/2024	Payment		YMCA Of Austin, YMCA		11001 Accounts Receivable	391.25	416.25
03/01/2024	Payment		Aqua Swift Aquatics, AQSA		11001 Accounts Receivable	1,231.25	1,647.50
03/01/2024	Payment		Corpus Christi Aquatic Alliance- DuVall, CCLR- CEM		11001 Accounts Receivable	3,236.23	4,883.73
03/01/2024	Payment		High Performance Aquatic Club, HPAC		11001 Accounts Receivable	727.50	5,611.23
03/01/2024	Payment		Nitro Swimming- Cedar Park, NTRO-CP		11001 Accounts Receivable	1,131.25	6,742.48
03/01/2024	Payment		Surge Aquatics, SRG		11001 Accounts Receivable	75.00	6,817.48
03/01/2024	Payment		Streamline Aquatics, SASA		11001 Accounts Receivable	888.75	7,706.23
03/08/2024	Deposit				10701 PNC Checking	-25.00	7,681.23
03/08/2024	Deposit				10701 PNC Checking	-75.00	7,606.23

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/08/2024	Deposit				10701 PNC Checking	-391.25	7,214.98
03/08/2024	Deposit				10701 PNC Checking	-888.75	6,326.23
03/08/2024	Deposit				10701 PNC Checking	-1,131.25	5,194.98
03/08/2024	Deposit				10701 PNC Checking	-727.50	4,467.48
03/08/2024	Deposit				10701 PNC Checking	-3,236.23	1,231.25
03/08/2024	Deposit				10701 PNC Checking	-1,231.25	0.00
Total for 12001 Undeposited Funds						\$0.00	
24000 Payroll Tax Liabilities							
	Beginning Balance						2,601.00
03/04/2024	Check	6118	Mindy Donofrio	Payroll 2/18/24-3/3/24	10701 PNC Checking	594.00	3,195.00
03/19/2024	Check	6123	Mindy Donofrio	Payroll 2/18/24-3/3/24	10701 PNC Checking	594.00	3,789.00
03/19/2024	Expense		IRS	Federal Tax Pmt 2024Q1.2	10701 PNC Checking	-2,601.00	1,188.00
Total for 24000 Payroll Tax Liabilities						\$ -1,413.00	
30000 Opening Balance Equity							
	Beginning Balance						471,756.53
Total for 30000 Opening Balance Equity							
32000 Unrestricted Net Assets							

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Beginning Balance							1,552,203.70
Total for 32000 Unrestricted Net Assets							
47000 Program Income							
47100 Membership Dues							
Beginning Balance							63,685.00
03/12/2024	Deposit		USA Swimming	LSC membership dues	10701 PNC Checking	5,396.00	69,081.00
Total for 47100 Membership Dues						\$5,396.00	
47200 Splash Fees							
Beginning Balance							30,480.00
03/01/2024	Invoice	3834	Streamline Aquatics, SASA	Splash Fee	11001 Accounts Receivable	863.75	31,343.75
03/01/2024	Invoice	3836	YMCA Of Austin, YMCA	Splash Fee	11001 Accounts Receivable	366.25	31,710.00
03/01/2024	Invoice	3835	Tigershark Swim Team, TST	Splash Fee	11001 Accounts Receivable	2,332.50	34,042.50
03/01/2024	Invoice	3829	Aqua Swift Aquatics, AQSA	Splash Fee	11001 Accounts Receivable	1,231.25	35,273.75
03/01/2024	Invoice	3830	Corpus Christi Aquatic Alliance-DuVall, CCLR-CEM	Splash Fee	11001 Accounts Receivable	3,236.23	38,509.98

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/01/2024	Invoice	3831	High Performance Aquatic Club, HPAC	Splash Fee	11001 Accounts Receivable	727.50	39,237.48
03/01/2024	Invoice	3833	Nitro Swimming-Cedar Park, NTRO-CP	Splash Fee	11001 Accounts Receivable	1,131.25	40,368.73
03/01/2024	Invoice	3827	AAAA, Northside Independent School District	Splash Fee	11001 Accounts Receivable	1,352.50	41,721.23
Total for 47200 Splash Fees						\$11,241.23	
47300 Sanction Fees							
	Beginning Balance						400.00
03/01/2024	Invoice	3836	YMCA Of Austin, YMCA	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	425.00
03/01/2024	Invoice	3827	AAAA, Northside Independent School District	Sanction Fee (35+ Days)	11001 Accounts Receivable	75.00	500.00
03/01/2024	Invoice	3828	Alamo Area Aquatic Assn-Nadadores, AAAA-Nadadores	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	525.00
03/01/2024	Invoice	3832	Longhorn Aquatics, TXLA	Sanction Fee (35+ Days)	11001 Accounts Receivable	175.00	700.00
03/01/2024	Invoice	3834	Streamline Aquatics, SASA	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	725.00

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/01/2024	Invoice	3837	Surge Aquatics, SRG	Sanction Fee (35+ Days)	11001 Accounts Receivable	75.00	800.00
Total for 47300 Sanction Fees						\$400.00	
47400 Fines							
	Beginning Balance						50.00
Total for 47400 Fines							
Total for 47000 Program Income						\$17,037.23	
60000 Program Expenses							
60400 Open Water Zones							
60430 Transportation							
03/06/2024	Expense		Southwest Airlines	Airline Tickets deposit	10701 PNC Checking	2,300.00	2,300.00
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Wadley	10701 PNC Checking	355.93	2,655.93
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Reed	10701 PNC Checking	355.93	3,011.86
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Moser	10701 PNC Checking	355.93	3,367.79
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Mandacina	10701 PNC Checking	355.93	3,723.72
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Heller	10701 PNC Checking	355.93	4,079.65
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Gilbreath	10701 PNC Checking	355.93	4,435.58
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Merriken	10701 PNC Checking	355.93	4,791.51

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Garcia	10701 PNC Checking	355.93	5,147.44
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Hager	10701 PNC Checking	355.93	5,503.37
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Brown, D.	10701 PNC Checking	355.93	5,859.30
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Buckner	10701 PNC Checking	355.93	6,215.23
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Saunders	10701 PNC Checking	355.93	6,571.16
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Urban	10701 PNC Checking	355.93	6,927.09
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Kallus	10701 PNC Checking	355.93	7,283.02
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Reed	10701 PNC Checking	355.93	7,638.95
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Tellez	10701 PNC Checking	355.93	7,994.88
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Spurgeon, W.	10701 PNC Checking	355.93	8,350.81
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Howorth	10701 PNC Checking	355.93	8,706.74
03/26/2024	Expense		Southwest Airlines	Airline Tickets - King	10701 PNC Checking	355.93	9,062.67
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Ellet	10701 PNC Checking	355.93	9,418.60
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Spurgeon, T.	10701 PNC Checking	20.20	9,438.80
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Griffeth	10701 PNC Checking	355.93	9,794.73
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Short, Skyler	10701 PNC Checking	355.93	10,150.66

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Liang	10701 PNC Checking	355.93	10,506.59
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Staggs	10701 PNC Checking	355.93	10,862.52
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Marek	10701 PNC Checking	355.93	11,218.45
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Brown, C.	10701 PNC Checking	355.93	11,574.38
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Short, Slayde	10701 PNC Checking	355.93	11,930.31
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Petersen	10701 PNC Checking	355.93	12,286.24
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Capps	10701 PNC Checking	355.93	12,642.17
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Chang	10701 PNC Checking	355.93	12,998.10
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Wenglar	10701 PNC Checking	355.93	13,354.03
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Pifer	10701 PNC Checking	355.93	13,709.96
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Henson	10701 PNC Checking	355.93	14,065.89
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Cantu	10701 PNC Checking	355.93	14,421.82
03/26/2024	Expense		Southwest Airlines	Airline Tickets - McCown	10701 PNC Checking	355.93	14,777.75
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Vandermeer	10701 PNC Checking	355.93	15,133.68
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Boldrick	10701 PNC Checking	355.93	15,489.61
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Minus	10701 PNC Checking	355.93	15,845.54

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Kallus	10701 PNC Checking	355.93	16,201.47
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Hale	10701 PNC Checking	355.93	16,557.40
03/26/2024	Expense		Southwest Airlines	Airline Tickets - Fry	10701 PNC Checking	355.93	16,913.33
03/28/2024	Deposit		Southwest Airlines	Airline ticket deposit refund	10701 PNC Checking	-2,300.00	14,613.33
Total for 60430 Transportation						\$14,613.33	
60440 Unifroms							
03/29/2024	Expense		Alamo Tees	Hats	10701 PNC Checking	966.00	966.00
Total for 60440 Unifroms						\$966.00	
Total for 60400 Open Water Zones						\$15,579.33	
61100 Officials							
61110 Official's Dues Reimbursements							
	Beginning Balance						1,528.00
03/04/2024	Check	6120	Beth Susen	membership	10701 PNC Checking	85.00	1,613.00
Total for 61110 Official's Dues Reimbursements						\$85.00	
61120 BGC Reimbursement							
	Beginning Balance						80.12
Total for 61120 BGC Reimbursement							

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
61130 Evaluator Travel							
03/12/2024	Expense		Courtyard	Hotel for TAGS evaluator	10701 PNC Checking	831.60	831.60
Total for 61130 Evaluator Travel						\$831.60	
61150 Official's Account Expenses							
	Beginning Balance						332.25
03/08/2024	Expense		Monarch Trophies	name badges	10701 PNC Checking	16.00	348.25
Total for 61150 Official's Account Expenses						\$16.00	
Total for 61100 Officials						\$932.60	
61250 LSC Development							
	Beginning Balance						1,178.75
03/08/2024	Check	6121	Reimagine Sports	Strategic Planning	10701 PNC Checking	2,500.00	3,678.75
03/08/2024	Check	6122	Mary Evelyn Bowling	Strategic planning lunch	10701 PNC Checking	82.07	3,760.82
Total for 61250 LSC Development						\$2,582.07	
61700 Outreach Athlete Assistance							
	Beginning Balance						163.00
Total for 61700 Outreach Athlete Assistance							

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
61900 Coaches Committee Fund							
	Beginning Balance						1,856.80
03/04/2024	Expense		StickerYou	stickers for coach clinic	10701 PNC Checking	184.99	2,041.79
03/04/2024	Expense		Swim Like A Fish	coaches clinic	10701 PNC Checking	1,000.00	3,041.79
Total for 61900 Coaches Committee Fund						\$1,184.99	
Total for 60000 Program Expenses						\$20,278.99	
70000 Operations							
70100 Contract Services							
70110 Accounting Fees							
	Beginning Balance						247.50
Total for 70110 Accounting Fees							
70130 Website Maintenance							
	Beginning Balance						1,287.50
03/04/2024	Check	6119	Cody MacKall	27 hours @ \$25/hour	10701 PNC Checking	675.00	1,962.50
Total for 70130 Website Maintenance						\$675.00	
Total for 70100 Contract Services						\$675.00	
70200 Facilities							

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
70210 Office/Storage Rent							
	Beginning Balance						160.00
03/04/2024	Expense		Self-Storage	storage shed march	10701 PNC Checking	80.00	240.00
Total for 70210 Office/Storage Rent						\$80.00	
Total for 70200 Facilities						\$80.00	
70300 Bank Charges							
	Beginning Balance						2,655.05
03/04/2024	Expense		TeamUnify	ACH fee	10701 PNC Checking	44.95	2,700.00
03/08/2024	Deposit			ACH fee	10701 PNC Checking	10.00	2,710.00
03/12/2024	Deposit		USA Swimming	4% tech fee	10701 PNC Checking	215.84	2,925.84
Total for 70300 Bank Charges						\$270.79	
70400 Investment Expense							
	Beginning Balance						2,615.83
03/07/2024	Expense		Morgan Stanley	March advisory fee	11002 Morgan Stanley - Invest	1,378.17	3,994.00
Total for 70400 Investment Expense						\$1,378.17	
70500 Memberships, Dues and Subscriptions							
	Beginning Balance						855.90

