



South Texas Swimming
Board of Directors Meeting Minutes
Tuesday, February 10, 2026, 8:00pm
Location: via Zoom

Call to order at 8:03pm.

Board Members Present:

Angie Fain, Jennie Lou Leeder, Addison Graham, Marcy Parshall, Cody Mackall, Jimmy Bynum, Derek Howorth, BJ Allenstein

Board Members Absent:

Mark Parshall, Harrison Tater, Lucy Gilbreath, Garrett Nelson

Staff Present:

Jessica Evans, Erin Meise

Others Present:

Steve Mandacina, Marc Digby, Michael Koerner, Chad Capps

1. Welcome & Roll Call

A quorum was confirmed.

2. Approval of Minutes: January 2026

Cody made a motion and Jennie Lou seconded to adopt the January 2026 meeting minutes as posted. **Motion passes.**

3. Updates (Jessica)

- Jessica is working on the USAS LEAP renewal, which is due by 9/30/2026.
- Jessica entered all of the time standards for the STX championship meet, TAGS, and Sectionals time standards into SWIMS per USAS request ahead of the new mobile app release. Beta testing for the new app should be starting next week and we have many STX members who applied for and were approved as beta testers.

- Jessica recommends removing the “Adaptive Aquatics Chair” position created prior to USAS requiring a DEI (now DICE) Chair on the BOD as redundant and with the Chair not wishing to continue. The BOD consents.
- Jessica recommends removing committee members from committees (and from the website) who did not renew for 2026. Our bylaws require all committee members to be USAS members in good standing. The BOD consents. If any individuals who were removed become members in good standing, they can continue participating on committees. The following members were removed: Gabe Moreno (HOT, athlete member, Age Group Committee), Sebastian Lopez (MSC, athlete member, Safe Sport Committee), Lorena Singh (UN, nonathlete member, DICE Committee), and Phoenix Mielcarek (WLOO, athlete member, Administrative Board of Review).
- Only one nominee accepted the nomination for the Deputy Officials Chair so no election is necessary.
- Monica Thomason has resigned from the Governance Committee, leaving a vacant term expiring in 2026.
- Addison Graham confirmed that she submitted her contact information to the Southern Zone Athlete Rep and confirms that Lucy did as well. Jessica asked her to forward any important communications requiring action to her as well, in case she doesn’t also receive them.

4. Financial Reports

Erin reports income of approximately \$30,000 in membership dues and \$1,050 in sanction fees for January. Payments for fourth quarter Outreach Athlete meet reimbursements were finalized and paid out to clubs. The total for 2025 was \$15,023, which was over the \$3,000 budget set by the HOD in October 2024 (and expected). The 2026 budget was increased at the HOD meeting in October 2025. Only four teams participated (AAAA, HPAC, SASA, and WAVE). The bulk of the Outreach Athlete budget was utilized by AAAA. Erin tracks athletes who max out at 12 events per quarter (limits do not apply to champs meets). There are some athletes each quarter who max out. When this happens, Erin pays out the meets with the highest expenses.

It is a lot of work to manage these Outreach requests so thank you Erin for a great job.

5. Board Reports- Discussion/Approval

Reports were submitted by the Registration Chair, Treasurer, Governance Committee Chair, and DICE Chair. The reports are attached to these minutes.

Jennie Lou gave an update on Age Group Zones. The hotel and catering have been booked and confirmed and the team will have conference room space. Jennie Lou has contacted Speedo about bags and the committee is working on shirt designs. Applications will be posted within the next few weeks.

The Age Group Committee will be sponsoring an Athlete Clinic on April 26, to be held at the Round Rock Aquatic Center. The event will be led by Josh Davis and Carson Foster. Registration will be handled externally and the clinic will follow the same format as the Athlete Clinic conducted in 2025 with younger swimmers in the morning and older swimmers in the afternoon. The Age Group Committee is still deciding on the "swag." Jennie Lou expects to have the clinic ready to post in the next week or two.

Marcy reports that the Coach Committee awarded the Continuing Education Grants, with over 20 coaches applying.

