

## **Member Participation**

The Board shall solicit the advice and counsel of members in planning and operating the LSC. A member shall seek solutions to concerns, questions, and problems by following these procedures.

## **Membership Communication Session**

At each regular meeting, the Board will set aside 10 minutes to afford the general membership an opportunity to speak to the Board on any matter concerning the LSC. The following shall apply:

1. Persons desiring to address the Board shall sign up by emailing General Chair. This email must be submitted one week prior to the meeting date, which is the second Tuesday of each month. Those who email shall be allowed to speak in the chronological order in which they sent their emails.
2. Each member addressing the Board in a membership communication session shall be allowed two minutes in which to make a presentation to the Board.
3. Specific documentation must be presented at the time of request.
4. When the 10-minute time limit is reached, the Board shall proceed to other business.

## **Agenda request**

The member's request to add an agenda item shall be emailed to the General Chair at least seven days before the meeting. The request shall be addressed to the Board as a whole and shall include the person's name, address, phone number, and the subject matter, and supporting documentation about what he or she wishes to discuss.

## **BOD business**

After the Membership Communication Session, the Board shall move on to BOD business, and only BOD members will be allowed to present. All members are welcome to listen, but will not be able to present during the BOD business procedures.