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Total for 70500 Memberships, Dues and Subscriptions							
70600 Postage and Shipping							
	Beginning Balance						129.24
03/08/2024	Expense		USPS	officials badges	10701 PNC Checking	18.80	148.04
Total for 70600 Postage and Shipping						\$18.80	
70800 Telecommunications							
	Beginning Balance						200.37
03/04/2024	Expense		Vonage	phone	10701 PNC Checking	80.04	280.41
				RECURRING DEBIT CARD xxxxxxxxxxxxxxxxxx9050 Mailchimp 678- 9990141 GA Mailchimp VIS 0218 678-9990141 GA			
03/18/2024	Expense		Mailchimp		10701 PNC Checking	19.50	299.91
Total for 70800 Telecommunications						\$99.54	
72000 Employee Expenses							
72100 Wages							
72110 Wages - Base							
	Beginning Balance						9,328.00

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
03/04/2024	Check	6118	Mindy Donofrio	Payroll 2/18/24-3/3/24	10701 PNC Checking	2,332.00	11,660.00
03/19/2024	Check	6123	Mindy Donofrio	Payroll 2/18/24-3/3/24	10701 PNC Checking	2,332.00	13,992.00
Total for 72110 Wages - Base						\$4,664.00	
72120 Wages - Bonus							
	Beginning Balance						5,000.00
Total for 72120 Wages - Bonus							
Total for 72100 Wages						\$4,664.00	
72200 Payroll Taxes							
	Beginning Balance						356.80
03/19/2024	Expense		IRS	Federal Tax Pmt 2024Q1.2	10701 PNC Checking	739.28	1,096.08
Total for 72200 Payroll Taxes						\$739.28	
72500 Employee Bond							
	Beginning Balance						260.00
Total for 72500 Employee Bond							
Total for 72000 Employee Expenses						\$5,403.28	
Total for 70000 Operations						\$7,925.58	

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
80100 Interest Earned							
	Beginning Balance						6.97
03/30/2024	Deposit		PNC	INTEREST PAYMENT	10706 PNC Business Money Market	3.61	10.58
Total for 80100 Interest Earned						\$3.61	
81000 Investments							
81090 Other Investment Gain/Loss							
	Beginning Balance						44,337.10
03/31/2024	Journal Entry	299		March change in value	-Split-	56,074.57	100,411.67
Total for 81090 Other Investment Gain/Loss						\$56,074.57	
Total for 81000 Investments						\$56,074.57	

Treasurer's Monthly Report

South Texas Swimming, Inc.

For the period ended April 30, 2024



Prepared on

May 2, 2024

Table of Contents

Treasurer's Notes and Plans.....3

Profit and Loss5

Balance Sheet.....7

South Texas Swimming:Budget vs. Actuals - Budget Y2024_(monthly) - FY24 P&L8

General Ledger11

Treasurer's Notes and Plans

Monthly Treasurer's Report

Report Period: Apr 2024

M. Digby (Interim Treasurer)

Accomplishments & General Notes

- Held transition meeting with outgoing Treasurer (M. Donofrio) on 4/3. All requested materials and support was provided.
- Issued final paycheck (including PTO) to Donofrio
- Transitioned access to online accounts with support from Admin Vice Chair
Quickbooks, PNC Bank, EFTPS, Morgan Stanley, STX Google, PayPal, Stor Self-Storage, Texas Mutual, USPS, Vonage, Zoom
- Secured signature authority and debit card from PNC bank
- Changed monthly auto-debit payments to from Donofrio debit card to Digby debit card
Stor Self-Storage, Vonage, USPS, Zoom
- Issued payments for Strategic Planning event hospitality
- Issued payment for Southern Zone Athlete Summit
- Attend Morgan Stanley annual review
- I believe our investing strategy is over-complicated for our needs, but I don't believe it's lowering our likely return or raising our likely risk...just a lot of extra noise
- Processed and paid out 2023-24 short course national meet financial assistance
Athletes - \$13,614; Coaches - \$1424; Officials - \$2208
\$17K used out of \$123K annual budget
- Opened new reimbursement forms for 2024 long course national meet financial assistance
- Filed 2024Q1 941 and made March federal tax payment
- Made contact with Ruble, Leadbetter & Associates (out federal tax return preparer). Our tax return is in work, but not yet completed. I'm hopeful it will be complete sometime in May. I believe this is a prerequisite to starting the AUP.
- Processed 2024Q1 outreach requests. Sent draft statement to AAAA Nadadores for review prior to issuing payment.
- Processed reimbursements and issued payments for national evaluators (STAGS & TAGS)
- Collected W9s from new staff members. Waiting on Board guidance on agreed compensation.
- Verified status of customer (club) accounts with registrar. All teams' accounts are current as of 4/30.
- Renewed Workers' Comp insurance for 2024.

Plans

- Make April federal tax payment
- Follow up regarding 2023 tax preparation
- Engage with outside firm on external AUP review
- Make initial compensation payments for new staff members
- Issue Q1 outreach payment
- Complete reimbursement for Julie Bachman (after I hear from Julie)
- Support OW zones
Reconcile athlete payments against roster

Issue coach stipend checks (after receiving W9s)

Open Issues

Profit and Loss

January - April, 2024

	Total
INCOME	
47000 Program Income	
47100 Membership Dues	73,162.00
47200 Splash Fees	63,892.48
47300 Sanction Fees	1,325.00
47400 Fines	350.00
Total 47000 Program Income	138,729.48
Total Income	138,729.48
GROSS PROFIT	
EXPENSES	
60000 Program Expenses	
60100 National Reimbursements	
60110 Athletes	13,614.00
60120 Coaches	1,424.00
60130 Officials	2,208.00
Total 60100 National Reimbursements	17,246.00
60400 Open Water Zones	
60430 Transportation	14,613.33
60440 Unifroms	966.00
Total 60400 Open Water Zones	15,579.33
60700 LSC Clinic/camps/swimposiums	516.60
61100 Officials	
61110 Official's Dues Reimbursements	1,781.00
61120 BGC Reimbursement	201.38
61130 Evaluator Travel	2,361.73
61150 Official's Account Expenses	386.45
Total 61100 Officials	4,730.56
61250 LSC Development	9,292.63
61700 Outreach Athlete Assistance	163.00
61900 Coaches Committee Fund	3,041.79
Total 60000 Program Expenses	50,569.91
70000 Operations	
70100 Contract Services	
70110 Accounting Fees	247.50
70130 Website Maintenance	2,425.00
Total 70100 Contract Services	2,672.50
70200 Facilities	
70210 Office/Storage Rent	320.00
Total 70200 Facilities	320.00

	Total
70300 Bank Charges	3,153.63
70400 Investment Expense	5,366.44
70500 Memberships, Dues and Subscriptions	855.90
70600 Postage and Shipping	166.29
70800 Telecommunications	559.35
72000 Employee Expenses	
72100 Wages	
72110 Wages - Base	23,990.45
72120 Wages - Bonus	5,000.00
Total 72100 Wages	28,990.45
72200 Payroll Taxes	1,452.90
72400 Workers Comp	370.00
72500 Employee Bond	260.00
Total 72000 Employee Expenses	31,073.35
Total 70000 Operations	44,167.46
Total Expenses	94,737.37
NET OPERATING INCOME	43,992.11
OTHER INCOME	
80100 Interest Earned	14.07
81000 Investments	
81090 Other Investment Gain/Loss	41,512.90
Total 81000 Investments	41,512.90
Total Other Income	41,526.97
NET OTHER INCOME	41,526.97
NET INCOME	\$85,519.08

Balance Sheet

As of April 30, 2024

		Total
ASSETS		
Current Assets		
Bank Accounts		
10701 PNC Checking		225,021.46
10706 PNC Business Money Market		141,871.30
11002 Morgan Stanley - Invest		1,730,441.28
Total Bank Accounts		2,097,334.04
Accounts Receivable		
11001 Accounts Receivable		14,384.75
Total Accounts Receivable		14,384.75
Total Current Assets		2,111,718.79
TOTAL ASSETS		\$2,111,718.79
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
24000 Payroll Tax Liabilities		2,239.48
Total Other Current Liabilities		2,239.48
Total Current Liabilities		2,239.48
Total Liabilities		2,239.48
Equity		
30000 Opening Balance Equity		471,756.53
32000 Unrestricted Net Assets		1,552,203.70
Net Income		85,519.08
Total Equity		2,109,479.31
TOTAL LIABILITIES AND EQUITY		\$2,111,718.79

South Texas Swimming:Budget vs. Actuals - Budget Y2024_(monthly) - FY24 P&L

January - April, 2024

	Jan 2024		Feb 2024		Mar 2024		Apr 2024		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
INCOME										
47000 Program Income									0.00	0.00
47100 Membership Dues	53,641.00	35,000.00	10,044.00	15,000.00	5,396.00	7,700.00	4,081.00	5,000.00	73,162.00	62,700.00
47200 Splash Fees	16,550.00	15,000.00	13,930.00	15,000.00	11,241.23	15,000.00	22,171.25	15,000.00	63,892.48	60,000.00
47300 Sanction Fees	225.00	300.00	175.00	300.00	400.00	300.00	525.00	300.00	1,325.00	1,200.00
47400 Fines	50.00	0.00		0.00		750.00	300.00	0.00	350.00	750.00
47900 Other									0.00	0.00
47990 Endowment Income Draw		0.00		0.00		12,000.00		0.00	0.00	12,000.00
Total 47900 Other		0.00		0.00		12,000.00		0.00	0.00	12,000.00
Total 47000 Program Income	70,466.00	50,300.00	24,149.00	30,300.00	17,037.23	35,750.00	27,077.25	20,300.00	138,729.48	136,650.00
Total Income	70,466.00	50,300.00	24,149.00	30,300.00	17,037.23	35,750.00	27,077.25	20,300.00	138,729.48	136,650.00
GROSS PROFIT										
EXPENSES										
60000 Program Expenses									0.00	0.00
60100 National Reimbursements									0.00	0.00
60110 Athletes		0.00		0.00		0.00	13,614.00	15,000.00	13,614.00	15,000.00
60120 Coaches		0.00		0.00		0.00	1,424.00	2,000.00	1,424.00	2,000.00
60130 Officials		0.00		0.00		0.00	2,208.00	3,000.00	2,208.00	3,000.00
Total 60100 National Reimbursements		0.00		0.00		0.00	17,246.00	20,000.00	17,246.00	20,000.00
60200 Championship Meets									0.00	0.00
60220 Bag Tags		0.00		0.00		0.00		0.00	0.00	0.00
60221 Bag Tags LC		0.00		0.00		0.00		0.00	0.00	0.00
60230 Awards		0.00		0.00		0.00		0.00	0.00	0.00
Total 60200 Championship Meets		0.00		0.00		0.00		0.00	0.00	0.00
60300 Age Group Zones		0.00		0.00		0.00		0.00	0.00	0.00
60380 Income		0.00		0.00		0.00		0.00	0.00	0.00
Total 60300 Age Group Zones		0.00		0.00		0.00		0.00	0.00	0.00
60400 Open Water Zones		0.00		0.00		16,000.00		0.00	0.00	16,000.00
60430 Transportation					14,613.33				14,613.33	0.00
60440 Unifroms					966.00				966.00	0.00
60480 Income		0.00		0.00		0.00		0.00	0.00	0.00
Total 60400 Open Water Zones		0.00		0.00	15,579.33	16,000.00		0.00	15,579.33	16,000.00
60700 LSC Clinic/camps/swimposiums		0.00		0.00		3,000.00	516.60	0.00	516.60	3,000.00
60780 Income		0.00		0.00		-500.00		0.00	0.00	-500.00
Total 60700 LSC Clinic/camps/swimposiums		0.00		0.00		2,500.00	516.60	0.00	516.60	2,500.00
61000 USAS Workshops and Business Mtg									0.00	0.00
61020 Transportation		0.00		0.00		0.00		0.00	0.00	0.00
61030 Lodging		0.00		0.00		0.00		0.00	0.00	0.00