BJ announced that Northside will be leaving AAAA as of March 9. He will be working on championship meet issues soon. Jessica was asked about the STX Champs North meet from this past weekend, and she reported long timelines and 660 athletes but the meet ran very smoothly with a third of the athletes earning an A time and advancing to STAGS/Senior Champs. The STX South meet is 373 athletes, so the North meet is definitely larger. The coaches were discussing moving the 15-18s to Senior Champs but this would result in a much smaller STX South meet. Jessica recommends studying the data carefully and allowing the Champs Meet Committee and those involved in hosting and running these meets to make decisions about meet format going forward.

Angie submitted a report (attached). She will use the QR code to try and get clubs to complete the club survey asking for information about athletes with disabilities. Jessica did this at the North meet, but, for unknown reasons, clubs are not completing the request to provide data about their athletes with disabilities so the DICE Committee can support these athletes.

6. Open Water Development Fund Request

Jessica presented until Chad was able to join. The proposal (attached) is to use part of the Open Water Development Fund to pay travel and lodging expenses for officials outside of our LSC to run the event in Marble Falls and provide training to STX officials wishing to become certified as Open Water Officials, with the goal of having certified STX officials available to run future open water events. Jessica spoke with Mark Parshall about this already, and Mark felt that this approach would be a better investment than purchasing (and storing & managing) equipment for meet hosts. Mark did note that this would be a one-time expense for this year and not an ongoing expectation. The intent is to support open water events by getting them staffed and training our STX officials. The estimated cost is \$4,000 for two officials for travel, local transportation, and lodging.

Chad expects to submit the sanction application in the next several weeks, for an event October 17-18 in Marble Falls. Long-term, he'd like to have a spring event in Rockport (coinciding with a US Masters event) and a fall event in Marble Falls. In addition to officials, he is looking for approximately 5-10 lifeguards to get trained as open water lifeguards at a clinic that is planned in Marble Falls.

Jimmy made a motion and Angie seconded to approve \$4,000 as a one-time only expense from the Open Water Development Fund to pay for travel and lodging at the event for certified Open Water Officials from other LSCs. **Motion passes.**

7. Open Water Zones update

Tracey Spurgeon was not able to get on the call. She sent an update that she is selecting coaches and notifying them today. Athlete applications will stay open until March 8. She has a bus and hotel booked and is working on gear. The team will meet in San Antonio very early on April 24, probably at the Walmart and Hwys 1604 & 281. Jessica has reminded Tracey to track her expenses in the shared workbook provided by Erin and that it's important to stay within the allocated budget. Erin will make sure that expenses are being tracked.

8. New Committee Member Appointments

The BOD consents to the following appointments:

- Governance Committee (submitted by Sue Young, Chair): Jett Pittman and Michael Koerner (nonathlete members)
- Athlete Committee (submitted by Angie Fain): Olivia Rogers, Constanza Martinez, Kaylinn Mize (all athlete members)

9. STX Scholarship Committee Appointments

The following members were appointed to the STX Scholarship Committee, to evaluate and score the applications: Cody Mackall, Jennie Lou Leeder, Jessica Evans, Marc Digby, and Addison Graham (athlete). Jessica will be posting the application in the next few weeks with an estimated due date of mid to late April, so awards can be made in early to mid May.

10. New Business

Jimmy Bynum received a solicitation from Reimagine Sports about hosting Block Party meets and asked if this email was legitimate since it did not come from USA Swimming.

Jennie Lou asks if Block Party times can count for championship meets. Jessica noted that USA Swimming requires all LSCs to accept Block Party times for LSC championships and STX already does that.

Meeting adjourned at 8:39pm.



