

**STSI Board of Directors Zoom Meeting**  
**Tuesday July 11, 2023**  
**8:00 p.m.**  
**Approved 8/8/23**

**Call to Order**

The meeting was called to order 8:01 p.m.

**Board Members Present:**

Mary Evelyn Bowling, Deanna Oliphant, Marcy Parshall, Steve Mandacina, Mindy Donofrio, Aaron Gordon, John Dalton, Lorna Anaya, Jennie Lou Leeder, Alek Orloff, Zach Pifer, Chase Thompson

**Board Members Absent:**

Dabeluchi Isiofia

**Others Present**

Cody Mackall

**Verify Quorum**

A quorum was verified.

**South Texas Swimming Mission:**

Is to empower all athletes to be successful in life by providing resources, equal opportunity, and organizational excellence.

**Additions to Agenda**

Add Comments for the good to the end of the agenda.

**Approval of Minutes**

Alek Orloff moved to pass the June 13, 2023, BOD meeting minutes. Motion **Passed**.

**Board Chair Reports**

Steve Mandacina moved to approve the following board reports submitted admin vice chair, finance vice chair, star committee, senior vice chair, governance, and treasurer. Motion **Passed. See attached reports.**

**Championship Meets financial assistance**

The STX meet was a success. The championship meet committee will meet after the LSC championship meets to discuss financial assistance and format of championship meets.

**Coach Committee update**

The coach's committee is finalizing the coach of the year form and will send to Mindy to send to teams. Coach of the year will be announced at HOD. Coaches committee will host a social at LC STAGS on Friday night. The coach's committee is looking to bring in a speaker for HOD meeting.

**Budget Discussion**

Alek Orloff has send the initial draft budget to committee for review. He will present to the board at the next BOD meeting.

### **Website updates**

Cody asked for the board to send news and pictures after events for posting on our social media. He is also trying to move the South Texas social media from reactive to proactive.

### **Comments for the Good**

Steve commented that CCLR did a great job hosting STX championship.

### **August Agenda Items**

Budget Presentation

Zone Select Camp Proposal

Adding comments for the good to agenda

### **Adjournment**

Steve Mandacina moved to adjourn. Motion **Passed**.

The meeting adjourned at 9:00 PM.

### **Next BOD Meeting**

August 8, 2023, at 8:00 p.m. via Zoom.



**Admin Vice Chair Report**  
**Submitted by Deanna Oliphant, Admin Vice Chair**

**Meeting Date:** Jul 11, 2023

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**A. Meetings or Events Attended**

- a. USAS Leadership Call

**B. Meetings or Events Presented**

- a.

**C. Previous Month's Accomplishments**

- a. updated P & P

**D. Current Month's Action Plan**

- a.

**E. Other/Discussion Items**

- a.



**Finance Vice Chair Report**  
**Submitted by Alek Orloff, Finance Vice Chair**

**Meeting Date:** Jul 11, 2023

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**A. Meetings or Events Attended**

a. n/a

**B. Meetings or Events Presented**

a. n/a

**C. Previous Month's Accomplishments**

- a. Circulated Zone meet athlete financial assistance policy to Finance Committee for review and update.
- b. Completed initial draft 2024 budget based on input from board chairs and Treasurer.

**D. Current Month's Action Plan**

- a. Call on Finance Committee to review draft 2024 budget to finalize it for the August board meeting.

**E. Other/Discussion Items**

a. n/a



## Sanctions, Times & Records Committee Report Submitted by Mindy Donofrio, STaR Chair

Meeting Date: Jul 11, 2023

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### A. Meetings or Events Attended

- a. Attended USAS times/registration meeting

### B. Meetings or Events Presented

- a. none

### C. Previous Month's Accomplishments

- a. Sanctioned 4 meets and added meets into SWIMS
- b. Loaded 17,027 splashes into SWIMS
- c. Ran recons for all meets held within South Texas and distributed to teams
- d. Updated member records
- e. Merged duplicate member records
- f. Sorted medals/ribbons for STX and sent to Corpus
- g. Verified teams submitted meet income summary reports
- h. Assisted several teams with OME entries
- i. Jessica worked with entry chair for STX champs on database and recons.

### D. Current Month's Action Plan

- a. Updating South Texas records.



**Senior Vice Chair Report**  
**Submitted by Steve Mandecina, Senior Vice Chair**

**Meeting Date: July 11, 2023**

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**A. Meetings or Events Attended**

- a. Met with several coaches & meet hosts regarding the sanctioning and distribution of the meet announcements for LC champ meets

**B. Meetings or Events Presented**

- a.

**C. Previous Month's Accomplishments**

- a. Began to assemble data and financials regarding request to subsidize champion meets, to include all provisions by LSC to hosts.
- b. Created and began to distribute Champ Meet Feedback Forms

**D. Current Month's Action Plan**

- a. Begin looking at bids for SC champs season, but first review meet format for consistency with changes made to LC season.

**E. Other/Discussion Items**

- a.



**Governance Committee Report**  
**Submitted by Trey Prinz, Governance Committee**  
**Chair**

**Meeting Date:** Jul 11, 2023

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**A. Meetings or Events Attended**

a.

**B. Meetings or Events Presented**

a.

**C. Previous Month's Accomplishments**

a.

**D. Current Month's Action Plan**

- a. Begin LEAP certification process.
- b. Continue search for potential BOD candidates.
- c. The next committee meeting is scheduled for Wed, July 26 at 8:00pm. If you would like to attend, please reach out to the [Governance Committee Chair](#).

**E. Other/Discussion Items**

a.

# Treasurer's Notes and Plans

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## Accomplishments & General Notes

- Process assistance for Zone select camp and Zone Diversity select camp
- Worked with Finance Vice Chair on Budgeting for 2024
- Worked with Age Group Chair on paying airline tickets, and athlete payment links
- Initiated agreed upon procedures engagement for external audit with skr+co.

## Plans

- File Quarterly 941
- Process outreach assistance requests for Q2
- Finalize payments for Age Group Zones
- upload documentation for external audit

## Open Issues

- None