	Jan 2024		Feb 2024		Mar 2024		Apr 2024		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
61040 Meals		0.00		0.00		0.00		0.00	0.00	0.00
Total 61000 USAS Workshops and Business Mtg		0.00		0.00		0.00		0.00	0.00	0.00
61100 Officials									0.00	0.00
61110 Official's Dues Reimbursements	1,443.00	2,500.00	85.00	1,500.00	85.00	1,500.00	168.00	1,325.00	1,781.00	6,825.00
61120 BGC Reimbursement	60.63	83.33	19.49	83.33		83.33	121.26	83.33	201.38	333.32
61130 Evaluator Travel		0.00		0.00	831.60	500.00	1,530.13	1,500.00	2,361.73	2,000.00
61140 Officials' Travel and Training		250.00		0.00		0.00		250.00	0.00	500.00
61150 Official's Account Expenses	268.25	144.42	64.00	144.42	16.00	144.42	38.20	144.42	386.45	577.68
Total 61100 Officials	1,771.88	2,977.75	168.49	1,727.75	932.60	2,227.75	1,857.59	3,302.75	4,730.56	10,236.00
61200 Member Awards		0.00		0.00		0.00		0.00	0.00	0.00
61250 LSC Development	1,178.75	1,000.00		1,000.00	2,582.07	1,000.00	5,531.81	5,000.00	9,292.63	8,000.00
61300 Safe Sport		41.67		41.67		41.67		41.67	0.00	166.68
61400 Zone Select Camp		0.00		0.00		0.00		0.00	0.00	0.00
61600 DEI and Adaptive		375.00		375.00		375.00		375.00	0.00	1,500.00
61700 Outreach Athlete Assistance		1,000.00	163.00	0.00		0.00		900.00	163.00	1,900.00
61900 Coaches Committee Fund	1,500.00	1,500.00	356.80	500.00	1,184.99	1,000.00		0.00	3,041.79	3,000.00
Total 60000 Program Expenses	4,450.63	6,894.42	688.29	3,644.42	20,278.99	23,144.42	25,152.00	29,619.42	50,569.91	63,302.68
70000 Operations									0.00	0.00
70100 Contract Services									0.00	0.00
70110 Accounting Fees	247.50	500.00		0.00		0.00		0.00	247.50	500.00
70130 Website Maintenance	812.50	850.00	475.00	850.00	675.00	850.00	462.50	850.00	2,425.00	3,400.00
Total 70100 Contract Services	1,060.00	1,350.00	475.00	850.00	675.00	850.00	462.50	850.00	2,672.50	3,900.00
70200 Facilities									0.00	0.00
70210 Office/Storage Rent	80.00	83.33	80.00	83.33	80.00	83.33	80.00	83.33	320.00	333.32
Total 70200 Facilities	80.00	83.33	80.00	83.33	80.00	83.33	80.00	83.33	320.00	333.32
70300 Bank Charges	2,199.59	683.33	455.46	683.33	270.79	683.33	227.79	683.33	3,153.63	2,733.32
70400 Investment Expense	1,350.98	1,208.33	1,264.85	1,208.33	1,378.17	1,208.33	1,372.44	1,208.33	5,366.44	4,833.32
70500 Memberships, Dues and Subscriptions	855.90	70.83		70.83		70.83		70.83	855.90	283.32
70600 Postage and Shipping	72.25	33.33	56.99	33.33	18.80	33.33	18.25	33.33	166.29	133.32
70700 Office Equipment and Supplies		66.67		66.67		66.67		66.67	0.00	266.68
70800 Telecommunications	100.83	168.67	99.54	168.67	99.54	168.67	259.44	168.67	559.35	674.68
70900 HOD Meeting Expenses		0.00		0.00		0.00		0.00	0.00	0.00
71000 Chairperson's Expenses		125.00		125.00		125.00		125.00	0.00	500.00
71300 Travel		233.33		233.33		233.33		233.33	0.00	933.32
72000 Employee Expenses									0.00	0.00
72100 Wages									0.00	0.00
72110 Wages - Base	4,664.00	5,052.67	4,664.00	5,052.67	4,664.00	5,052.67	9,998.45	5,052.67	23,990.45	20,210.68
72120 Wages - Bonus			5,000.00						5,000.00	0.00
Total 72100 Wages	4,664.00	5,052.67	9,664.00	5,052.67	4,664.00	5,052.67	9,998.45	5,052.67	28,990.45	20,210.68
72200 Payroll Taxes	356.80	386.50		386.50	739.28	386.50	356.82	386.50	1,452.90	1,546.00
72400 Workers Comp		0.00		0.00		350.00	370.00	0.00	370.00	350.00

	Jan 2024		Feb 2024		Mar 2024		Apr 2024		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
72500 Employee Bond	260.00	300.00		0.00		0.00		0.00	260.00	300.00
Total 72000 Employee Expenses	5,280.80	5,739.17	9,664.00	5,439.17	5,403.28	5,789.17	10,725.27	5,439.17	31,073.35	22,406.68
Total 70000 Operations	11,000.35	9,761.99	12,095.84	8,961.99	7,925.58	9,311.99	13,145.69	8,961.99	44,167.46	36,997.96
Total Expenses	15,450.98	16,656.41	12,784.13	12,606.41	28,204.57	32,456.41	38,297.69	38,581.41	94,737.37	100,300.64
NET OPERATING INCOME	55,015.02	33,643.59	11,364.87	17,693.59	-11,167.34	3,293.59	-11,220.44	-18,281.41	43,992.11	36,349.36
OTHER INCOME										
80100 Interest Earned	3.60		3.37		3.61		3.49		14.07	0.00
81000 Investments									0.00	0.00
81090 Other Investment Gain/Loss	3,530.94		40,806.16		56,074.57		-58,898.77		41,512.90	0.00
Total 81000 Investments	3,530.94		40,806.16		56,074.57		-58,898.77		41,512.90	0.00
Total Other Income	3,534.54	0.00	40,809.53	0.00	56,078.18	0.00	-58,895.28	0.00	41,526.97	0.00
NET OTHER INCOME	3,534.54	0.00	40,809.53	0.00	56,078.18	0.00	-58,895.28	0.00	41,526.97	0.00
NET INCOME	\$58,549.56	\$33,643.59	\$52,174.40	\$17,693.59	\$44,910.84	\$3,293.59	\$ -70,115.72	\$ -18,281.41	\$85,519.08	\$36,349.36

General Ledger

April 2024

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
10701 PNC Checking							
	Beginning Balance						248,424.23
04/03/2024	Expense		TeamUnify	ACH fee	70300 Operations:Bank Charges	-44.95	248,379.28
04/04/2024	Deposit		Alamo Area Aquatic Assn - Southwest AAAA-Southwest		12001 Undeposited Funds	1,972.50	250,351.78
04/05/2024	Expense		San Antonio Botanical Garden	Strategic Planning Mtg Facility 04/20/24	61250 Program Expenses:LSC Development	-878.75	249,473.03
04/05/2024	Deposit			GoMotion ACH from Teams	-Split-	4,005.00	253,478.03
04/05/2024	Expense		Mindy Donofrio	Payroll 03/17/24 - 03/30/24 Payroll 03/31/24 - 04/05/24 + PTO	-Split-	-7,758.97	245,719.06
04/05/2024	Expense		Texas Mutual Insurance Company	Worker's Comp Ins 04/05/24 - 04/05/25	72400 Operations:Employee Expenses:Workers Comp	-370.00	245,349.06
04/05/2024	Expense		Vonage	phone service Apr 2024	70800 Operations:Telecommunications	-80.04	245,269.02
04/05/2024	Expense		Self-Storage	storage shed	70210 Operations:Facilities:Office/Storage Rent	-80.00	245,189.02
04/08/2024	Check	6124	Melissa Hellervik Bing	TAGS SC 2024 Evaluator	61130 Program Expenses:Officials:Evaluator Travel	-253.60	244,935.42
04/08/2024	Expense	270449920915327	IRS	2024Q1 pmt 3	-Split-	-1,544.82	243,390.60
04/09/2024	Check	6125	Cody MacKall	18.50 hours 3/1/24 - 3/31/24	70130 Operations:Contract Services:Website Maintenance	-462.50	242,928.10
04/09/2024	Deposit		USA Swimming	March membership dues	-Split-	3,908.16	246,836.26
04/09/2024	Check	6126	Kimberly Downs	Evaluator 2024 SC STAGS	61130 Program Expenses:Officials:Evaluator Travel	-1,276.53	245,559.73
04/15/2024	Check	6128	Ren Jye Yu	BGC Reimbursement (Yu)	61120 Program Expenses:Officials:BGC Reimbursement	-19.49	245,540.24
04/15/2024	Payment	F976058	Longhorn Aquatics, TXLA		11001 Accounts Receivable	25.00	245,565.24
04/15/2024	Check	6127	Jianming Ma	BGC Reimbursement (Ma)	61120 Program Expenses:Officials:BGC Reimbursement	-41.14	245,524.10
04/15/2024	Check	6129	USA Swimming	Southern Zone Athlete Summit	60700 Program Expenses:LSC Clinic/camps/swimposiums	-516.60	245,007.50

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
04/18/2024	Expense	10485	Jason Dady Catering	Catering for Strategic Planning Meeting	61250 Program Expenses:LSC Development	-2,461.40	242,546.10
04/18/2024	Expense	MC18022033	Mailchimp	Mailchimp subscription April	70800 Operations:Telecommunications	-19.50	242,526.60
04/19/2024	Expense		INFREQUENT	Strategic Planning Meal - Hangar Bar	61250 Program Expenses:LSC Development	-75.38	242,451.22
04/19/2024	Expense		Courtyard	Strategic Planning Mtg - Hotel - Bowling	61250 Program Expenses:LSC Development	-433.32	242,017.90
04/20/2024	Expense		INFREQUENT	Strategic Planning Meal - Jardin	61250 Program Expenses:LSC Development	-349.61	241,668.29
04/20/2024	Expense		INFREQUENT	Strategic Planning Meal - Jardin	61250 Program Expenses:LSC Development	-46.17	241,622.12
04/21/2024	Expense		Courtyard	Strategic Planning - Hotel - Bennett	61250 Program Expenses:LSC Development	-460.58	241,161.54
04/21/2024	Expense		Courtyard	Strategic Planning Mtg - Hotel - Duvall	61250 Program Expenses:LSC Development	-423.58	240,737.96
04/21/2024	Expense		Courtyard	Strategic Planning Mtg - Hotel - Bachman	61250 Program Expenses:LSC Development	-403.02	240,334.94
04/23/2024	Expense	735886	Monarch Trophies	official name badges	61150 Program Expenses:Officials:Official's Account Expenses	-38.20	240,296.74
04/25/2024	Payment		Alamo Area Aquatic Assn-North East, AAAA-NEAT	NEAT pmt	11001 Accounts Receivable	925.00	241,221.74
04/26/2024	Expense		Zoom	webinar addition 1 year	70800 Operations:Telecommunications	-159.90	241,061.84
04/26/2024	Payment		AAAA, Northside Independent School District		11001 Accounts Receivable	1,427.50	242,489.34
04/28/2024	Check	6131	Longhorn Aquatics, TXLA	National Meet assistance SC 2024	60110 Program Expenses:National Reimbursements:Athletes	-712.00	241,777.34
04/28/2024	Check	6130	Nitro Swimming	National Meet Assistance SC 2024	60110 Program Expenses:National Reimbursements:Athletes	-7,740.00	234,037.34
04/28/2024	Check	6132	Waterloo Swimming	National Meet Financial Assistance SC 2024	60110 Program Expenses:National Reimbursements:Athletes	-2,136.00	231,901.34
04/29/2024	Deposit		Alamo Area Aquatic Assn - Southwest AAAA-Southwest		12001 Undeposited Funds	25.00	231,926.34
04/29/2024	Expense		UPS Store	stamps	70600 Operations:Postage and Shipping	-18.25	231,908.09
04/29/2024	Check	6134	Streamline Aquatics	NMFA SC 2024 SASA	-Split-	-3,026.00	228,882.09
04/29/2024	Check	6135	Texas Gold Swimming	National Meet Assistance SC 2024	60120 Program Expenses:National Reimbursements:Coaches	-534.00	228,348.09