Registration Chair Report

Submitted by Jessica Evans, Registration Chair

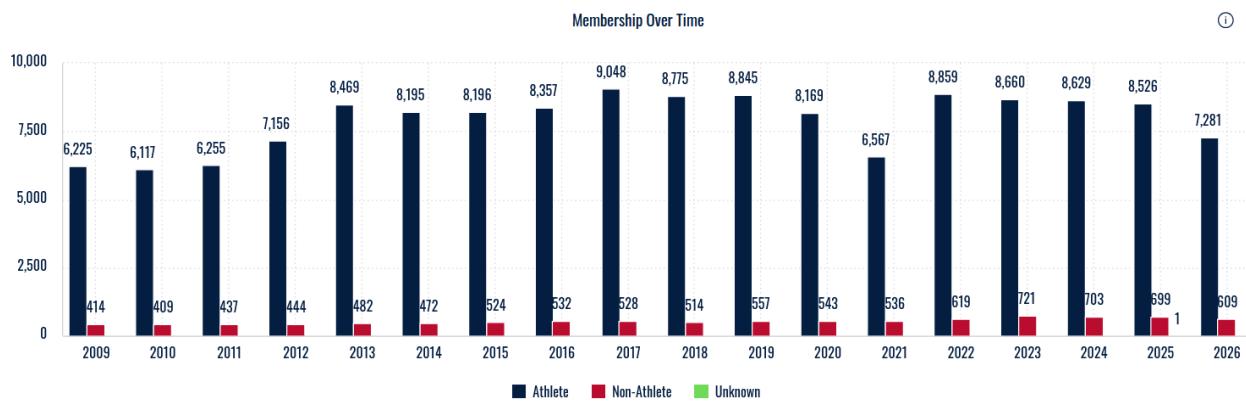
Meeting Date: Feb 10, 2026

1. Meeting or Event Attended

- a. STX January Board of Directors meeting (1/13)
- b. DICE Committee (1/22)
- c. Coach Committee (1/26)
- d. LSC Registrar Meeting (1/29)

2. Current STX Registration Statistics

- a. Membership trends over time (since 2009) as of 2/1/2026 for total number of Athlete and Non-Athlete members:





Registration Chair Report
Submitted by Jessica Evans, Registration Chair

Meeting Date: Feb 10, 2026

b. LSC registration transaction summary and revenue for **January 2026**
(202601 column):

				202601		Total	
Season	Category	Registration Type	Transaction Type	Count	Amount	Count	Amount
2026	Athlete	Premium Athlete	Cancel	-5	(\$200.00)	-5	(\$200.00)
			New	124	\$4,960.00	124	\$4,960.00
			Renew	535	\$21,400.00	535	\$21,400.00
			Upgrade	28	\$840.00	28	\$840.00
		Flex Athlete	New	39	\$390.00	39	\$390.00
			Renew	46	\$460.00	46	\$460.00
		Outreach Athlete	New	4	\$8.00	4	\$8.00
			Renew	25	\$50.00	25	\$50.00
		Total		796	\$27,908.00	796	\$27,908.00
	Non-Athlete	Other	Cancel	-1	(\$40.00)	-1	(\$40.00)
			New	2	\$40.00	2	\$40.00
			Renew	4	\$120.00	4	\$120.00
		Administrator	Cancel	-1	\$0.00	-1	\$0.00
			Renew	6	\$0.00	6	\$0.00
		Junior Coach	Cancel	-1	(\$40.00)	-1	(\$40.00)
			New	1	\$40.00	1	\$40.00
		Coach	New	5	\$200.00	5	\$200.00
			Renew	34	\$1,360.00	34	\$1,360.00
		Official	New	3	\$120.00	3	\$120.00
			Renew	12	\$440.00	12	\$440.00
		Total		64	\$2,240.00	64	\$2,240.00
Total				860	\$30,148.00	860	\$30,148.00

c. **January 2026** meet statistics for STX sanctioned meets. STX had five Block Party meets held in January (NonOTS: WLOO (2), BEAQ, CAA). Lost sanction



Registration Chair Report
Submitted by Jessica Evans, Registration Chair

Meeting Date: Feb 10, 2026

fees from these meets is \$700.00. Those meets are sanctioned by USAS and STX receives no revenue from these meets.