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
04/29/2024	Check	6133	Shawn Sabo	2024 USAS BGC	61120 Program Expenses:Officials:BGC Reimbursement	-19.49	228,328.60
04/30/2024	Check	6138	Lorna Anaya	National Meet Assistance - SC 2024	60130 Program Expenses:National Reimbursements:Officials	-1,104.00	227,224.60
04/30/2024	Check	6137	Mary Evelyn Bowling	National Meet Assistance - SC 2024	60130 Program Expenses:National Reimbursements:Officials	-1,104.00	226,120.60
04/30/2024	Check	6136	Alamo Area Aquatic Association	National meet Assistance SC 2024	60110 Program Expenses:National Reimbursements:Athletes	-890.00	225,230.60
04/30/2024	Check	6139	Chanze Moore	Chanze Moore Official fees reimbursement	-Split-	-209.14	225,021.46
Total for 10701 PNC Checking						\$ -23,402.77	
10706 PNC Business Money Market							
Beginning Balance							141,867.81
04/30/2024	Deposit		PNC		80100 Interest Earned	3.49	141,871.30
Total for 10706 PNC Business Money Market						\$3.49	
11002 Morgan Stanley - Invest							
Beginning Balance							1,790,712.49
04/05/2024	Expense		Morgan Stanley	April advisory and misc fees	70400 Operations:Investment Expense	-1,372.44	1,789,340.05
04/30/2024	Journal Entry	300		April change in value	-Split-	-58,898.77	1,730,441.28
Total for 11002 Morgan Stanley - Invest						\$ -60,271.21	
11001 Accounts Receivable							
Beginning Balance							-221.50
04/01/2024	Payment		Brownsville Aquatics, BAS		12001 Undeposited Funds	-25.00	-246.50
04/01/2024	Payment		Circle C Select Swimming, CCSS		12001 Undeposited Funds	-25.00	-271.50
04/01/2024	Invoice	3847	Texas Gold Georgetown, GOLD-Georgetown		47200 Program Income:Splash Fees	1,043.75	772.25
04/01/2024	Payment		Texas Gold Georgetown, GOLD-Georgetown		12001 Undeposited Funds	-1,043.75	-271.50
04/01/2024	Payment		Lone Star Aquatic Club, LSAC		12001 Undeposited Funds	-25.00	-296.50
04/01/2024	Invoice	3839	Alamo Area Aquatic Assn - Southwest AAAA-Southwest		47200 Program Income:Splash Fees	1,972.50	1,676.00
04/01/2024	Payment		Austin Swim Club, ASC		12001 Undeposited Funds	-75.00	1,601.00

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
04/01/2024	Invoice	3844	Longhorn Aquatics, TXLA		47300 Program Income:Sanction Fees	25.00	1,626.00
04/01/2024	Invoice	3843	Lone Star Aquatic Club, LSAC		47300 Program Income:Sanction Fees	25.00	1,651.00
04/01/2024	Invoice	3842	Circle C Select Swimming, CCSS		47300 Program Income:Sanction Fees	25.00	1,676.00
04/01/2024	Invoice	3841	Brownsville Aquatics, BAS		47300 Program Income:Sanction Fees	25.00	1,701.00
04/01/2024	Invoice	3840	Austin Swim Club, ASC		47300 Program Income:Sanction Fees	75.00	1,776.00
04/01/2024	Payment		Nitro Swimming-Cedar Park, NTRO-CP		12001 Undeposited Funds	-25.00	1,751.00
04/01/2024	Payment		Surge Aquatics, SRG		12001 Undeposited Funds	-2,771.25	-1,020.25
04/01/2024	Payment		Waterloo Swimming, WLOO		12001 Undeposited Funds	-25.00	-1,045.25
04/01/2024	Invoice	3848	Waterloo Swimming, WLOO		47300 Program Income:Sanction Fees	25.00	-1,020.25
04/01/2024	Invoice	3846	Surge Aquatics, SRG		-Split-	2,771.25	1,751.00
04/01/2024	Invoice	3845	Nitro Swimming-Cedar Park, NTRO-CP		47300 Program Income:Sanction Fees	25.00	1,776.00
04/01/2024	Invoice	3838	Alamo Area Aquatic Assn-North East, AAAA-NEAT		47300 Program Income:Sanction Fees	25.00	1,801.00
04/04/2024	Payment	15037607	Alamo Area Aquatic Assn - Southwest AAAA-Southwest		12001 Undeposited Funds	-1,972.50	-171.50
04/11/2024	Payment	15038092	Alamo Area Aquatic Assn - Southwest AAAA-Southwest		12001 Undeposited Funds	-25.00	-196.50
04/15/2024	Payment	F976058	Longhorn Aquatics, TXLA		10701 PNC Checking	-25.00	-221.50
04/25/2024	Payment		Alamo Area Aquatic Assn-North East, AAAA-NEAT		10701 PNC Checking	-925.00	-1,146.50
04/26/2024	Payment		AAAA, Northside Independent School District		10701 PNC Checking	-1,427.50	-2,574.00
04/30/2024	Invoice	3856	Lone Star Aquatic Club, LSAC		-Split-	571.25	-2,002.75
04/30/2024	Invoice	3849	AAAA, Northside Independent School District		-Split-	2,563.75	561.00
04/30/2024	Invoice	3851	Alamo Area Aquatic Assn - Southwest AAAA-Southwest		47300 Program Income:Sanction Fees	25.00	586.00
04/30/2024	Invoice	3857	Longhorn Aquatics, TXLA		47200 Program Income:Splash Fees	5,541.25	6,127.25
04/30/2024	Invoice	3862	Waterloo Swimming, WLOO		47200 Program Income:Splash Fees	895.00	7,022.25

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
04/30/2024	Invoice	3850	Alamo Area Aquatic Assn-North East, AAAA-NEAT		-Split-	900.00	7,922.25
04/30/2024	Invoice	3859	Streamline Aquatics, SASA		47200 Program Income:Splash Fees	441.25	8,363.50
04/30/2024	Invoice	3863	Whitecaps of Westlake, WOW		-Split-	342.50	8,706.00
04/30/2024	Invoice	3858	Nitro Swimming-Cedar Park, NTRO-CP		-Split-	1,770.00	10,476.00
04/30/2024	Invoice	3860	Surge Aquatics, SRG		-Split-	1,006.25	11,482.25
04/30/2024	Invoice	3855	High Performance Aquatic Club, HPAC		47300 Program Income:Sanction Fees	25.00	11,507.25
04/30/2024	Invoice	3861	Texas Gold Georgetown, GOLD-Georgetown		47300 Program Income:Sanction Fees	25.00	11,532.25
04/30/2024	Invoice	3853	Brownsville Aquatics, BAS		-Split-	591.25	12,123.50
04/30/2024	Invoice	3854	Circle C Select Swimming, CCSS		47200 Program Income:Splash Fees	1,133.75	13,257.25
04/30/2024	Invoice	3852	Austin Swim Club, ASC		47200 Program Income:Splash Fees	1,127.50	14,384.75
Total for 11001 Accounts Receivable						\$14,606.25	
12001 Undeposited Funds							
04/01/2024	Payment		Brownsville Aquatics, BAS		11001 Accounts Receivable	25.00	25.00
04/01/2024	Payment		Austin Swim Club, ASC		11001 Accounts Receivable	75.00	100.00
04/01/2024	Payment		Nitro Swimming-Cedar Park, NTRO-CP		11001 Accounts Receivable	25.00	125.00
04/01/2024	Payment		Waterloo Swimming, WLOO		11001 Accounts Receivable	25.00	150.00
04/01/2024	Payment		Circle C Select Swimming, CCSS		11001 Accounts Receivable	25.00	175.00
04/01/2024	Payment		Surge Aquatics, SRG		11001 Accounts Receivable	2,771.25	2,946.25
04/01/2024	Payment		Lone Star Aquatic Club, LSAC		11001 Accounts Receivable	25.00	2,971.25
04/01/2024	Payment		Texas Gold Georgetown, GOLD-Georgetown		11001 Accounts Receivable	1,043.75	4,015.00
04/04/2024	Payment	15037607	Alamo Area Aquatic Assn - Southwest AAAA-Southwest		11001 Accounts Receivable	1,972.50	5,987.50
04/04/2024	Deposit		Alamo Area Aquatic Assn - Southwest AAAA-Southwest		10701 PNC Checking	-1,972.50	4,015.00
04/05/2024	Deposit			NTRO-CP pmt	10701 PNC Checking	-25.00	3,990.00
04/05/2024	Deposit			WLOO pmt	10701 PNC Checking	-25.00	3,965.00
04/05/2024	Deposit			ASC pmt	10701 PNC Checking	-75.00	3,890.00

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
04/05/2024	Deposit			BAS pmt	10701 PNC Checking	-25.00	3,865.00
04/05/2024	Deposit			CCSS pmt	10701 PNC Checking	-25.00	3,840.00
04/05/2024	Deposit			GOLD pmt	10701 PNC Checking	-1,043.75	2,796.25
04/05/2024	Deposit			SRG pmt	10701 PNC Checking	-2,771.25	25.00
04/05/2024	Deposit			LSAC pmt	10701 PNC Checking	-25.00	0.00
04/11/2024	Payment	15038092	Alamo Area Aquatic Assn - Southwest AAAA-Southwest		11001 Accounts Receivable	25.00	25.00
04/29/2024	Deposit		Alamo Area Aquatic Assn - Southwest AAAA-Southwest		10701 PNC Checking	-25.00	0.00
Total for 12001 Undeposited Funds						\$0.00	
24000 Payroll Tax Liabilities							
Beginning Balance							1,188.00
04/05/2024	Expense		Mindy Donofrio	Payroll 03/31/24 - 04/05/24 + PTO	10701 PNC Checking	1,645.48	2,833.48
04/05/2024	Expense		Mindy Donofrio	Payroll 03/17/24 - 03/30/24	10701 PNC Checking	594.00	3,427.48
04/08/2024	Expense	270449920915327	IRS	2024Q1 pmt 3	10701 PNC Checking	-1,188.00	2,239.48
Total for 24000 Payroll Tax Liabilities						\$1,051.48	
30000 Opening Balance Equity							
Beginning Balance							471,756.53
Total for 30000 Opening Balance Equity							
32000 Unrestricted Net Assets							
Beginning Balance							1,552,203.70
Total for 32000 Unrestricted Net Assets							
47000 Program Income							
47100 Membership Dues							
Beginning Balance							69,081.00
04/09/2024	Deposit		USA Swimming	LSC dues	10701 PNC Checking	4,081.00	73,162.00
Total for 47100 Membership Dues						\$4,081.00	
47200 Splash Fees							
Beginning Balance							41,721.23
04/01/2024	Invoice	3846	Surge Aquatics, SRG	Splash Fee	11001 Accounts Receivable	2,471.25	44,192.48

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
04/01/2024	Invoice	3839	Alamo Area Aquatic Assn - Southwest AAAA-Southwest	Splash Fee	11001 Accounts Receivable	1,972.50	46,164.98
04/01/2024	Invoice	3847	Texas Gold Georgetown, GOLD-Georgetown	Splash Fee	11001 Accounts Receivable	1,043.75	47,208.73
04/30/2024	Invoice	3858	Nitro Swimming-Cedar Park, NTRO-CP	Splash Fee	11001 Accounts Receivable	1,745.00	48,953.73
04/30/2024	Invoice	3863	Whitecaps of Westlake, WOW	Splash Fee	11001 Accounts Receivable	317.50	49,271.23
04/30/2024	Invoice	3857	Longhorn Aquatics, TXLA	Splash Fee	11001 Accounts Receivable	5,541.25	54,812.48
04/30/2024	Invoice	3853	Brownsville Aquatics, BAS	Splash Fee	11001 Accounts Receivable	566.25	55,378.73
04/30/2024	Invoice	3852	Austin Swim Club, ASC	Splash Fee	11001 Accounts Receivable	1,127.50	56,506.23
04/30/2024	Invoice	3862	Waterloo Swimming, WLOO	Splash Fee	11001 Accounts Receivable	895.00	57,401.23
04/30/2024	Invoice	3860	Surge Aquatics, SRG	Splash Fee	11001 Accounts Receivable	981.25	58,382.48
04/30/2024	Invoice	3849	AAAA, Northside Independent School District	Splash Fee	11001 Accounts Receivable	2,513.75	60,896.23
04/30/2024	Invoice	3854	Circle C Select Swimming, CCSS	Splash Fee	11001 Accounts Receivable	1,133.75	62,029.98
04/30/2024	Invoice	3859	Streamline Aquatics, SASA	Splash Fee	11001 Accounts Receivable	441.25	62,471.23
04/30/2024	Invoice	3856	Lone Star Aquatic Club, LSAC	Splash Fee	11001 Accounts Receivable	546.25	63,017.48
04/30/2024	Invoice	3850	Alamo Area Aquatic Assn-North East, AAAA-NEAT	Splash Fee	11001 Accounts Receivable	875.00	63,892.48