January 2026 Meets in STX	*excluding observed meets (26) & Block Party meets (4)						
Meet	Sanction	Date	Splashes	Athletes	Teams	LSCs	
2026 ST HPAC Last Chance Qualifier	ST-26-15	1/3/2026	172	46	7	1	
2026 ST AHAC Garrett & Josh's Distanc	ST-26-18	1/4/2026	219	169	6	1	
2026 ST NTRO Chilly Icicles	ST-26-17	1/4/2026	778	214	4	2	
2026 ST AQTX TNR 1.06.2026	ST-26-18cm	1/6/2026	148	66	1	1	
2026 ST TXLA New Year's Classic Invite	ST-26-02cm	1/9-1/11/2026	2175	515	15	2	
2026 ST AHAC South Texas B Champion	ST-26-07	1/10-1/11/2026	3332	467	27	1	
2026 ST NTRO Winter Prelim Final Invite	ST-26-13cm	1/16-1/18/2026	2972	365	8	1	
2026 ST AQTX South Texas B Champion	ST-26-03	1/17-1/18/2026	2295	581	16	1	
2026 ST AAAA Frostbite	ST-26-09	1/17-1/18/2026	2281	532	14	4	
2026 ST AAAA January Race Night	ST-26-10cm	1/21/2026	307	109	1	1	
2026 ST TXLA Texas Pro Time Trials #3	ST-26-01tt	1/23/2026	0	0	0	0	
2026 ST SRG SCY Surge January Invite	ST-26-12	1/24-1/25/2026	292	110	5	1	
2026 ST NTRO Fiery Flames	ST-26-22	1/31/2026	1139	332	1	1	
2026 ST WOW Big Freeze Frenzy	ST-26-14	1/31/2026	615	202	10	1	
Totals		13	16725	3708	115		

3. Previous Month's Accomplishments

- a. Entered STX championship meet time standards, TAGS time standards, and Sectionals time standards to SWIMS as requested by USAS ahead of new mobile app release.
- b. Sanctioned six meets in January and loaded to ST website, SWIMS, and OTS.
- c. Loaded 26 observed meets to SWIMS for results and posted.
- d. Assisted with 652 member and club requests via email. This includes assistance with registration, renewal, APT issues, certification updates for coaches, sanction questions and requests, SWIMS login issues, club portal issues, and updates in SWIMS for name, date of birth, club affiliation, contact information updates, and general assistance.
- e. Assisted with two new club inquiries and applications for joining STX.



Registration Chair Report
Submitted by Jessica Evans, Registration Chair

Meeting Date: Feb 10, 2026

- f. Posted the draft meeting minutes for the January BOD meeting and finalized and posted the approved meeting minutes for the December BOD meeting.
- g. Created the BOD meeting packet for the February BOD meeting and managed preparing the meeting agenda and posted.
- h. Posted 13 updates to STX social media accounts:
 - i. Reminder to complete the DICE club survey.
 - ii. Good luck to athletes competing in the STX B Champs North meet and a link to meet documents.
 - iii. Reminder to apply for Open Water Zones.
 - iv. Governance Committee membership promotion for two athlete members and one nonathlete member with a link to the application form.
 - v. Athlete Rep nomination reminder and link to nomination form.
 - vi. STX Officials at Austin USAS Pro Series meet picture.
 - vii. Congratulations to COTA for SSRP renewal.
 - viii. Thank you AHAC and AQTX for hosting B Champs and meet statistics.
 - ix. Congratulations to AHAC for SSRP certifications.
 - x. Reminder for Athlete Rep nominations closing and link to nomination form.
 - xi. Promotion for STX Officials Committee for upcoming CJ clinic and link to sign up.
 - xii. Good luck to athletes competing at the STX Champs North meet and a link to meet docs.
 - xiii. Officials pictures from STX Champs North meet.



Registration Chair Report
Submitted by Jessica Evans, Registration Chair

Meeting Date: Feb 10, 2026

- i. Newsletters sent to teams in January to increase LSC communications:
 - i. Important updates and reminders (1/14/26) including Outreach Athlete financial assistance requests due by 1/15, reminder to complete DICE club survey, coach continuing education grants due by 1/23, next Coach committee meeting is 1/26, seeking Governance Committee members, reminder to log into SWIMS to confirm email address, Open Water Zones coach applications closing 2/1, registration update, and meet recon reminders.
 - ii. Requests for meet planning calendar requests and a link to submit planned meets for the rest of 2026.
 - iii. Nomination requests for Athlete Rep.
 - iv. Reminders about high school observed meet results and making sure athletes have submitted their correct name and USAS ID to their high school coaches.
 - v. Reminder to verify contact information in SWIMS ahead of 2/5 SWIMS updates.
 - vi. Reminder for Coach Committee about 1/26 sports performance clinic (sent to all 2026 Coach members in STX via MailChimp).
 - vii. Reminder to submit Open Water Zones Coach applications by 2/1 (sent to all 2026 Coach members in STX via MailChimp).
 - viii. Reminder to submit Open Water Zones Coach applications by 2/1 (sent to all clubs).
 - ix. STX Champs North entry reminders (sent to North teams).
 - x. STX records updated for January.
 - xi. Notification of SWIMS being offline for upgrades on 2/4.