Total for 47200 Splash Fees

\$22,171.25

47300 Sanction Fees

Beginning Balance							800.00
04/01/2024	Invoice	3845	Nitro Swimming-Cedar Park, NTRO-CP	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	825.00
04/01/2024	Invoice	3842	Circle C Select Swimming, CCSS	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	850.00
04/01/2024	Invoice	3843	Lone Star Aquatic Club, LSAC	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	875.00
04/01/2024	Invoice	3844	Longhorn Aquatics, TXLA	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	900.00
04/01/2024	Invoice	3841	Brownsville Aquatics, BAS	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	925.00
04/01/2024	Invoice	3840	Austin Swim Club, ASC	Sanction Fee (35+ Days)	11001 Accounts Receivable	75.00	1,000.00
04/01/2024	Invoice	3838	Alamo Area Aquatic Assn-North East, AAAA-NEAT	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	1,025.00
04/01/2024	Invoice	3848	Waterloo Swimming, WLOO	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	1,050.00
04/30/2024	Invoice	3856	Lone Star Aquatic Club, LSAC	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	1,075.00

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
04/30/2024	Invoice	3849	AAAA, Northside Independent School District	Sanction Fee (35+ Days)	11001 Accounts Receivable	50.00	1,125.00
04/30/2024	Invoice	3850	Alamo Area Aquatic Assn-North East, AAAA-NEAT	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	1,150.00
04/30/2024	Invoice	3851	Alamo Area Aquatic Assn - Southwest AAAA-Southwest	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	1,175.00
04/30/2024	Invoice	3853	Brownsville Aquatics, BAS	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	1,200.00
04/30/2024	Invoice	3855	High Performance Aquatic Club, HPAC	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	1,225.00
04/30/2024	Invoice	3858	Nitro Swimming-Cedar Park, NTRO-CP	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	1,250.00
04/30/2024	Invoice	3860	Surge Aquatics, SRG	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	1,275.00
04/30/2024	Invoice	3861	Texas Gold Georgetown, GOLD-Georgetown	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	1,300.00
04/30/2024	Invoice	3863	Whitecaps of Westlake, WOW	Sanction Fee (35+ Days)	11001 Accounts Receivable	25.00	1,325.00
Total for 47300 Sanction Fees						\$525.00	
47400 Fines							
							50.00
Beginning Balance							50.00
04/01/2024	Invoice	3846	Surge Aquatics, SRG	Fine, Four-Hour Rule Violation	11001 Accounts Receivable	300.00	350.00
Total for 47400 Fines						\$300.00	
Total for 47000 Program Income						\$27,077.25	
60000 Program Expenses							
60100 National Reimbursements							
60110 Athletes							
04/28/2024	Check	6130	Nitro Swimming	NMFA Athletes	10701 PNC Checking	7,740.00	7,740.00
04/28/2024	Check	6131	Longhorn Aquatics, TXLA	NMFA Athletes	10701 PNC Checking	712.00	8,452.00
04/28/2024	Check	6132	Waterloo Swimming	NMFA Athletes	10701 PNC Checking	2,136.00	10,588.00
04/29/2024	Check	6134	Streamline Aquatics	NMFA Athletes	10701 PNC Checking	2,136.00	12,724.00
04/30/2024	Check	6136	Alamo Area Aquatic Association	NMFA Athletes	10701 PNC Checking	890.00	13,614.00
Total for 60110 Athletes						\$13,614.00	
60120 Coaches							
04/29/2024	Check	6134	Streamline Aquatics	NMFA Coach	10701 PNC Checking	890.00	890.00

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
04/29/2024	Check	6135	Texas Gold Swimming	NMFA Coach	10701 PNC Checking	534.00	1,424.00
Total for 60120 Coaches						\$1,424.00	
60130 Officials							
04/30/2024	Check	6137	Mary Evelyn Bowling	NMFA officials	10701 PNC Checking	1,104.00	1,104.00
04/30/2024	Check	6138	Lorna Anaya	NMFA officials	10701 PNC Checking	1,104.00	2,208.00
Total for 60130 Officials						\$2,208.00	
Total for 60100 National Reimbursements						\$17,246.00	
60400 Open Water Zones							
60430 Transportation							
Beginning Balance							14,613.33
Total for 60430 Transportation							
60440 Unifroms							
Beginning Balance							966.00
Total for 60440 Unifroms							
Total for 60400 Open Water Zones							
60700 LSC Clinic/camps/swimposiums							
04/15/2024	Check	6129	USA Swimming	Southern Zone Athlete Summit	10701 PNC Checking	516.60	516.60
Total for 60700 LSC Clinic/camps/swimposiums						\$516.60	
61100 Officials							
61110 Official's Dues Reimbursements							
Beginning Balance							1,613.00
04/30/2024	Check	6139	Chanze Moore	Chanze Moore reg - 2024	10701 PNC Checking	85.00	1,698.00
04/30/2024	Check	6139	Chanze Moore	Chanze Moore reg - 2023	10701 PNC Checking	83.00	1,781.00
Total for 61110 Official's Dues Reimbursements						\$168.00	
61120 BGC Reimbursement							
Beginning Balance							80.12
04/15/2024	Check	6128	Ren Jye Yu	BGC Reimbursement	10701 PNC Checking	19.49	99.61
04/15/2024	Check	6127	Jianming Ma	BGC Reimbursement (Ma)	10701 PNC Checking	41.14	140.75

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
04/29/2024	Check	6133	Shawn Sabo	Sabo BGC	10701 PNC Checking	19.49	160.24
04/30/2024	Check	6139	Chanze Moore	Chanze Moore BGC - 2023	10701 PNC Checking	41.14	201.38
Total for 61120 BGC Reimbursement						\$121.26	
61130 Evaluator Travel							
Beginning Balance							831.60
04/08/2024	Check	6124	Melissa Hellervik Bing	TAGS SC 2024 Evaluator	10701 PNC Checking	253.60	1,085.20
04/09/2024	Check	6126	Kimberly Downs	Evaluator 2024 SC STAGS	10701 PNC Checking	1,276.53	2,361.73
Total for 61130 Evaluator Travel						\$1,530.13	
61150 Official's Account Expenses							
Beginning Balance							348.25
04/23/2024	Expense	735886	Monarch Trophies	name badges	10701 PNC Checking	38.20	386.45
Total for 61150 Official's Account Expenses						\$38.20	
Total for 61100 Officials						\$1,857.59	
61250 LSC Development							
Beginning Balance							3,760.82
04/05/2024	Expense	10485	San Antonio Botanical Garden	Strategic Planning Mtg Facility 04/20/24	10701 PNC Checking	878.75	4,639.57
04/18/2024	Expense		Jason Dady Catering	Catering for Strategic Planning Meeting	10701 PNC Checking	2,461.40	7,100.97
04/19/2024	Expense		INFREQUENT	Strategic Planning Meal - Hangar Bar	10701 PNC Checking	75.38	7,176.35
04/19/2024	Expense		Courtyard	Strategic Planning Mtg - Hotel - Bowling	10701 PNC Checking	433.32	7,609.67
04/20/2024	Expense		INFREQUENT	Strategic Planning Meal - Jardin	10701 PNC Checking	46.17	7,655.84
04/20/2024	Expense		INFREQUENT	Strategic Planning Meal - Jardin	10701 PNC Checking	349.61	8,005.45
04/21/2024	Expense		Courtyard	DEBIT CARD PURCHASE xxxxxxxxxxxxxxxxxx4114 COURTYARD BY MARRIOTT SAN ANTOINO TX COURTYARD BY MARRIOTT VIS 0421 SAN ANTOINO TX	10701 PNC Checking	423.58	8,429.03
04/21/2024	Expense		Courtyard	Strategic Planning - Hotel - Bennett	10701 PNC Checking	460.58	8,889.61

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
				DEBIT CARD PURCHASE xxxxxxxxxxxxxxxx4114 COURTYARD BY MARRIOTT SAN ANTOINO TX COURTYARD BY MARRIOTT VIS 0421 SAN ANTOINO TX			
04/21/2024	Expense		Courtyard		10701 PNC Checking	403.02	9,292.63
Total for 61250 LSC Development						\$5,531.81	
61700 Outreach Athlete Assistance							
	Beginning Balance						163.00
Total for 61700 Outreach Athlete Assistance							
61900 Coaches Committee Fund							
	Beginning Balance						3,041.79
Total for 61900 Coaches Committee Fund							
Total for 60000 Program Expenses						\$25,152.00	
70000 Operations							
70100 Contract Services							
70110 Accounting Fees							
	Beginning Balance						247.50
Total for 70110 Accounting Fees							
70130 Website Maintenance							
	Beginning Balance						1,962.50
04/09/2024	Check	6125	Cody MacKall	18.5 hours @ \$25/hour	10701 PNC Checking	462.50	2,425.00
Total for 70130 Website Maintenance						\$462.50	
Total for 70100 Contract Services						\$462.50	
70200 Facilities							
70210 Office/Storage Rent							
	Beginning Balance						240.00
04/05/2024	Expense		Self-Storage	Storage unit Apr 2024	10701 PNC Checking	80.00	320.00
Total for 70210 Office/Storage Rent						\$80.00	
Total for 70200 Facilities						\$80.00	

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
70300 Bank Charges							
	Beginning Balance						2,925.84
04/03/2024	Expense		TeamUnify	ACH fee	10701 PNC Checking	44.95	2,970.79
04/05/2024	Deposit			GoMotion ACH Fee	10701 PNC Checking	10.00	2,980.79
04/09/2024	Deposit		USA Swimming	ACH Fee	10701 PNC Checking	10.00	2,990.79
04/09/2024	Deposit		USA Swimming	4% tech fee	10701 PNC Checking	162.84	3,153.63
Total for 70300 Bank Charges						\$227.79	
70400 Investment Expense							
	Beginning Balance						3,994.00
04/05/2024	Expense		Morgan Stanley	April advisory and misc fees	11002 Morgan Stanley - Invest	1,372.44	5,366.44
Total for 70400 Investment Expense						\$1,372.44	
70500 Memberships, Dues and Subscriptions							
	Beginning Balance						855.90
Total for 70500 Memberships, Dues and Subscriptions							
70600 Postage and Shipping							
	Beginning Balance						148.04
04/29/2024	Expense		UPS Store	stamps	10701 PNC Checking	18.25	166.29
Total for 70600 Postage and Shipping						\$18.25	
70800 Telecommunications							
	Beginning Balance						299.91
04/05/2024	Expense		Vonage	phone service Apr 2024	10701 PNC Checking	80.04	379.95
04/18/2024	Expense	MC18022033	Mailchimp	Mailchimp subscription April	10701 PNC Checking	19.50	399.45
04/26/2024	Expense		Zoom	Zoom 4/26/24 - 4/25/25	10701 PNC Checking	159.90	559.35
Total for 70800 Telecommunications						\$259.44	
72000 Employee Expenses							
72100 Wages							
72110 Wages - Base							
	Beginning Balance						13,992.00
04/05/2024	Expense		Mindy Donofrio	Payroll 03/17/24 - 03/30/24	10701 PNC Checking	2,332.00	16,324.00