Registration Chair Report
Submitted by Jessica Evans, Registration Chair

Meeting Date: Feb 10, 2026

xii. STX Champs South entry reminders (sent to South teams).

4. Ongoing Work

- a. Reminders and offering assistance to athlete and nonathlete members not in good standing or with initial registration requirements
- b. Meet recons and assistance with clearing swimmers to compete
- c. Updated the online officials roster to show current certification dates for officials
- d. Updates to the STX website
- e. Adding meets submitted by hosts to add to the STX Meets Calendar.
- f. Contacting UN members who do not live in the STX geography.
- g. Contacting new nonathlete members when they register to assist with registration requirements.
- h. Produced monthly reports for the Treasurer showing registrations, payments, and billing.
- i. Managed support tickets for members experiencing login, certification, and other issues with their member accounts.
- j. Reminders to clubs to submit meet financial summaries
- k. Assistance with Outreach Athlete meet payments
- l. Posting committee meetings on the LSC calendar and sending Zoom information.



Registration Chair Report
Submitted by Jessica Evans, Registration Chair

Meeting Date: Feb 10, 2026

5. Other

- a. Responding to USAS request for the LSC to complete the LEAP certification by September 30, 2026. This will require significant time as the process will require substantial documentation.
- b. Working on finding a resource to create an online store for officials to purchase STX branded attire for officiating. (Suggestion from the STX Officials Seminar.)
- c. Working on finding a vendor for STX travel teams.



DICE Chair Report
Submitted by Angie Fain, DICE Chair

Feb 10, 2026 7:30 PM

Notes from the DICE Quarterly Meeting on Thursday, Jan 22, 2026:

Committee Members in Attendance: Heather, Jen, Massi, and Glory

- a. The committee discussed the para athletes in our LSC championship meets. The consensus for the current season was to allow the athletes to select the meet they feel most comfortable attending when they have at least a minimum time standard on the para time standards, but not to allow attendance at all championship meets automatically.
- b. Jen proposed para athletes competing in their own heats of prelims and finals at our champs meets. A good idea, but currently we don't have enough participation to make this competitive for the athletes. (At B Champs North, there was only one para athlete.) This might be a long-term goal, but we also need to balance the impact on the meet timelines.
- c. Jessica walked around the B Champs meet with a QR code and asked teams to complete the survey. We have 13 teams responding so far. We reviewed the feedback so far.
- d. The committee would like to pursue the original goal of creating a network of coaches who have para athletes in their programs so they can help to develop a policy for our LSC champs meets in terms of participation, based on the needs of their athletes. It was noted that some para athletes may not want any special consideration, so we should include their coaches to represent them.
- e. Jessica is trying to find a vendor to produce all of our STX gear for travel teams, officials, and camps and clinics, and wants to use that arrangement to support our Outreach Athletes with reduced cost gear.
- f. Jen suggested that we contact Lizzi Smith (US Paralympic Athlete) about her new documentary and screen it at various locations in the LSC.



Governance Committee Chair Report
Submitted by Sue Young, Governance Committee Chair

Meeting Date: Feb 10, 2026

1. Monthly Highlight

- a. Focused our efforts around electing a new Governance Committee Chair.

2. Meeting or Event Attended

- a.

3. Meetings or Events Presented

- a.

4. Previous Months Accomplishments

- a.

5. Current Months Action Plans

- a. Find a second Election Representative (in addition to John Dalton) and request approval at the Feb 10 BOD meeting.
- b. Conduct second BOD informational sessions for anyone interested in running for a Board position.
- c. The next committee meeting is scheduled for Wed, February 25 at 8:00pm. If you would like to attend, please reach out to the [Governance Committee Chair](#).

6. Other / Discussion Items

- a.