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
04/05/2024	Expense		Mindy Donofrio	Payroll 03/31/24 - 04/05/24 + PTO	10701 PNC Checking	7,666.45	23,990.45
Total for 72110 Wages - Base						\$9,998.45	
72120 Wages - Bonus							
Beginning Balance							5,000.00
Total for 72120 Wages - Bonus							
Total for 72100 Wages						\$9,998.45	
72200 Payroll Taxes							
Beginning Balance							1,096.08
04/08/2024	Expense	270449920915327	IRS	2024Q1 pmt 3	10701 PNC Checking	356.82	1,452.90
Total for 72200 Payroll Taxes						\$356.82	
72400 Workers Comp							
04/05/2024	Expense		Texas Mutual Insurance Company	Worker's Comp Ins 04/05/24 - 04/05/25	10701 PNC Checking	370.00	370.00
Total for 72400 Workers Comp						\$370.00	
72500 Employee Bond							
Beginning Balance							260.00
Total for 72500 Employee Bond							
Total for 72000 Employee Expenses						\$10,725.27	
Total for 70000 Operations						\$13,145.69	
80100 Interest Earned							
Beginning Balance							10.58
04/30/2024	Deposit		PNC	INTEREST PAYMENT	10706 PNC Business Money Market	3.49	14.07
Total for 80100 Interest Earned						\$3.49	
81000 Investments							
81090 Other Investment Gain/Loss							
Beginning Balance							100,411.67
04/30/2024	Journal Entry	300		April change in value	-Split-	-58,898.77	41,512.90
Total for 81090 Other Investment Gain/Loss						\$ -58,898.77	

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Total for 81000 Investments						\$ -58,898.77	



General Chair Report
Submitted by Mary Evelyn Bowling, General Chair

Meeting Date: May 14, 2024

1. Monthly Highlight

- a. Strategic Planning Session on 4/20/24 with ReImagine Sports

2. Meeting or Event Attended

- a. Strategic Planning : 4/20/24
- b. Personnel Committee: 4/26/24

3. Meetings or Events Presented

- a. ST Leadership meetings: 5/7/24
- b. ST Governance calls/meetings: Weekly
- c. ST Special BOD meeting: 4/2/24
- d. ST HOD Information Session: 4/15/24, 4/22/24
- e. USAs Team Services Meetings: 4/17/24
- f. USAs Governance Meeting: 4/18/24
- g. Reimagine Sports meetings @ Strategic Planning: 04/16/24, 4/20/24, 4/22/24, 04/27/24, 4/30/24

4. Previous Months Accomplishments

- a. Strategic Planning Event
- b. Special HOD's scheduled for end of May

5. Current Months Action Plans

- a. Work with ST & USAs Governance on Bylaws
- b. Work with teams desiring release from ST
- c. Work with Interim Staff & Contractors to determine effective practices for next 6 months

6. Other / Discussion Items

- a. Approve voting members for USAs HOD



Finance Vice Chair Report
Submitted by Anne Bennett, Finance Vice Chair

Meeting Date: May 14, 2024

1. Monthly Highlight

a.

2. Meeting or Event Attended

- a. Strategic Planning meeting, San Antonio, Saturday, April 20, 2024
- b. Special BoD meeting Wednesday, April 24, 2024
- c. Personnel Committee meeting Friday, April 26, 2024
- d. HoD Information Session: Monday April 15, 2024
- e. HoD Information Session: Monday, April 22, 2024
- f. Meeting with investment fund manager @ Morgan Stanley Thursday, April 11, 2024
- g. ST Leadership meeting Tuesday, May 7, 2024

3. Meetings or Events Presented

- a. Finance Committee Meeting, 4/16/24
- b. Meeting with Fund Manager, 4/11/24 (though the fund mgr really did the presenting)

4. Previous Months Accomplishments

- a. Review of reconciliations
- b. Review of Treasurer's reports
- c. Communication with interim Treasurer and Finance Committee

5. Current Months Action Plans

- a. Attend Specials HoD Meetings on 5/21 and 5/28
- b. Finance Committee meeting on 5/23
- c. Begin budgeting process for 2025.

6. Other / Discussion Items

a.



Coach's Committee Chair Report
Submitted by Jennie Lou Leeder, Coach's Committee Chair

Meeting Date: May 14, 2024

Coach Committee Meeting April 30, 2024

1. Meetings or Events Attended

Strategic Planning Meeting in San Antonio, April 20, 2024 at the S.A. Botanical Gardens at Audl House.

2. Meetings or Events Presented

Discussed the Coaches Clinic pros and cons. Everyone enjoyed Abbie Fish's presentations. Wished there was more time for classroom and water presentation. The committee agreed that fewer breakout sessions might be best if we keep the same time and format as classroom and then poolside. Also, make sure that the AV equipment is compatible with what the presenter needs. Discussion of having the next clinic in either San Antonio (possibly new Southwest pool) or New Braunfels area. Trying to rotate the clinics geographically so that all coaches have the opportunity to attend.

Further planned the coach zoom trainings for 2024. A schedule was discussed with possible presenters. Allison will contact Eric Hudson to confirm the June date and topic of strength and conditioning. The zoom training will be held between 12 and 1:00pm. Each will be for



Coach's Committee Chair Report
Submitted by Jennie Lou Leeder, Coach's Committee Chair

Meeting Date: May 14, 2024

only 1 hour. Further 2024 projected clinic dates are September 9 and December 9. Jennie Lou will reach out to Jennifer LaMont for a list of possible presenters. Marcy will reach out to USA Swim for a list of possible presenters. The committee will then review and determine who is available and willing to present via zoom to STX coaches. Jennie Lou will check with the STX Social Media coordinator to make sure the zoom clinics can be added to the STX site for coaches to view at a later date. After paying for the Coach Clinic, COTY awards, Coach Socials and STX Stickers we have \$158.31 remaining in our 2024 budget. Therefore, we had a discussion about asking the BOD for \$1000 to cover the proposed zoomed clinics. It was agreed upon to use \$250 per clinic to pay the presenter. There are 3 scheduled zoom clinics for 2024. The remaining \$250 would be there for incidentals if needed.

Coach of the Year awards were discussed. We agreed to keep the Yeti as the award for COTY. Using the same forms as last year.

Nominations will be started earlier this year. Voting will end at the HOD meeting in October. Announcement of winners will be at the HOD



Coach's Committee Chair Report
Submitted by Jennie Lou Leeder, Coach's Committee Chair

Meeting Date: May 14, 2024

meeting with awards presented at SC STAGS in March. Jennie Lou will check on pricing of the Yeti's.

Coach Socials were discussed. The committee decided that Friday night was best. The LC STAGS Social will be held at Chicken and Pickle, in San Antonio. It is family friendly for coaches who want to bring their family. The committee will cover appetizers. Full meals will be covered by the coaches.

Marcy has spoken with BJ Allerstein and has suggested that the championship and coach committees have a joint meeting. Furthering discussion for championship meets.

The committee discussed taking July off. This gives a break to all as we are with competing or coaching championship meets and it gets crazy.

3. Previous Month's Accomplishments

Hosting Coach Clinic

Attending Strategic Planning Meeting in San Antonio

4. Current Month's Action Plan



Coach's Committee Chair Report
Submitted by Jennie Lou Leeder, Coach's Committee Chair

Meeting Date: May 14, 2024

Continue planning the zoom coach training with topics, presenters, dates and times.

Members not able to attend the meeting:

Allie Dunn

Members attending the meeting:

Alison Brohl

Abi Pruit-Campbell

Allie Dunn

Derek Horworth

Jennie Lou Leeder

Parker Mandicina

Marcy Parshall



Governance Committee Chair Report
Submitted by Trey Prinz, Governance Committee Chair

Meeting Date: May 14, 2024

1. Monthly Highlight

a.

2. Meeting or Event Attended

- a. Leadership meeting (04/09/2024)
- b. Special HOD Q&A session (04/15/2024)
- c. Strategic Planning prep meeting (04/16/2024)
- d. Meeting to discuss Bylaw and Policies & Procedures review (04/17/2024)
- e. Strategic Planning prep meeting (04/18/2024)
- f. Strategic Planning meeting (04/20/2024)
- g. Special HOD Q&A session Part 2 (04/22/2024)
- h. Special BOD meeting (04/24/2024)
- i. Governance Committee meeting (04/25/2024)

3. Meetings or Events Presented

- a. Special HOD Q&A session (04/15/2024)
- b. Strategic Planning meeting (04/20/2024)
- c. Special HOD Q&A session Part 2 (04/22/2024)

4. Previous Months Accomplishments

- a. Continued to work with the Leadership team on the Special HOD and Strategic Planning meetings. The initial Special HOD meeting was rescheduled from 4/28/2024 to 5/21/2024. The purpose of this meeting is to determine how the HOD voting should be conducted. There is another



Governance Committee Chair Report
Submitted by Trey Prinz, Governance Committee Chair

Meeting Date: May 14, 2024

Special HOD meeting planned for 5/28/2024 to decide whether or not the two teams requesting a transfer to Gulf Swimming can leave South Texas Swimming.

- b. The Strategic Planning meeting was useful and productive. There were some frank conversations about recent events that allowed people to express their opinions. We also came out of the meeting with a list of initiatives that we can address.
- c. Monica Thomason and Trey Prinz met with Mary Ellen Tynan to discuss having her review our Bylaws and Policies & Procedures. This is an initiative the Governance Committee undertook in previous meetings and the decision was made to look to a third party for this review. Mary Ellen was recommended by USA-S and after our discussion and review of her proposal by the Governance Committee, her proposal is going to be considered at the May 14, 2024 BOD meeting (see below).

5. Current Months Action Plans

- a. See below.
- b. The next committee meeting is scheduled for Wed, May 22 at 8:00pm. If you would like to attend, please reach out to the [Governance Committee Chair](#).

6. Other / Discussion Items

7. Governance Committee Meeting Minutes



Governance Committee Chair Report
Submitted by Trey Prinz, Governance Committee Chair

Meeting Date: May 14, 2024

Date: Wednesday, 04/25/2024

Members Present:

Monica Thomason
Deanna Oliphant
Annette Duvall
Trey Prinz

Discussion:

- Provided an update on the plans surrounding the Special HOD and Strategic Planning meetings.
- Discussed the proposal from Mary Ellen Tynan to review the Policies and Procedures (P&P) and Bylaws.
 - The proposal was found to be quite holistic: it includes a review of not just the P&P and Bylaws, but also other governing documents, such as the Policies and Procedures Governing Officials. The deliverables would also include recommendations/best practices regarding procedures for updating our documents moving forward.
 - Annette Duvall moved to present the proposal to the BOD for approval. Monica Thomason seconded the motion. The motion passed unanimously.



Governance Committee Chair Report
Submitted by Trey Prinz, Governance Committee Chair

Meeting Date: May 14, 2024

- One of the initiatives from the Strategic Planning meeting was to establish 3-deep access for the various South Texas accounts (social media, email, financial, etc.) The idea behind this is to avoid the situation where business can't be conducted because the person with access is unavailable. To that end, Annette Duvall and Monica Thomason put together a proposal outlining 3-deep access.
 - After discussing the proposal, it was decided that additional modification needed to be made and the Governance Committee will take this up at a later date.
 - Once the Governance Committee comes to an agreement, the proposal would be presented to the BOD for approval.



This report covers activity in April 2024

A. Monthly Highlights

Released updated PPGO
Updated training and certification information on website
Hosted training for new CJ certification
Scheduled training for Referees to be Meet Referees

B. Meetings or Events Attended

USAS LSC Quarterly Officials Chairs (4/3)

C. Meetings or Events Presented

Multiple training clinics for CJs

D. Accomplishments

1. Approved final updates to PPGO and published on web site
2. Hosted CJ training clinics for folks who were "almost certified". Added 23 additional certified CJs to the roster.
3. Almost got all outstanding (from last few years) STX evaluations into OTS. Still working on 2024 SC STAGS.
4. Published 5th "You're Doing it Wrong" Video.