7. Governance Committee Meeting Minutes

Date: Wednesday, 1/28/2026

Members Present

- Mike Koleber
- Mike Varozza



Governance Committee Chair Report
Submitted by Sue Young, Governance Committee Chair

Meeting Date: Feb 10, 2026

- Dean Kondziolka
- Annette DuVall
- Sue Young

Discussion

- Governance Committee Chair Election
 - Sue Young was elected as Chair

Re: Fw: Marble Falls Meet Information/Safety Plan

5 messages

Mark Parshall <generalchair@stswim.org>
To: Chad Capps <chad.capps@yahoo.com>
Cc: Registration & Sanctions <registration@stswim.org>

Thu, Jan 22, 2026 at 8:15 AM

Chad,

I will put this on the agenda for discussion at the next BOD Meeting. Whose budget are you planning for this to come out of? Officials?

On Thu, Jan 22, 2026 at 8:07 AM Chad Capps <chad.capps@yahoo.com> wrote:

Mark,
See attached email. I sent this to the group yesterday

I currently have 4 officials traveling from out of state for this meet: Mike Murphy (WA), Andrea Kelly (IA), Jeff McCoskey (MO) and Christine Newcamp (PA). I should be able to get more when I go to OW Nat in April. I also have Cody, Chris, Sue and Monica from South Texas as well as a few from Gulf that plan to officiate. Officials from out of state are coming to train those in state so we can host meets in the future without bringing in outside help. Currently, I am the only open water official in South Texas and that needs to change if we hope to have open water meets. The more I can convince to come to Marble Falls the better our meets will be going forward.

I have told Mike & Andrea we would pay for them to come as they will be part of the sanction will be training leadership positions (meet referee and admin). I would like to get an AirBNB for all officials traveling from out of state. There is one within walking distance of the course that sleeps 10 for about \$1600 for 2 nights. I think it will help incentivize other national officials to come. Personally, I will have my family with me, so I doubt if I will be able to use it. I think the sooner we get airfare for Mike and Andrea the cheaper it will be.

I have been busy working on the attached Meet Information and Safety Plan as well as working local meets. I have not had time to contact the Yacht Club yet, I hope to do that this week.

Sent from Yahoo Mail for iPhone

Begin forwarded message:

On Wednesday, January 21, 2026, 6:35 PM, Chad Capps <chad.capps@yahoo.com> wrote:

I have gone as far as I can on the Meet Information and Safety Plan (see attached). If anyone knows answers to any of these let me know and I will update the document.

There are a few things highlighted on the document that need addressed before we can submit it for sanctioning.

- Entry Procedures
 - I want to use Club Assistant but need to figure out how to set it up.
- EMTs & Hospital
 - I added the closest one I could find but I am not sure if this is the one the EMT's will go to - Mike Koerner probably knows or will know.
- Thermal Safety
 - We need to talk about tents for shade and tents for changing areas. How can we get them?

- Awards
 - Are we still planning on giving awards as it is listed?
- Discounted Hotel Information
 - Need to discuss this with Parks and Rec to see if they have recommendations for a hotel block.

Safety Plan

- Race Day Schedule
 - Do we want to run USAS or USMS first?
 - This lists buoy colors and I need to make sure this gets updated with correct colors when we know what they are.
- Safety personnel
 - Who is the Medical Officer - Mike Koerner probably knows or will know.
 - Lifeguards – need to share this with Koby so he is aware of responsibilities listed.
 - On water kyackers is listed in a lot of places, not sure if this references lifeguards, officials or both.
 - Police Boat / EMT boat – I am not sure if we will have this. Need to ask Parks & Rec and Mike Koerner.
- Safety meetings
 - More questions about kayakers.
- Other Safety Information
 - Need contact information for people we do not have

I got some good sites for water quality testing

- Water Quality: Lower Colorado River Authority
 - <https://waterquality.lcra.org/>
 - <https://waterquality.lcra.org/site-detail?SiteId=12320>
 - <https://waterquality.lcra.org/site-detail?SiteId=12323>
 - <https://waterquality.lcra.org/site-detail?SiteId=12319>

Thanks,
Chad

Chad.Capps@yahoo.com
Chad Capps



Mark Parshall
General Chair
P: (512) 636-8577
E: generalchair@stswim.org
www.stswim.org



Chad Capps <chad.capps@yahoo.com>
Reply-To: Chad Capps <chad.capps@yahoo.com>
To: Mark Parshall <generalchair@stswim.org>
Cc: Registration & Sanctions <registration@stswim.org>

Thu, Jan 22, 2026 at 8:54 AM

I was hoping to use part of the 15k Open Water Development Fund. It is for training so we can host future meets on our own. It is not something that we could afford with meet fees. It is needed because no STX official has open water experience. I would like to have 4 on the water in kayaks (one on each corner), 2 on referee boats (one on each boat), 2 on beach watching water, 2 working with admin. I would then pair as many local officials as possible with each of them.