E. Current Month's Action Plan

1. Host two "upgrade" clinics for DRs who are now unplanned MRs
2. Update Zero-to-Swim Meet presentation

F. Other/Discussion Items

1. List of current committee goals for 2023-2024
 - a) Review/recommend Officials' Chair Job Description (done)
 - b) Training Material Update in work, 2024Q1
Need to revisit with new USAS rules
 - c) Monthly ST Clinic Hosting (done)
 - d) Update Officials Web Page (done)
 - e) PPGO Update, administrative (done)
 - f) Zero-to-Swim Guide (done)
Need to revisit with new USAS rules
 - g) "You're Doing it Wrong" in work, 2024Q1 2024Q2
 - h) DQ Video Quiz 2024Q1 2024Q3
 - i) Merit Badges 2024Q2, pending OTS data
 - j) National Meet Engagement 2024Q2
 - k) PPGO Update, substantive (done)



Safe Sport Chair Report
Submitted by 05/12/2024, Safe Sport Chair

Meeting Date: May 14

1. Meetings or Events Attended

- a. Zone Zoom meeting with SS chairs

2. Educational Opportunities: Offered for parents and athletes.

Focus on Reporting and the difference between USAS and US Center for Safe Sport. Help promote throughout your LSC.

3. MAAPP: Updates coming, nothing major – mainly definition changes or updates to wording. The plan is to roll it out to Chairs in September so clubs can acknowledge the new update version after 9/1/2024. This will not affect SSRP at this point.

4. Grassroots Efforts: Survey sent out to athletes/parents to gather understanding of Safe Sport. What is Safe Sport? From there they hope to find ways to reach those not engaged in the culture and ideas of the program.

5. Meet 360. More education is coming, Occupational Risk reached out to Liz for some collaboration on Meet 360.



Safe Sport Chair Report
Submitted by 05/12/2024, Safe Sport Chair

Meeting Date: May 14

- 6. Zone/LSC websites:** Share links with each other in the Zone groups to recreate a template for new chairs/clubs needing to format or get started.
- 7.** "I wanted to bring to your attention a topic that has been coming up more and more on our end and we would appreciate it if you could add this to your next Zone meetings with your LSC Chairs.
- 8.** The issue is about allowing adults in the locker room. It seems that it is often being promoted that adults cannot enter the locker room at all, which is just not true and not what MAAPP says at all. The policy says that adult participants cannot be 1-1 with a minor athlete in the locker room. Now, some people that run meets separate athlete and non-athlete bathrooms/locker rooms to make it easier to follow the rule, which is fine. But we need to make it clear what the rule actually says.

9. Previous Month's Accomplishments

- a. Talked to teams about completing their Safe Sport

10. Current Month's Action Plan



Safe Sport Chair Report
Submitted by 05/12/2024, Safe Sport Chair

Meeting Date: May 14

-
- a. Continue to support teams and remind those who are coming due

11. Issues and/or Incidents

- a. None to report



Age Group Vice Chair Report
Submitted by John Dalton, Age Group Vice Chair

Meeting Date: May 14, 2024

1. Monthly Highlight

- a. Getting Zones organized
- b. Secured hotel
- c. Issue with debit card
 - i. Not sure if the card will work - will need assistance on getting the limit increased as the final payment for the rooms might not cover it.
 - ii. Cannot send in check

2. Meeting or Event Attended

- a.

3. Meetings or Events Presented

- a.

4. Previous Months Accomplishments

- a. Attended the Strategic planning meeting
 - i. Maybe create an all-star meet?
 - ii. More camps

5. Current Months Action Plans

- a. Announce coaching staff for Zones
 - i. **Deadline is May 19th**
 - ii. 5 applicants so far (3 male, 2 female)
- b. Current Athlete applicants
 - i. **76 total** as of May 14, 2024
 - ii. 1 para-swimmer applied
 - iii. Seeing applicants mostly from the following teams: AAAA, Nitro, Surge, Waterloo and TXLA but do see smaller teams have swimmers applied
 - iv. **Deadline is June 19th and will announce the team the 21st**
 - v. Will start gathering all applicants best times once announced the coaching staff
- c. Need one more t-shirt idea - have 4 already but would like one more
- d. Need to order new caps for Zones with new STX Logo
- e. Secure team bus or buses? One might be better, 56 can fit and I will likely get a rental to get other things needed for the trip
 - i. It is only a 6-7 bus ride so should be doable



Age Group Vice Chair Report
Submitted by John Dalton, Age Group Vice Chair

Meeting Date: May 14, 2024

6. Other / Discussion Items

a.



Senior Vice Chair Report
Submitted by BJ Allenstein, Senior Vice Chair

Meeting Date: December 2023

A. Meetings or Events Attended

- a.

B. Meetings or Events Presented

- a. Championship meet committee
- b. Standing meeting third Thursday of the month.

C. Previous Month's Accomplishments

- a. Created meet information and sanctioned LC STAGS and STX
- b. Created meet information templates for SC champs meets
- c. Created STAGS and STX Champs database and entry files
- d. Posted all LC meet info and files to ST website
- e. Worked with Steve Mandacina to create Champs bag tags,
ordered, to be delivered to Steve to be divided and delivered to
champs meet hosts

D. Current Month's Action Plan

- a. Continue discussion about champs meets

E. Other/Discussion Items



STaR Committee Chair Report Submitted by Jessica Evans, Acting STaR Committee Chair

Meeting Date: May 14, 2024

1. Meeting or Event Attended

- a. USA Swimming times/registration training
 - i. Scholastic All-American information will be posted on June 1 and applications will open on that date. USAS is adding a communications system to *attempt* to notify athletes who have a qualifying time via email to encourage applications and participation. The qualifying time is a Winter 2023 Juniors cut plus a qualifying high school GPA. Applications will close 9/6.
 - ii. USAS is still working on cleaning up LSC records from the legacy systems and SWIMS 2.0 for all LSCs. Until we can complete the “clean up” with USAS, we will not be able to generate or manage our LSC’s records because we need to catch up all meet results since 9/1/2022 first, and then fix some errors that we have already identified. Errors include issues such as college relay teams being assigned 10&U records, relays with no swimmers, name changes due to an age group swimmer’s later marriage, swimmer records posted with the incorrect gender, and so forth.
 - iii. USAS sends out national age group record certificates. The LSC needs to send out the Top Ten certificates (ages 11-18, by single age group; relays are 11-12, 13-14, and 15-18). *We need to make sure that our LSC is sending out certificates at the end of each season.*
 - iv. LSCs may award Top Ten certificates by single age group for short course yards and long course meters, by season. Individual awards are for athletes 11-18, by single age group. Relay awards are by age group, 11-12, 13-14, and 15-18. (*Note: 10&Unders may not be*



STaR Committee Chair Report

Submitted by Jessica Evans, Acting STaR Committee Chair

Meeting Date: May 14, 2024

included, by rule.) The certificate template is available from USA Swimming. The report in SWIMS does not currently include relays, but this functionality is going to be added. *If STX is going to issue Top Ten awards, we need to get the certificate, assign this function to a position, and make sure it is completed at the end of each season and sent to teams/athletes.*

- v. Eventually USAS will prohibit LSCs from posting results files for swim meets due to privacy concerns (the results file contains swimmer name, DOB, and ID). SWIMS eventually will have an API to populate results from SWIMS to third-party vendors (ie, GoMotion) and recruiting sites (such as SwimCloud) so times are populated automatically, and also to prevent loading times that are not official/valid. *This could potentially impact teams in our LSC that do not use compatible software that interfaces with USAS (such as old versions of Hy-Tek Team Manager). These teams may need to upgrade their systems if not compatible.*
- vi. USAS is proposing legislation (Rule 102.1.2) at the 2024 HOD to recognize 50s of stroke for 13-14 events. If passed, this would impact the events offered at LSC age group championship meets and LSC records.



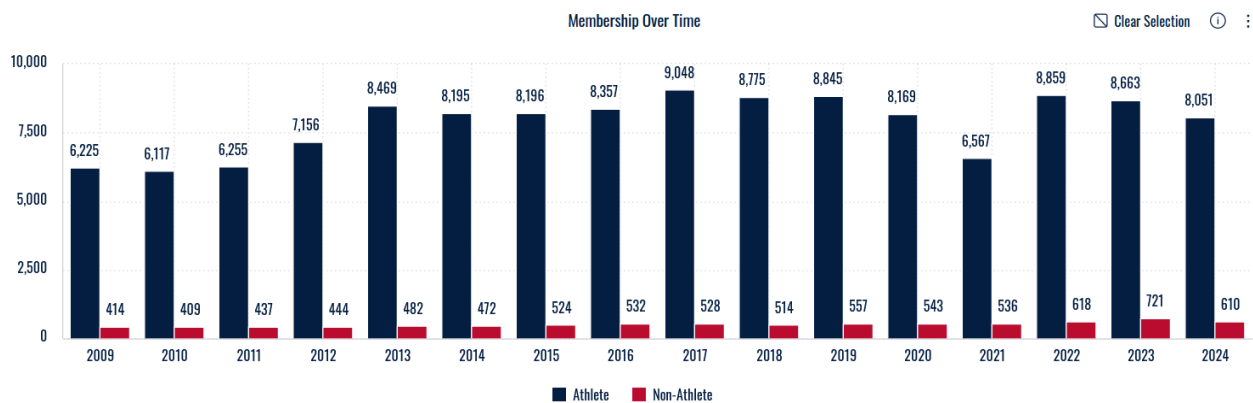
STaR Committee Chair Report

Submitted by Jessica Evans, Acting STaR Committee Chair

Meeting Date: May 14, 2024

2. Current STX Registration Statistics

- a. Membership trends over time (since 2009) as of 5/3/24 for total number of Athlete and Non-Athlete members:



- b. LSC registration transaction summary and revenue for **April 2024**:

Season	Category	Registration Type	Transaction Type	LSC Fee		USA Swimming Fee	
2024 (9/1/2023 - 8/31/2024)	Member Registration	Administrator	New	2	\$0.00	2	\$60.00
		Coach	New	1	\$15.00	1	\$70.00
			Renew	4	\$60.00	4	\$280.00
		Flex Athlete	New	19	\$190.00	19	\$380.00
			Renew	8	\$80.00	8	\$160.00
		Official	New	2	\$30.00	2	\$140.00
		Other	Cancel	-2	(\$30.00)	-2	(\$140.00)
		Premium Athlete	New	75	\$1,500.00	75	\$5,250.00
			Renew	49	\$980.00	49	\$3,430.00
			Upgrade	13	\$130.00	13	\$650.00
		Premium Athlete-2024 Outreach Athlete	New	13	\$26.00	13	\$65.00
			Renew	4	\$8.00	4	\$20.00
		Season 1 Athlete	New	2	\$40.00	2	\$80.00
Total				190	\$3,029.00	190	\$10,445.00



STaR Committee Chair Report

Submitted by Jessica Evans, Acting STaR Committee Chair

Meeting Date: May 14, 2024

- d. 2024 season membership (starting 9/1/24) in STX by type and age group as of 5/3/24:

Category	Deteail	Members					
		10 & Unde...	11-12	13-14	15-18	19 & Over...	Grand Total
Athlete	Flex Athlete	340	143	54			537
	Outreach Athlete	53	54	49	53	11	220
	Premium Athlete	1,725	1,827	1,655	1,856	262	7,325
	Seasonal Athlete				2		2
Athlete Total		2,118	2,024	1,758	1,911	273	8,084
Non-Athlete	Administrators					42	42
	Coach				4	294	298
	Junior Coach				1		1
	Official					229	229
	Other					80	80
	Provisional Coach					7	7
Non-Athlete Total					5	652	657
Grand Total		2,118	2,024	1,758	1,916	925	8,741

- e. **April 2024** meet statistics for meets conducted in STX:

April 2024 Meets in STX					
Meet	Date	Splashes	Athletes	Teams	LSCs
2024 ST AAAA-NE Blossom into Spring 3	4/6/2024	670	235	3	2
2024 ST AAAA Fiest-Elimination (LCM)	4/27/2024	250	67	4	1
2024 ST AAAA-NS Spring into Long Course	4/20-4/21/24	1952	438	7	1
2024 ST ASC Long Course Kickoff	4/13-4/14/24	869	200	3	1
2024 ST BAS Long Course Unclassified	4/6-4/7/24	441	136	6	1
2024 ST CCSS Circle C Long Course Unclassified	4/27/2024	874	272	9	1
2024 ST HPAC Banana Slug Beach Bash	4/27-4/28/24	819	167	11	1
2024 ST LSAC 4th Annual Atomic Fest	4/13-4/14/24	696	156	4	1
2024 ST NTRO Nitro LC Red vs Black	4/6-4/7/24	1361	382	2	1
2024 ST SASA Sombrero Series Championships	4/5-4/7/24	336	86	7	1
2024 ST SRG Earth Day meet	4/20-4/21/24	791	171	8	3
2024 ST TXLA 10 & Under Long Course Kick Off	4/21/2024	844	243	9	1
2024 ST TXLA 11 & Over Long Course Kick Off	4/12-4/14/24	3503	755	16	1
2024 ST WLOO Waterloo Classic	4/7/2024	693	252	2	1
2024 ST WOW Wildflower Wrangle Meet	4/27/2024	240	76	2	2
Totals	15	14339	3636		