I also have a question to Marble Falls Parks and Recreation about training lifeguards for open water. This is separate certification that is needed for open water. If local pool lifeguards had that certification we could bring them into local meets as well. I have not received a reply.

It is 3 nights for \$1860.92 for up to 12 people, 10 comfortably. Check in on Friday, be in the water 1 hour before sunrise on Saturday and Sunday. Check out on Sunday. It comes to about \$180 per person for 3 nights or \$60 per night per official. A lot cheaper than a hotel. I am unsure of how much airfare would be. Again, I do not plan to use this, it is purely to entice National officials to come and train local officials.

Thanks,
Chad

Chad.Capps@yahoo.com
Chad Capps

[Quoted text hidden]

Mark Parshall <generalchair@stswim.org>
To: Chad Capps <chad.capps@yahoo.com>
Cc: Registration & Sanctions <registration@stswim.org>

Fri, Jan 23, 2026 at 10:37 AM

Chad,

I will present your proposal to the BOD next meeting.

Budget -

Travel: 4 out-of state officials airfare, approximately \$2000?

Lodging: AirBNB, approximately \$2000

Total \$4000.00

This would be proposed as a one-time expenditure, to be post-race success evaluated for the future.

[Quoted text hidden]

To: Mark Parshall <generalchair@stswim.org>

Cc: Chad Capps <chad.capps@yahoo.com>

I have added this to the next BOD meeting on February 10 @ 8:00pm.



Jessica Evans

LSC Administrator & Registration Chair

P: 210-479-0881 (voice only)

E: registration@stswim.org

www.stswim.org



[Quoted text hidden]

Chad Capps <chad.capps@yahoo.com>

Fri, Jan 23, 2026 at 11:42 AM

Reply-To: Chad Capps <chad.capps@yahoo.com>

To: Mark Parshall <generalchair@stswim.org>

Cc: Registration & Sanctions <registration@stswim.org>

My plan was to pay travel for 2 out of state officials. Only those in leadership positions (Mike and Andrea). The AirBNB will go a long way into convincing others to come. We need more officials to train none leadership positions.

Flying to Marble Falls doubles the price. We can get them a car to share, or I can pick them up. It is 1 hour 10 mins from Austin, 1 hour 25 mins from San Antonio. Flight prices are about the same to either Austin or San Antonio.

All prices are based off Expeida searches:

- Flights from Seattle to Austin are \$300-\$400 (\$900 to Marble Falls)
- Flights from Des Moines to Austin are \$450 to \$550 (\$750 to Marble Falls)
- A car rental is around \$300 for those 3 days.

It may be easier to give them each a travel budget and let them make their own reservations? I will let you decide what is best and most likely to be approved by the board.

The AirBNB is a Vrbo and with tax the total is \$1,860.92.

That makes travel budget between \$950 and \$1,250 depending on car rental.

\$1,860.92 for AirBNB

- **Total of \$2,810.92 or \$3,110.92.**

Or

- **\$400 + \$550 (min travel budget) + \$1,900 (Vrbo rounded) = \$2,850**
- **\$550 + \$700 (travel budget including car) + \$1,900 (Vrbo rounded) = \$3,150**

Currently, I have 2 (Jeff and Christine) that would probably come either way. Christine has only worked 2 open water meets but Jeff is very experienced. I have two that said they would come but I have not had a commitment from them yet. Both have been Meet Referee's at Open Water Nationals in the past. Last year I had a lot of officials in Sarasota tell me they would come and I can get commitments from them in April while I am there. If I

could tell them the room was taken care of, I am certain I could fill the Vrbo.

This is an aerial view of the Vrbo property showing how close it is to the competition area. The backyard is connected to the lake and can be used as a launch spot for watercraft. It is ideal, and about half the price as others in the area that are not as close.



Thanks,
Chad

Chad.Capps@yahoo.com
Chad Capps

[Quoted text hidden]

Management Report

South Texas Swimming Inc
For the period ended January 31, 2026



Prepared by
Sapphire Tax Solutions, Erin Meise

Prepared on
February 8, 2026

Table of contents

Treasurer's Notes and Plans.....	3
Profit and Loss	4
YTD Profit and Loss - This Year to Last Month	6
Balance Sheet.....	8
2026 Budget vs. Actual	10
General Ledger	14

Treasurer's Notes and Plans

Monthly Treasurer's Report

Report Period: January 2026

Erin Meise - Treasurer

Accomplishments & General Notes

- Filed 10 x 1099-NECs, and 1 x W-2 forms with the IRS
- Finished verifying Outreach eligibility and swims for Q4 2025 payments.
- Sent emails to parents and clubs, for the 34 athletes receiving reimbursement.
- Processed payments to 4 clubs for payouts to Outreach Athletes. 3 of 4 clubs use Zelle :)
- Confirmed and paid our Criminal Insurance Policy
- Communicate with RLA about 990 engagement and AUP
- Began completing required information and gathering documentation for the 990 tax return.
- Updated QBO with 2026 Budget numbers.
- Reviewed and sent out Budget Tracking Sheets for Committee Heads with video explanations
- Sent updated budget reports to committees
- Ongoing: Paid Officials requesting dues and background check reimbursements through Chase BillPay.
- Ongoing: Paid bills as requested/approved from board members and Committee chairs.
- Ongoing: Checked mailbox weekly. Scanned checks to the Registrar to input into Team Unify. Communicated with other board members regarding other mail received.

Financial Accomplishments

- Interest from maturing CD deposited: \$2,377 in January
- Renewed CDs for 3 month term

Plans

- Continue to invest in CDs with Chase based on their changing rates to maximize the investment.
- Consult with the Finance Committee if other options are available and meet USA Swimming Investment requirements.

Open Issues

- Six 2025 charges without a receipts

Profit and Loss

January 2026

DISTRIBUTION ACCOUNT	TOTAL
Income	
47000 Program Income	
47100 Membership Dues	30,148.00
47300 Sanction Fees	1,050.00
Total for 47000 Program Income	\$31,198.00
Total for Income	\$31,198.00
Gross Profit	\$31,198.00
Expenses	
60000 Program Expenses	
60200 Championship Meets	
60220 Bag Tags	3,718.72
60230 Awards	8,360.87
Total for 60200 Championship Meets	\$12,079.59
60400 Open Water Zones	
60440 Uniforms	4,354.00
Total for 60400 Open Water Zones	\$4,354.00
61100 Officials	
61110 Official's Dues Reimbursements	770.00
61150 Official's Account Expenses	48.00
Total for 61100 Officials	\$818.00
Total for 60000 Program Expenses	\$17,251.59
70000 Operations	
70100 Contract Services	
70110 Accounting Fees	225.00
70140 Contract Staff	2,300.00
Total for 70100 Contract Services	\$2,525.00
70300 Bank Charges	1,255.87
70500 Memberships, Dues and Subscriptions	813.40
70700 Office Software and Supplies	66.10
70800 Communications	\$10.00
70810 CRM Marketing (Mailchimp)	19.50
Total for 70800 Communications	\$29.50
72000 Employee Expenses	
72100 Wages	
72110 Wages - Base	5,000.00
Total for 72100 Wages	\$5,000.00

DISTRIBUTION ACCOUNT	TOTAL
72200 Payroll Taxes	382.50
72500 Employee Bond	260.00
Total for 72000 Employee Expenses	\$5,642.50
Total for 70000 Operations	\$10,332.37
Total for Expenses	\$27,583.96
Net Operating Income	\$3,614.04
Other Income	
80100 Interest Earned	2,376.68
81000 Investments	
81090 Other Investment Gain/Loss	61,023.43
Total for 81000 Investments	\$61,023.43
Total for Other Income	\$63,400.11
Other Expenses	
90400 Investment Expense	1,664.71
Total for Other Expenses	\$1,664.71
Net Other Income	\$61,735.40
Net Income	\$65,349.44