STaR Committee Chair Report
Submitted by Jessica Evans, Acting STaR Committee Chair

Meeting Date: May 14, 2024

3. Previous Month's Accomplishments

- a. Loaded 14,339 splashes into SWIMS. (*Note:* Number of splashes loaded does not match the number of splashes assessed splash fees. Splash fees are not collected for splits, events by round (such as prelims/finals), and for TAGS/Sectionals and higher meets.)
- b. Sanctioned 11 meets and loaded meets to ST website, SWIMS, and OTS.
- c. Sanctioned and posted the STX champs meets for long course and assisted with review of the meet information and meet databases.
- d. Updated meet information submitted for sanctioning to comply with current USAS rules.
- e. Ran recons for meets held within South Texas and distributed to teams. Provided assistance to teams with registration errors, date of birth and name mismatches, incorrect club affiliations, and issues caused by incorrect completion of the APT.
- f. Updated member records as required.
- g. Merged duplicate member records as required. Contacted other LSCs to merge records for athletes on ST recons who are located in other LSCs.
- h. Responded to member, coach, and team admin requests for assistance with registration, renewal, APT issues, certification updates for coaches, and date of birth, name, and gender mismatches.
- i. Assisted with parents needing help to take Safe Sport courses due to not having a valid USAS "parent" account.
- j. Contacting parents who appear to have registered themselves with USAS to clarify that they do not need to pay annual registration fees to USAS to maintain a "parent" login account.



STaR Committee Chair Report
Submitted by Jessica Evans, Acting STaR Committee Chair

Meeting Date: May 14, 2024

- k. Updated incorrect USAS IDs entered by teams based on meet results and contacted teams with ID errors so they can correct them in their team database, and issued sync commands from SWIMS to attempt to update the USAS ID in the team database.
- l. Assisted with the required documentation for foreign swimmers from three countries to compete in the AAAA Cinco de Mayo meet.
- m. Assisted with the requirements for uploading times to SWIMS for a WLOO swimmer who competed with a foreign club.
- n. Updated the online officials roster weekly to update certification dates as officials complete them.
- o. Provided billing and payment reports to the Treasurer and posted EFT payments to team accounts.
- p. Updated team contacts for several STX teams in Team Unify for teams with out-of-date contact information so clubs can log into their accounts on their own without having to request invoices from the Treasurer.

4. Current Month's Action Plans

- a. Contacting clubs with overdue Financial Summary reports for swim meets (must be submitted within 45 days of the meet date), and sending reminders to clubs that have not completed the requirement.
- b. Cleaning up language in meets being sanctioned to match current USAS rules.
- c. Contacted STX coaches and other non-athlete members (club board members, team administrators, dryland coaches, and other "Other" members) via MailChimp with expired and/or missing certifications to alert them of their membership requirements, along with step-by-step



STaR Committee Chair Report
Submitted by Jessica Evans, Acting STaR Committee Chair

Meeting Date: May 14, 2024

instructions to bring their memberships current, to ensure that all STX non-athlete members are in good standing.

- d. Contacted clubs with athlete members turning 18 years old (and becoming “Adult Athletes”) via MailChimp, along with step-by-step instructions for completing the APT, to clubs so they know that these athletes must take the APT on their own USAS login account, prior to turning 18 years of age, so these athletes can continue swimming with the club and entering meets.
 - e. Sending a list of athletes registered in SWIMS to clubs that regularly enter multiple unregistered and unrenewed athletes in swim meets, in an attempt to get the club to ensure that all Athlete members are properly registered and covered by USAS insurance in the event of an accident *and* as required by their USAS club membership agreement. (The SWIMS users are noting that some clubs appear to regularly use a swim meet recon to identify which athletes in their club need to register, renew, or take the APT.) Also including the club’s individual registration link to SWIMS, along with step-by-step instructions, for the club to send to parents.
 - f. Working with John Vandermeer to update our STX records. We still have many errors from the transfer of legacy records and from SWIMS 2.0. John has submitted a list of updates that are still needed. He is working on automating the updates based on the available report in SWIMS.
5. Other
- a. The USAS portion of membership fees for the 2024-2025 season will be the same as for 2023-2024. *STX needs to decide if it will keep its portion of the membership fees the same, as well, and inform clubs of the fees for the 2024-2025 year.*



STaR Committee Chair Report
Submitted by Jessica Evans, Acting STaR Committee Chair

Meeting Date: May 14, 2024

- b. Membership fees and membership descriptions are now posted on the [Registration](#) page of the STX website, based on a suggestion from a member club. This page also contains hyperlinks to USAS pages that describe the membership requirements for each membership type.
- c. Updated information in SWIMS to review the current LSC leadership and staff roles, per USAS requirements, and made updates as necessary. The address for the LSC is linked to the LSC's "Unattached" team in SWIMS. *If the LSC changes its mailing address, we will need to update it in SWIMS.*

Dear Trey and Monica

Thank you for the opportunity to work with South Texas Swimming. Below I have summarized the scope of the work as I understand it with estimated time expectations and deadlines.

Project Scope:

1. Review of the following current South Texas Swimming (STSI) documentation:
 - a. By-Laws
 - b. Policies and Procedures
 - c. Any other policy documents as needed (officials policies were mentioned)
2. Compare and evaluate documents referenced in item 1 for:
 - a. Consistency within each identified document (i.e., ensure that no section or language within the document under review is at odds with, overrides, and/or invalidates language contained in other document sections)
 - b. Consistency among all in-scope documents (i.e., ensure that no section or language in one or more reviewed document(s) is at odds with, overrides, and/or invalidates sections and/or language from another document)
 - c. Completeness and ensure that all current provisions are in alignment with current USA Swimming rules, requirements, and/or applicable language.
3. Evaluate and identify, as applicable, potential "Best Practice" language, policies, or procedures for documents identified in item 1.
4. Provide recommendation for By-Law and policy amendment procedures moving forward.

Deliverables:

1. Written report, as applicable, of any/all issues identified as part of Project Scope - 2a, 2b, and 2c. Report will include the following details:
 - a. Document name and relevant section.
 - b. Current language (if applicable).
 - c. Suggested new language to be edited or included.

2. Written report, as applicable, of any items identified as part of Project Scope - 3.
Report will include the following details:
 - a. Document name and relevant section.
 - b. Suggested new language to be edited or included.
 - c. References to where/how Best Practice is applied.
3. Recommendations for future policy and By-Law amendments (Project Scope - 4):
 - a. Language
 - b. Procedure
 - c. Rationale

Dates & Timelines:

1. First-draft of all written reports and recommendations listed in Deliverables will be provided by July 15, 2024.
2. Meeting to discuss - approximately one hour in duration to be held by August 5, 2024.
3. Any revisions/final drafts of all items referenced in point 1 above: August 12, 2024.
4. Project completed by August 20th to allow for review for October 5th HOD.

Assistance Needed From You:

1. Access to and confirmation of all current, relevant in-scope documents.
2. Opportunity to schedule short check-ins as needed for clarification of current procedures.
3. All documents presented to be thoroughly reviewed before meetings.

Estimated Project Expense: \$350-550 (7-11 hours, Rate: \$50/hour)

Board of Directors Policy Proposal

☐ Proposed Legislation
☒ Proposed Policy

☐ Proposed Resolution
☐ Discussion Only

☐ Reviewed by the Legislative
Coordinator for Form

☒ Draft (Not Yet Reviewed)

Proposed legislation must be submitted on this form and should be submitted prior to the mailing of the Board of Directors Agenda to the member clubs. New business items coming from the floor must also use this form to submit the proposed legislation.

Date Submitted: Mar 5, 2024

Date of Board Meeting to be Discussed:

Mar 12, 2024

Name of Policy: USA-S Annual Business Meetings, USA-S Travel and Other STSI Official Travel:

Policy Location: Policies and Procedures, Section X. D. 2

Description of Issue:

Original Wording: "Members must make their own travel arrangements."

Proposed New Wording (added language highlighted yellow): "Members must make their own travel arrangements, except in cases ~~when it is reasonable to obtain a block of rooms at a better rate. Then,~~ where a BoD member or designated staff member may makes travel arrangements for the group for cost or logistical reasons."

Solution/Rationale and Proposal/Legislation Requested: Rationale is that Section X. I there is provision for group arrangements, and it states that they will be prepaid by the LSC:

"If group arrangements were made (e.g. USA-S Annual Business Meeting), they will be prepaid by the LSC (preferred) or reimbursed to the Member at actual lodging costs."

Our policies and procedures should allow flexibility in travel arrangements when possible, to save both STSI and its volunteer representatives money when traveling. The presence of a policy allowing a group rate to be obtained by the LSC implies the power for someone from the LSC to make such arrangements, so the policy should be updated to reflect that.

Effective Date: Mar 12, 2024

Method of Implementation: Hopefully by BoD vote

Proposed by: Anne Bennett

Club: GOLD

Board Member Submitting:

Title: Finance Vice Chair

Action:

- ☐ Adopted
- ☐ Defeated
- ☒ Adopted-Amended

- ☐ Tabled
- ☐ Postponed
- ☐ Withdrawn
- ☐ Referred to Committee

To: South Texas Swimming LSC, Mary Evelyn Bowling (General Chair)

From: Julie Bachman, Reimagine Sports Co

Date: May 8, 2024

Introduction: This is a proposal for fractional executive director services for the period of May 15, 2024 through November 30, 2024.

Scope of Services/Work:

1. Business of the LSC:

- Oversee the daily business of the organization.
- Conduct an audit of current business office operations to identify inefficiencies, bottlenecks, and areas for improvement on the “business side” of the organization (sanctioning, registration, customer service, communications, social media, website, etc.)
- Develop and implement streamlined processes and workflows to optimize administrative tasks, including registration, membership management, sanctioning, and financial operations.
- Introduce/recommend technological solutions and software tools to automate repetitive tasks and enhance data management practices.
- Provide training and support to staff members.

2. Strategic Plan Next Steps and Implementation:

- Summarize strategic planning session’s actionable goals, objectives, and KPIs- aligned with the long-term vision and mission of the LSC.
- Develop a detailed implementation roadmap outlining specific initiatives, timelines, and responsible parties- including the hiring of a full time executive director.
- Provide ongoing guidance and support to monitor progress, address challenges, and adapt strategies as needed.

3. Liaison to Volunteers:

- Serve as a central point of contact for volunteers- specifically the board of directors, committee chairs, and those tasked with strategic plan initiatives.

- Establish clear roles, responsibilities, and expectations to maximize volunteer engagement and satisfaction.

4. Governance of the LSC:

- Offer advisory services to the board of directors on governance best practices, compliance requirements, and strategic decision-making.
- Assist the general chair with agenda planning, meeting facilitation, and documentation to ensure productive and efficient meetings.
- Provide research, analysis, and recommendations on emerging trends, industry benchmarks, and comparisons with focus on swimming's position in the youth sports marketplace.
- Act as a resource and sounding board for board members, offering insights and guidance.
- Aid in the transition and onboarding of newly elected board members in October.

Duration: May 15, 2024- November 15, 2024

This proposal outlines a six-month engagement period, during which Reimagine Sports Co will dedicate its resources and expertise to support the South Texas Swimming LSC in achieving its goals and objectives. At the end of the initial term, both parties will have the opportunity to evaluate the partnership and explore options for renewal or extension based on mutual satisfaction and alignment of objectives.

Cost: \$3000/month